

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSION**

REGULAR MEETING MINUTES

**Wednesday, May 19, 2010
6:00 PM**

Board Members Present:

Herbert VanGuilder
Brett Sanderson
Nataile Gruber
John Paige

Staff Present:

James Farquhar, Sexton
Eugene Dean, Assistant Sexton

Call to Order:

Meeting was called to order at 6:00 pm by Chairman Herbert VanGuilder

Comments from Citizens:

None present.

Approve Meeting Minutes:

- a. Motion by Nataile Gruber, second by Ludwig Gabranski, to approve the minutes of April 21, 2010 as read. So Voted.

Sexton's Report:

- a. Jamie Farquhar noted that the warranty is up on the backhoe as of May 15, 2010. They had a small issue with the new truck which was covered under warranty. Eleven old stumps have been cut below grade level by Chris Thompson. The school children have cleaned up the South Hill Cemetery. A transportation trailer for the mowers has been purchased. The new John Deere lawn mower, a weed-wacker and the new bucket for the backhoe have all been ordered.
- b. Jamie Farquhar noted the Nelson family has requested their monuments be cleaned in accordance with the Deed of Endowment, dated May 4, 1993.
- c. Jamie Farquhar requested that Joshua Adams be rehired for the season.
- d. Motion by Nataile Gruber and seconded by John Paige to re-hire Joshua Adams for the season starting Tuesday, June 1, 2010. So voted.
- e. Jamie Farquhar noted that the Legion Commander, Ned Bowen talked about doing something with the flag station.
- f. Herb VanGuilder noted that he would like to talk with the Legion before they do anything.

New Business:

- a. Herb VanGuilder noted that Ulla Cook, Town Clerk & Treasurer ordered a computer program that her office will use for the Cemetery recording. Ulla said her office is purchasing the program for better record keeping. She showed the program to Herb VanGuilder and it looked like a great system.
- b. Herb VanGuilder noted we opted not to trade-in the John Deer mower, the department will keep it for a spare or use it with the smaller trailer and power washer for monument restoration work.
- c. Herb VanGuilder noted that he was working on the Cemetery Regulation Booklet and it looks like the cremation charges are low compared to the work that needs to be performed by the cemetery staff. It was noted to have a special meeting to update the booklet.
- d. Herb VanGuilder noted that he has a possible person to work on the monument restoration work. Pay was discussed and it was felt a wage between \$10-\$15 per hour with no benefits and a part-time classification.
- e. Herb VanGuilder noted that he has re-sent letters to adjoining property owners noting we will be completing the construction of the lower building.
- f. Herb VanGuilder noted he had sent out letter pertaining to the winter damage to the shrubs on the Valente lot.

Adjourn:

- a. Notion by Nataile Gruber to adjourn and seconded by John Paige. So voted.
- b. Meeting Adjourned at 6:47 P.M.

Respectfully submitted,

Herbert VanGuilder
Clerk (Acting)

Herbert VanGuilder, Chairman

Nataile Gruber, Vice Chair & Flowers Chair

Ludwig Gabranski, Clerk

John Paige

Brett Sanderson