

**BOARD OF CIVIL AUTHORITY**

**TOWN OF LUDLOW**

**TOWN HALL**

**Minutes of the Meeting**

**February 4, 2019**

Present:     Jean Strong             Linda Tucker             Bruce Schmidt  
              Ulla Cook                Beverly Stepp            Ken Davis  
              John Boehrer            Heather Tucker         Terry Gurdak-Carter

1. Call to order by Chair Jean Strong at 6:40PM
2. Reorganize - Jean Strong nominated for Chair by Linda Tucker, second by Bruce Schmidt, Linda Tucker for vice chair nominated by Terry Carter and second by John Boehrer and Ulla Cook for secretary nominated by Terry Carter and second by John Boehrer. No further nominations and the motions were voted and passed.
3. Review additions and approve deletions to checklist since 11/6/18, There were 20 additions and 121 deletions of which 101 were challenge letters with no response sent out in 2015, 14 moved, 5 died and 1 duplicate. Motion to approve deletions made by John Boehrer and second by Linda Tucker. Motion voted and passed.
4. Review and approve sending challenge letters to 80 voters. Motion voted deleting 3 from the list and passed.
5. Approve election officials Laura Lienhard and Marlene Williams made by Terri Carter and second by Ken Davis. Motion voted and passed.
6. Approve using voting machine as exit list motion made by Linda Tucker and second by Terri Carter. Motion voted and passed.
7. Designate justice to deliver ballots if necessary. Jean Strong and Linda Tucker were appointed.
8. Other business. There was none
9. Adjourn at 6:45PM.

Respectfully submitted,

Ulla Cook, Secretary