

**TOWN OF LUDLOW  
BOARD OF CEMETERY COMMISSION**

**REGULAR MEETING MINUTES**

**Wednesday, August 17, 2011  
6:00 PM**

**Board Members Present:**

Herbert VanGuilder, Nataile Gruber, Ludwig Gabranski, John Paige, Brett Sanderson

**Call to Order:**

Meeting was called to order at 6:00 pm by Chairperson, Herbert VanGuilder. The meeting was held at the new lower building at the Cemetery.

**Approve Meeting Minutes:**

- a. MOTION by Nataile Gruber and seconded by Brett Sanderson to accept the minutes of July 20, 2011 as presented. So voted.

**Comments from Citizens:**

- a. None present.

**Mower Bids:**

- a. Discussion took place regarding the mower bids received by R.N. Johnson, Townline Equipment, Biben's and Pinnacle View.
- b. MOTION by Nataile Gruber and seconded by Brett Sanderson to accept the bid from R.N. Johnson in the amount of \$2,699.10 for each mower and to purchase two mowers. So voted.
- c. It was noted that each mower has over 1,000 hours and with practically no trade allowance. The Chairman will advertise the mowers for sale.
- d. Further discussion took place regarding the trimmers. It was noted they should purchase three new trimmers.
- e. MOTION by Brett Sanderson and seconded by Louie Gabranski to purchase one (1) trimmer from Benny's and two (2) trimmers from Biben's. So voted.
- f. MOTION by Brett Sanderson and seconded by John Paige to advertise the two (2) mowers and three (3) trimmers for sale to the highest bidder and for the Chairman to complete. So voted.

**Foundation Charges:**

- a. A review of the foundation charges put together Chairman Herb VanGuilder and Sexton Joshua Adams was discussed.
- b. MOTION by Nataile Gruber and seconded by John Paige to accept the foundation charges as presented. So voted.

**New Business:**

- a. Chairman Herb VanGuilder noted that the water lines need to be completed - the new line for the future section and the old line that keeps breaking. The staff will be scheduling this work before the season ends.
- b. It was reported that the staff is keeping up with the mowing and trimming.
- c. It was reported that many of the equipment repairs are being done in-house by Joe Gaudiana.
- d. The staff has also been cutting brush, cleaning roadsides and the bank at the Cemetery.
- e. The rotten bench has been replaced. Three (3) more will be added.
- f. Herb VanGuilder noted that there was a lot of work to be done on the older lots and monuments with straightening and repairs.

**Old Business:**

- a. Herb VanGuilder presented the new budget with the monies as voted at Town Meeting. He has re-worked all of the line items with the assistance of the Municipal Office staff.
- b. After discussion by the commissioners it was noted to accept the new budget figures.
- c. Chairman, Herb VanGuilder noted that the Cemetery may obtain one of the computers from the Town Hall with the change-outs in their offices.
- d. Chairman, Herb VanGuilder noted that the 4-month review of staff needed to take place. The Chairman requested permission to complete the reviews and be allowed to offer possible pay increases.
- e. MOTION by Brett Sanderson and seconded by Louie Gabranski to allow Herb VanGuilder to complete the staff reviews and increase pay where he feels necessary with increases not to exceed \$1.00. So voted.

**Adjourn:**

- a. MOTION by Nataile Gruber and seconded by John Paige to adjourn. So voted.
- b. Meeting adjourned at 7:22 pm.

Respectfully submitted,

Ludwig Gabranski  
Clerk

---

**Herbert VanGuilder, Chairman**

---

**Nataile Gruber, Vice Chair & Flowers Chair**

---

**Ludwig Gabranski, Clerk**

---

**John Paige**

---

**Brett Sanderson**