

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSION**

REGULAR MEETING MINUTES

**Wednesday, July 20, 2011
6:00 PM**

Board Members Present:

Herbert VanGuilder, Nataile Gruber, Ludwig Gabranski, John Paige, Brett Sanderson

Call to Order:

Meeting was called to order at 6:00 pm by Chairperson, Herbert VanGuilder.

Approve Meeting Minutes:

- a. Motion by Nataile Gruber and seconded by Louie Gabranski to accept the minutes of June 16, 2011 as presented. So voted.

Comments from Citizens:

- a. None present.

New Business:

- a. The lower building was discussed with Nataile Gruber noting that the new ADA bath was completed, with most of it donated by Herbert VanGuilder and Tapper Plumbing & Heating. Motion by Nataile Gruber and seconded by John Paige to have a notice posted stating the donation by Herbert VanGuilder and Tapper Plumbing & Heating. So Voted.
- b. Chairman Herb VanGuilder noted that the Cemetery Commissioners has donated the towel bars/ paper & cup holders etc... and that Nataile Gruber has completed the 1st cleaning of the new ADA bath. Chairman Herb VanGuilder also noted that this bath is for staff and especially for any and all the people who use the cemetery.
- c. Chairman Her VanGuilder noted that the cemetery is finally up to full staff, with 3 people working close to full time and 1 man working about 2 days/week. Presently the employee's time is mostly comprised of mowing & trimming plus some buriel work.
- d. Chairman Herb VanGuilder noted that the acting Sexton, Josh Adams, is going to have to start doing some much needed paperwork and recordkeeping and to start updating all the files (as many files are 10-15 years old and the print has become faded).
- e. Chairman Herb VanGuilder also noted that the Commissioners can feel relieved that they were able to hire the current competent staff and that it is encouraging that they all work so well together.
- f. John Paige expressed his concern about the possible benefits now that there is all new staff. Chairman Herb VanGuilder explained that they certainly need to provide some type of benefits if they wanted to maintain the present staff, bearing in mind that there is usually no work from November until April. Chairman Herb VanGuilder has high hopes that the current staff will return in the spring, so that the cemetery will be able to be ready for Memorial Day. All commissioners agreed.

Old Business:

- a. Herb VanGuilder noted that Ulla, Town Clerk, stated that the cemetery ended FY11 with a remaining balance of \$5607.00, which will be carried over to this year's (FY12) budget. Also noted was that this year's budget was reduced to \$106083.85, and that with talking to Ulla, she feels that it is up to the cemetery commissioners to reallocate monies to various line items. This will hopefully be completed by the August meeting. Chairman Herb VanGuilder also noted that the August meeting will be held at the new lower building.

- b. Discussion was held in regards to the offer from the Cemetery Commissioners to Mr. Raguccia several weeks ago. Motion by Nataile Gruber, seconded by Brett Sanderson to dissolve the the offer as Mr. Raguccia has not completed the offer. So Voted.
- c. Chairman Herb VanGuilder noted that due to some minor vandalism, that a discussion should be held in the future regarding the possibility of closing the cemetery earlier.

Adjourn:

- a. Motion by Nataile Gruber and seconded by Brett Sanderson to adjourn. So voted.
- b. Meeting adjourned at 6:47 pm.

Respectfully submitted,

Ludwig Gabranski
Clerk

Herbert VanGuilder, Chairman

Nataile Gruber, Vice Chair & Flowers Chair

Ludwig Gabranski, Clerk

John Paige

Brett Sanderson