

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSION**

REGULAR MEETING MINUTES

**Wednesday, May 25, 2011
6:00 PM**

Board Members Present:

Herbert VanGuilder, Nataile Gruber, Ludwig Gabranski, John Paige

Staff Present:

Acting Sexton, Joshua Adams, staff, Joseph Gaudiani

Call to Order:

Meeting was called to order at 6:00 pm by Chairperson, Herbert VanGuilder.

Approve Meeting Minutes:

- a. Motion by Nataile Gruber and seconded by John Paige to accept the minutes of April 20, 2011 as presented. So voted.

Comments from Citizens:

- a. Nataile Gruber noted she wanted to speak as a citizen. She said Herb VanGuilder has donated time and material to the new lower building and she feels strongly that the other Commissioners should do the same. She noted she has done the curtain in the new ADA bathroom.
- b. After discussion the Commissioners agreed for Nataile Gruber to acquire the necessary items needed to complete the bathroom in the new lower building and they each would pay their fair share.

New Business:

- a. Chairman Herb VanGuilder officially introduced Joshua Adams as the new Acting Sexton and Joseph Gaudiani as a staff member. They are each serving a four month work review.
- b. Sexton Joshua Adams updated the Commissioners on their work to date which is mostly mowing and trimming. Joshua said the two staff members cannot keep up with the work. They have also completed several interments. Several monuments that were knocked over this winter have been repaired.
- c. Chairman Herb VanGuilder noted with only two employees some of the winter damage has not been repaired, along with other needed work.
- d. Herb VanGuilder reported that Joshua Adams had a close call while mowing the lower cemetery. A large limb came down from the old maples and just missed Josh.
- e. Herbert VanGuilder said they will need to spend money to trim the old trees before someone gets hurt. He said he had a bid of \$1,500 to do some temporary work on some of the trees.
- f. Herbert VanGuilder said he was very happy with the two employees who are doing a great job.
- g. Herb VanGuilder said he contacted the prison system and state department in Springfield, but has not had any luck finding free help or work program assistance to work with the Cemetery staff. He said he talked with Howie Paul from the Recreation Department about college students, but there has not been any interest.
- h. The Commissioners re-affirmed to allow the Chairperson to hire any and all help that can be found if worthy.
- i. Herb VanGuilder said Brett Sanderson had called and noted that due to business commitments he would be unable to make tonight's meeting. Herb told Brett that with today's economy it was understandable.
- j. A discussion was held regarding pauper burials. Herb VanGuilder said a request had been made.
- k. Motion by Nataile Gruber and seconded by John Paige for the Chairperson to act in accord with the discussion and so notify the people in concern.

Old Business:

- a. A review of the present budget was noted some monies from various line items will have to be used for other items in order to complete priority work.

Adjourn:

- a. Motion by John Paige and seconded by Louie Gabranski to adjourn. So voted.
- b. Meeting adjourned at 6:49 pm.

Respectfully submitted,

Ludwig Gabranski
Clerk

Herbert VanGuilder, Chairman

Nataile Gruber, Vice Chair & Flowers Chair

Ludwig Gabranski, Clerk

John Paige

Brett Sanderson