

**VILLAGE OF LUDLOW, VERMONT  
2019 ANNUAL REPORT**

**For the Fiscal Year Ending June 30, 2019**



**“A BETTER PLACE TO LIVE, WORK & PLAY”**

**Please bring this report to Village Meeting with you.**

## Tribute to Dorothy Sue Bragg – Ludlow Village Clerk

Village Trustees Earl Washburn and David Rose present Sue Bragg with a Village Resolution acknowledging her time-honored legacy of dedication, enthusiasm and outstanding public service to the Ludlow community.



## In Memory of Richard Harrison

Richard J. Harrison - 1938-2019

Ludlow Fire Department Chief  
Village Board of Trustees  
Development Review Board



## LUDLOW VILLAGE MEETING 2020

Public Information Meeting  
Annual Meeting

Monday, March 23, 2020  
6:00 PM – Heald Auditorium

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Tuesday, March 24, 2020  
10:00 AM to 7:00 PM (Australian Ballot)  
Heald Auditorium

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Tuesday, March 24, 2020  
7:00 PM – Village Meeting  
Heald Auditorium



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**TOWN & VILLAGE OF LUDLOW**

**FOR EMERGENCIES DIAL – 911**

**Town Hall Office Hours  
8:30 AM to 4:30 PM, Monday – Friday**

<b>EMERGENCY .....</b>	<b>911</b>
Municipal Manager .....	228-2841
Police, Fire, Ambulance (Non-Emergency).....	228-4411
Ambulance (Non-Emergency) .....	228-2880
Fire Department (Non-Emergency) .....	228-2211
Town Clerk & Treasurer .....	228-3232
Planning & Zoning Services .....	228-2845
Listers Office .....	228-7206
Parks & Recreation/Community Center .....	228-2655
Highway Department .....	228-2271
Wastewater Treatment Facility (Business/Billing Office).....	228-2841
Wastewater Treatment Facility .....	228-8431
Water Department (Business/Billing Office).....	228-2841
Water Department .....	228-8431
Cemetery (April to November).....	228-2852
Cemetery (December to March) .....	228-1646
Ludlow Transfer Station .....	228-2846
Open Tuesday, Thursday, Saturday & Sunday from 8:00 AM to 5:00 PM	
Black River Academy Museum .....	228-5050
Black River Senior Center .....	228-7421
Fletcher Memorial Library .....	228-8921
Website .....	<a href="http://www.ludlow.vt.us">www.ludlow.vt.us</a>

**VILLAGE OF LUDLOW****VILLAGE OFFICERS**

<b>OFFICE</b>		<b>TERM EXPIRES</b>
Moderator:	Herbert VanGuilder (elected)	2020
Village Clerk:	Ulla Cook (appointed)	2020
Village Treasurer:	Ulla Cook (appointed)	2020
Village Board of Trustees: (3-year terms)	Robert N. Gilmore, Chair (elected) Earl Washburn (elected) David Rose (elected)	2022 2021 2020
Municipal Manager:	Scott Murphy (appointed)	
Collector of Delinquent Taxes:	Scott Murphy (appointed)	
Zoning Administrative Officer:	Rosemary Goings (appointed)	
Assistant Zoning Officer:	Scott Murphy (appointed)	
Board of Water Commissioners: (3-year terms)	Robert Gilmore, Vice Chair (elected) Ronald Bixby, Clerk (elected) David Rose, Chair (elected)	2022 2021 2020
Electric Light Commissioners: (3-year terms)	Steven Brown (elected) Nick Baitz (appointed) Earl Washburn (elected)	2022 2021 2020

Development Review Board: (Appointed)	Julie Nicoll (2 years)	2021
	Phil Carter (3 years)	2020
	George Tucker, Jr. (2 years)	2020
	John Boehrer (1 year)	2020
	Doug Sheehan (1 year)	2020
	Dana Wilson (alternate)	2020

Planning Commission: (Appointed – 4-year terms)	Theresa Gurdak-Carter	2023
	George Tucker, Jr.	2023
	Alan Couch, Chair	2022
	Alan Isaacson	2022
	Aaron Galley	2020

Southern Windsor County Regional  
Transportation Advisory Committee

Representative:	Sharon Bixby (appointed)	2020
Alternate:	Scott Murphy (appointed)	2020



## VILLAGE OF LUDLOW

### EMPLOYEES

**Municipal Manager:**

Scott Murphy

**Municipal Office Administration:**

Pamela Cruickshank, Office Manager

Diane Knight, Municipal Clerk

**Department of Planning & Zoning:**

Rosemary Goings, Director

Barbara Davis, Administrative Assistant

**Highway/Streets Department:**

Ronald Tarbell, Highway Foreman

Glenn Ayer, Jr., Truck Driver/Laborer

Rodney Cole, Truck Driver/Equipment Operator

William Davis, Truck Driver/Equipment Operator

Ryan Grover, Truck Driver/Equipment Operator

Timothy Olesky, Truck Driver/Equipment Operator

Raymond Wood, Truck Driver/Equipment Operator

**Water Department & Wastewater Treatment Plant:**

Charles Craig, Chief Plant Operator

Joseph Gaudiana, Assistant Operator

Christopher Strong, Assistant Operator



**WARNING**

**VILLAGE OF LUDLOW, VERMONT**

**PUBLIC INFORMATION MEETING  
ANNUAL VILLAGE MEETING**

**MARCH 23 & 24, 2020**

The legal voters of the Village of Ludlow, County of Windsor, State of Vermont are notified and warned to meet at the Heald Auditorium in the Town Hall in Ludlow, VT on Monday evening, the 23<sup>rd</sup> day of March, 2020 at six o'clock (6:00 PM) for a Public Information Meeting; and on Tuesday the 24<sup>th</sup> day of March, 2020 between the hours of ten o'clock, AM, (10:00 AM) in the forenoon and seven o'clock, PM, (7:00 PM) in the afternoon for Australian Ballot, and thereafter at seven o'clock, PM (7:00 PM), for the Annual Village Meeting to act on the following:

The legal voters of the Village of Ludlow are further notified that voter qualification, registration and absentee voting relative to said Village Meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated. You must be registered to vote in the Village of Ludlow in order to vote at Village Meeting.

***TUESDAY, MARCH 24, 2020 – Australian Ballot – 10:00 AM to 7:00 PM***

**ARTICLE 1.** To elect Village Officers for the ensuing year by Australian Ballot.

***TUESDAY, MARCH 24, 2020; 7:00 PM – ANNUAL VILLAGE MEETING:***

**ARTICLE 2.** Shall the voters of the Village of Ludlow hear the reports of the Village Officers for the period July 1, 2018 through June 30, 2019.

**ARTICLE 3.** Shall the voters of the Village of Ludlow fix the salaries of the elected Village Officers for the ensuing year?

**ARTICLE 4.** Shall the voters of the Village of Ludlow authorize the Board of Trustees to borrow money in anticipation of taxes or other income to meet the expenses of the Village and any part of its indebtedness?

**ARTICLE 5.** Shall the Village of Ludlow collect taxes on Real Property in installments, taxes to be paid to the Town Treasurer on August 17, 2020, November 16, 2020, February 15, 2021 and May 17, 2021, and must be delivered to the Town Treasurer and postmarked on or before the due date?

**ARTICLE 6.** Shall the voters of the Village of Ludlow vote a specific amount in lieu of a rate on a dollar on the Grand List as set forth in the Board of Trustees' budget? Then the Trustees shall set the tax rate necessary to raise this amount after the Grand List has been completed and lodged in the office of the Village Clerk. **The amount to be raised by taxes is Three-Hundred Thirty-Three Thousand and Seventy-Two Dollars (\$333,072.00).**

**ARTICLE 7.** To transact any other business necessary and proper when met.

**Dated at Ludlow, Vermont this 20<sup>th</sup> day of February, 2020.**

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**



Robert Gilmore, Chairman



David Rose, Vice Chair



Earl Washburn, Clerk

**VILLAGE MEETING 2020**

**EXPLANATION OF ARTICLES**

**MARCH 23 & 24, 2020**

**Public Information Meeting:**

A Public Information Meeting will be held in the Heald Auditorium in the Town Hall on Monday, March 23, 2020 at 6:00 pm for the residents of the Village of Ludlow.

**TUESDAY, MARCH 24, 2020 – Australian Ballot – 10:00 AM to 7:00 PM**

**ARTICLE 1.** To elect Village Officers for the ensuing year by Australian Ballot.

*Village Moderator: ..... 1-year term*  
*Village Board of Trustees: ..... 3-year term*  
*Village Water Commission: ..... 3-year term*  
*Village Electric Light Commission: ..... 3-year term*

**TUESDAY, MARCH 24, 2020; 7:00 PM – Annual Village Meeting:**

**ARTICLE 2.** Shall the voters of the Village of Ludlow hear the reports of the Village Officers for the period July 1, 2018 through June 30, 2019.

**ARTICLE 3.** Shall the voters of the Village of Ludlow fix the salaries of the elected Village Officers for the ensuing year?

*Village Clerk: ..... \$1,000 per year*  
*Village Board of Trustees: ..... \$1,000 per year*  
*Water Commission: ..... \$1,000 per year*

**ARTICLE 4.** Shall the voters of the Village of Ludlow authorize the Board of Trustees to borrow money in anticipation of taxes or other income to meet the expenses of the Village and any part of its indebtedness?

Self-Explanatory.

**ARTICLE 5.** Shall the Village of Ludlow collect taxes on Real Property in installments, taxes to be paid to the Town Treasurer on August 17, 2020, November 16, 2020, February 15, 2021 and May 17, 2021, and must be delivered to the Town Treasurer and postmarked on or before the due date?

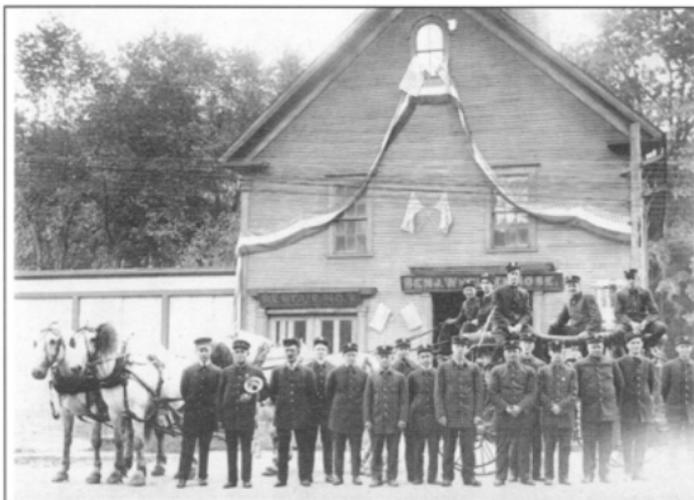
Self-Explanatory.

**ARTICLE 6.** Shall the voters of the Village of Ludlow vote a specific amount in lieu of a rate on a dollar on the Grand List as set forth in the Board of Trustees' budget? Then the Trustees shall set the tax rate necessary to raise this amount after the Grand List has been completed and lodged in the office of the Village Clerk. **The amount to be raised by taxes is Three-Hundred Thirty-Three Thousand and Seventy-Two Dollars (\$333,072.00).**

*Please see the FY 2021 Village Budget Summary and Budget on pages 11-16 for more details. The amount to be raised in taxes is \$333,072.00.*

**ARTICLE 7.** To transact any other business necessary and proper when met.

Self-Explanatory.



### FY 2021 VILLAGE BUDGET SUMMARY

VILLAGE OPERATIONS	EXPENDITURES	REVENUES	TO BE RAISED IN TAXES
Administration	\$ 82,477.00	\$ 69,100.00	\$ 13,377.00
Debt Management	\$ 10,990.00		\$ 10,990.00
General	\$ 1,650.00	\$ -	\$ 1,650.00
Insurance	\$ 54,926.00	\$ 44,655.00	\$ 10,271.00
Planning & Zoning	\$ 29,317.00	\$ 6,225.00	\$ 23,092.00
Streets/Highway	\$ 377,192.00	\$ 103,500.00	\$ 273,692.00
<b>OPERATIONS TOTAL:</b>	<b>\$ 556,552.00</b>	<b>\$ 223,480.00</b>	<b>\$ 333,072.00</b>

### VILLAGE FY 2020 VS. FY 2021 BUDGET COMPARISON

BUDGET COMPARISON	FY 2020	FY 2021	DIFFERENCE	% INCREASE
Village Budget	\$ 320,348.00	\$ 333,072.00	\$ 12,724.00	3.97%
<b>COMPARISON TOTALS:</b>	<b>\$ 320,348.00</b>	<b>\$ 333,072.00</b>	<b>\$ 12,724.00</b>	<b>3.97%</b>

### WASTEWATER FY 2021 BUDGET SUMMARY

BUDGET COMPARISON	FY 2020	FY 2021	DIFFERENCE
Wastewater Total Expenses	\$ 822,098.00	\$ 641,501.00	\$ (180,597.00)
Total Operating Revenue	\$ 836,751.00	\$ 732,638.00	\$ (104,113.00)
<b>** To Be Raised in Fees **</b>	<b>\$ (14,653.00)</b>	<b>\$ (91,137.00)</b>	<b>\$ (76,484.00)</b>

\*\* Surplus to be added to Wastewater Capital Fund for Projects

### WATER FY 2021 BUDGET SUMMARY

BUDGET COMPARISON	FY 2020	FY 2021	DIFFERENCE
Water Total Expenses	\$ 306,005.00	\$ 314,908.00	\$ 8,903.00
Total Operating Revenue	\$ 312,829.00	\$ 368,054.00	\$ 55,225.00
<b>** To Be Raised in Fees **</b>	<b>\$ (6,824.00)</b>	<b>\$ (53,146.00)</b>	<b>\$ (46,322.00)</b>

\*\* Surplus to be added to Water Capital Fund for Projects

**ADMINISTRATION**  
**FY 2021 Budget Highlights**

**VILLAGE BUDGET 2021**

Expense: Wages and utilities have been adjusted to reflect current staffing needs. Benefits are projected at historical averages. Overall operations are down -3.7% over FY 2020.

Revenue: Increase in administrative services fees for the Wastewater Department.

ADMINISTRATION		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
501-10-10.00	Manager	\$ 25,750.00	\$ 22,244.16	\$ 28,200.00	\$ 23,100.00
501-10-10.05	Clerks & Recording Secretary	\$ 13,863.00	\$ 15,151.63	\$ 14,230.00	\$ 15,600.00
501-10-10.10	BCA Salary	\$ 400.00	\$ 712.50	\$ 400.00	\$ 500.00
501-10-10.20	Village Officers	\$ 10,188.00	\$ 11,661.52	\$ 10,800.00	\$ 11,900.00
501-10-12.00	Pension	\$ 2,230.00	\$ 2,228.71	\$ 2,550.00	\$ 2,350.00
501-10-12.20	Insurances	\$ 12,275.00	\$ 6,679.80	\$ 7,130.00	\$ 7,390.00
501-10-12.21	Insurance Carveout	\$ -	\$ -	\$ 1,075.00	\$ 1,177.00
501-10-15.00	FICA	\$ 3,850.00	\$ 3,962.01	\$ 4,125.00	\$ 3,910.00
501-10-17.00	Car Allowance (payroll)	\$ -	\$ 2,013.46	\$ 300.00	\$ 300.00
501-10-21.00	Audit	\$ 7,600.00	\$ 6,000.00	\$ 7,200.00	\$ 7,000.00
501-10-23.00	Computer	\$ -	\$ 102.72	\$ 100.00	\$ 100.00
501-10-38.00	Equipment/Supplies	\$ 3,000.00	\$ 4,017.20	\$ 3,300.00	\$ 3,300.00
501-10-45.00	Village Legal	\$ -	\$ -	\$ -	\$ 500.00
501-10-56.00	Village Meeting & Reports	\$ 1,500.00	\$ 1,569.13	\$ 1,600.00	\$ 1,600.00
501-10-57.00	Training/Meetings	\$ 200.00	\$ 194.25	\$ 200.00	\$ 200.00
501-10-57.01	Expense/Mileage	\$ 250.00	\$ 117.52	\$ 250.00	\$ 200.00
501-10-58.00	Services/Telephone/Advertising	\$ 1,700.00	\$ 1,195.48	\$ 1,700.00	\$ 1,300.00
501-10-59.00	Copier	\$ 1,650.00	\$ 1,038.03	\$ 1,750.00	\$ 1,300.00
501-10-60.00	Ordinance Enforcement	\$ -	\$ 5,556.85	\$ -	\$ -
501-10-62.00	Beautification	\$ 750.00	\$ 644.00	\$ 750.00	\$ 750.00
501-10-65.00	Tax Abatements	\$ -	\$ 305.12	\$ -	\$ -
<b>Total OFFICE</b>		<b>\$ 85,206.00</b>	<b>\$ 85,394.09</b>	<b>\$ 85,660.00</b>	<b>\$ 82,477.00</b>

**Revenue:**

501-06-05.03	PILOT Program	\$ 1,500.00	\$ 59.00	\$ 500.00	\$ 1,500.00
501-06-05.15	Ludlow Electric Pilot	\$ 26,100.00	\$ 26,104.70	\$ 26,200.00	\$ 26,200.00
501-06-05.20	Delinquent Taxes	\$ -	\$ -	\$ -	\$ -
501-06-05.21	Delinquent Tax Interest	\$ 1,000.00	\$ 353.81	\$ 750.00	\$ 500.00
501-06-05.22	Delinquent Tax Penalty	\$ 1,200.00	\$ 979.35	\$ 1,000.00	\$ 1,000.00
501-06-05.23	Village Delinquent Tax Other	\$ -	\$ 0.08	\$ -	\$ -
501-06-15.05	Wastewater Office Admin.	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	\$ 39,000.00
501-06-10.05	Interest & Dividends	\$ 500.00	\$ 261.74	\$ 100.00	\$ 400.00
501-06-10.99	Miscellaneous	\$ 500.00	\$ 8,044.52	\$ 500.00	\$ 500.00
<b>Total REVENUE</b>		<b>\$ 68,800.00</b>	<b>\$ 73,803.20</b>	<b>\$ 67,050.00</b>	<b>\$ 69,100.00</b>
<b>TO BE RAISED IN TAXES</b>		<b>\$ 16,406.00</b>	<b>\$ 11,590.89</b>	<b>\$ 18,610.00</b>	<b>\$ 13,377.00</b>

**PLANNING & ZONING**  
**FY 2021 Budget Highlights**

**VILLAGE BUDGET FY 2021**

Expense: Wages and benefits reflect historical increases.

Revenue: Income is generated through Zoning & Hearing fees and are expected to decrease as fewer applications are anticipated.

PLANNING		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
501-15-10.05	Director	\$ 8,741.00	\$ 8,434.40	\$ 8,748.00	\$ 8,967.00
501-15-10.15	Administrative Assistant	\$ 3,360.00	\$ 4,135.89	\$ 4,185.00	\$ 4,290.00
501-15-10.25	FICA	\$ 925.00	\$ 1,086.94	\$ 990.00	\$ 1,015.00
501-15-12.00	Insurances	\$ 7,791.00	\$ 7,253.04	\$ 7,900.00	\$ 8,500.00
501-15-14.00	Pension	\$ 665.00	\$ 706.73	\$ 727.00	\$ 795.00
501-15-19.00	Professional Services	\$ -	\$ -	\$ -	\$ -
501-15-19.05	Legal-Litigation	\$ 500.00	\$ 579.37	\$ 500.00	\$ 500.00
501-15-23.00	Computer	\$ 200.00	\$ 43.05	\$ 200.00	\$ 200.00
501-15-51.00	Supplies	\$ 1,000.00	\$ 1,232.49	\$ 1,000.00	\$ 1,000.00
501-15-52.00	Equipment	\$ 600.00	\$ 674.02	\$ 1,520.00	\$ 1,400.00
501-15-56.00	Advertising	\$ 1,600.00	\$ 1,934.39	\$ 2,000.00	\$ 1,900.00
501-15-57.00	Training	\$ -	\$ -	\$ -	\$ -
501-15-58.00	Telephone	\$ 400.00	\$ 276.33	\$ 400.00	\$ 375.00
501-15-61.00	E 911	\$ -	\$ 10.45	\$ -	\$ -
501-15-63.00	Mapping Service (GIS)	\$ -	\$ 168.00	\$ 375.00	\$ 375.00
501-15-69.00	Mileage	\$ -	\$ -	\$ -	\$ -
501-15-70.00	Miscellaneous	\$ -	\$ -	\$ -	\$ -
<b>Total PLANNING</b>		<b>\$ 25,782.00</b>	<b>\$ 26,535.10</b>	<b>\$ 28,545.00</b>	<b>\$ 29,317.00</b>

**Revenue:**

501-06-10.10	Zoning Fees	\$ 2,000.00	\$ 1,542.20	\$ 2,500.00	\$ 2,750.00
501-06-10.15	Hearing Fees	\$ 4,000.00	\$ 1,500.00	\$ 4,000.00	\$ 3,000.00
501-06-10.20	Zoning Books	\$ -	\$ -	\$ -	\$ -
501-06-10.22	Bianchi fees	\$ 250.00	\$ 350.00	\$ 500.00	\$ 475.00
501-06-10.27	Planning Miscellaneous	\$ -	\$ -	\$ -	\$ -
<b>Total REVENUE</b>		<b>\$ 6,250.00</b>	<b>\$ 3,392.20</b>	<b>\$ 7,000.00</b>	<b>\$ 6,225.00</b>
<b>TO BE RAISED IN TAXES</b>		<b>\$ 19,532.00</b>	<b>\$ 23,142.90</b>	<b>\$ 21,545.00</b>	<b>\$ 23,092.00</b>

**STREETS & HIGHWAYS**  
**FY 2021 Budget Highlights**

**VILLAGE BUDGET FY 2021**

Expense: Adjustments were made to wages and benefits to reflect future staffing needs. Retirement and street construction have been increased for infrastructure improvements.

Revenue: Increase in highway aid from Town to Village.

STREETS & HIGHWAYS		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
501-30-10.00	Salaries	\$ 46,725.90	\$ 46,615.65	\$ 44,000.00	\$ 47,500.00
501-30-10.05	Overtime	\$ 5,000.00	\$ 7,278.75	\$ 5,000.00	\$ 5,000.00
501-30-10.20	Labor	\$ 1,500.00	\$ 67.45	\$ 1,500.00	\$ 1,400.00
501-30-12.00	Pension	\$ 2,850.00	\$ 2,970.59	\$ 3,030.00	\$ 3,230.00
501-30-12.20	Insurances	\$ 20,130.00	\$ 14,684.03	\$ 18,000.00	\$ 25,587.00
501-30-15.00	FICA	\$ 4,070.00	\$ 4,002.92	\$ 3,850.00	\$ 4,125.00
501-30-35.05	Street Lights/Stop Light	\$ 31,000.00	\$ 29,873.12	\$ 33,750.00	\$ 34,750.00
501-30-60.00	Equipment Maintenance	\$ 26,000.00	\$ 36,834.69	\$ 30,000.00	\$ 31,200.00
501-30-70.00	Training/Conference	\$ 300.00	\$ -	\$ 200.00	\$ 200.00
501-30-87.00	Diesel Fuel	\$ 19,500.00	\$ 19,874.11	\$ 18,750.00	\$ 19,300.00
501-30-87.05	Gasoline/Oil	\$ 1,500.00	\$ 41.86	\$ 1,500.00	\$ 1,400.00
501-30-87.06	Rentals	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
501-30-87.08	Street Const. 3/5 Highway	\$ 32,000.00	\$ 48,855.39	\$ 50,000.00	\$ 60,000.00
501-30-87.09	Sidewalks	\$ 15,000.00	\$ 4,500.00	\$ 15,000.00	\$ 15,000.00
501-30-87.10	Asphalt	\$ 1,000.00	\$ 1,074.74	\$ 1,000.00	\$ 1,000.00
501-30-87.11	Cold Patch	\$ 400.00	\$ 2,262.06	\$ 600.00	\$ 700.00
501-30-87.12	Supplies/Tools	\$ 2,500.00	\$ 3,789.10	\$ 2,600.00	\$ 2,700.00
501-30-87.13	Uniforms	\$ 1,600.00	\$ 1,628.78	\$ 1,600.00	\$ 1,500.00
501-30-87.14	Culverts	\$ 800.00	\$ 3,590.23	\$ 1,000.00	\$ 1,000.00
501-30-87.15	Signs/Lines/Rails	\$ 2,550.00	\$ 21,893.80	\$ 3,050.00	\$ 3,100.00
501-30-87.16	Parking	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,950.00
501-30-87.18	Municipal Roads Permit Fees	\$ -	\$ 900.00	\$ 2,190.00	\$ 2,250.00
501-30-87.19	MP Grant Expense	\$ -	\$ 5,160.00	\$ -	\$ -
501-31-35.10	Garage Fuel	\$ 3,000.00	\$ 1,668.11	\$ 3,000.00	\$ 2,900.00
501-31-35.12	Gar Utility/Services	\$ 2,550.00	\$ 2,555.53	\$ 2,600.00	\$ 2,600.00
501-31-35.15	Gar Maintenance	\$ 1,500.00	\$ 645.21	\$ 1,500.00	\$ 1,500.00
501-31-35.17	Telephone/Cell/Pagers	\$ 550.00	\$ 407.20	\$ 550.00	\$ 550.00
501-35-15.17	Storm Drains	\$ 2,500.00	\$ 4,023.75	\$ 3,000.00	\$ 3,500.00
501-35-35.12	Summer Materials	\$ 7,000.00	\$ 525.10	\$ 7,000.00	\$ 6,750.00
501-35-35.15	Equipment	\$ 600.00	\$ 350.00	\$ 600.00	\$ 500.00
501-38-35.10	Retirement	\$ 32,000.00	\$ 33,428.73	\$ 32,000.00	\$ 33,000.00
501-39-35.00	Winter Sand	\$ 18,000.00	\$ 31,616.60	\$ 18,900.00	\$ 19,000.00
501-39-35.20	Winter Salt	\$ 31,000.00	\$ 46,380.89	\$ 33,400.00	\$ 34,000.00
501-39-35.25	Equipment	\$ 1,500.00	\$ 4,282.50	\$ 2,500.00	\$ 3,000.00
501-39-35.30	Winter Supplies	\$ 3,500.00	\$ 4,743.77	\$ 3,500.00	\$ 3,500.00
<b>Total STREETS &amp; HIGHWAYS</b>		<b>\$ 323,425.90</b>	<b>\$ 391,324.66</b>	<b>\$ 350,470.00</b>	<b>\$ 377,192.00</b>

## STREETS &amp; HIGHWAYS - Continued

VILLAGE BUDGET FY 2021

STREETS & HIGHWAYS		BUDGET	ACTUAL	BUDGET	BUDGET
Revenue:		FY 2019	FY 2019	FY 2020	FY 2021
501-06-05.05	3/5 Highway	\$ 36,500.00	\$ 36,500.00	\$ 50,000.00	\$ 60,000.00
501-06-10.49	Village Streets Miscellaneous	\$ -	\$ -	\$ -	\$ 500.00
501-06-10.50	State Aid to Highway	\$ 40,000.00	\$ 43,645.16	\$ 43,046.00	\$ 43,000.00
501-06-10.51	Access Permit	\$ -	\$ 25.00	\$ -	\$ -
501-06-10.54	MP Grant Revenue	\$ -	\$ -	\$ -	\$ -
501-06-10.60	Road Cut Permits	\$ -	\$ -	\$ -	\$ -
<b>Total REVENUE</b>		<b>\$ 76,500.00</b>	<b>\$ 80,170.16</b>	<b>\$ 93,046.00</b>	<b>\$ 103,500.00</b>
<b>TO BE RAISED IN TAXES</b>		<b>\$ 246,925.90</b>	<b>\$ 311,154.50</b>	<b>\$ 257,424.00</b>	<b>\$ 273,692.00</b>



1908 vs. 2018 - Equipment has come a long way!

**GENERAL BUDGET HIGHLIGHTS 2021**

**VILLAGE BUDGET 2021**

Expense: Near level funding with a slight decrease in VLCT dues.

VILLAGE GENERAL		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
501-70-05.00	Legal	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
501-70-06.00	Advertising	\$ 300.00	\$ -	\$ 300.00	\$ 300.00
501-70-07.00	VLCT	\$ 850.00	\$ 854.00	\$ 882.00	\$ 850.00
<b>Total GENERAL</b>		<b>\$ 1,650.00</b>	<b>\$ 854.00</b>	<b>\$ 1,682.00</b>	<b>\$ 1,650.00</b>

**INSURANCE BUDGET HIGHLIGHTS 2021**

Expense: Village Electric premiums are paid as a part of the VLCT/Village of Ludlow and are offset by revenues.

		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
<b>VILLAGE INSURANCE</b>					
501-73-30.05	Unemployment	\$ 1,575.00	\$ 5,024.00	\$ 1,280.00	\$ 1,701.00
501-73-30.10	Workers Comp	\$ 4,926.00	\$ 4,614.50	\$ 4,303.00	\$ 3,805.00
501-73-30.15	Village Electric Insurance	\$ 43,777.00	\$ 44,786.00	\$ 45,795.00	\$ 44,655.00
501-73-30.20	Vehicle/Liability (PC&L)	\$ 2,232.00	\$ 2,276.00	\$ 2,320.00	\$ 1,994.00
501-73-30.30	Public Officials Liability	\$ 637.00	\$ 2,651.50	\$ 489.00	\$ 357.00
501-73-30.35	Employment Practices Liability	\$ 2,335.00	\$ -	\$ 2,600.00	\$ 2,414.00
<b>Total INSURANCE</b>		<b>\$ 55,482.00</b>	<b>\$ 59,352.00</b>	<b>\$ 56,787.00</b>	<b>\$ 54,926.00</b>
<b>Insurance Revenue:</b>					
501-06-10.40	Insurance Refunds	\$ 43,777.00	\$ 46,164.06	\$ 45,795.00	\$ 44,655.00
<b>Total REVENUE</b>		<b>\$ 43,777.00</b>	<b>\$ 46,164.06</b>	<b>\$ 45,795.00</b>	<b>\$ 44,655.00</b>
<b>TO BE RAISED IN TAXES</b>		<b>\$ 11,705.00</b>	<b>\$ 13,187.94</b>	<b>\$ 10,992.00</b>	<b>\$ 10,271.00</b>

**DEBT MANAGEMENT**

Expense: Trackless sidewalk plow and sweeper notes are paid though short-term borrowing. A credit is anticipated through the Sidewalk/Storm Drain Bond, which has already been paid off.

VILLAGE DEBT MGMT		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
501-80-91.10	Trackless	\$ 6,370.00	\$ 6,370.00	\$ 6,370.00	\$ 6,370.00
501-80-91.15	Note Sweeper	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
501-80-91.16	Sidewalk/Storm Bond	\$ -	\$ -	\$ (1,275.02)	\$ (380.00)
<b>Total DEBT MANAGEMENT</b>		<b>\$ 11,370.00</b>	<b>\$ 6,370.00</b>	<b>\$ 10,094.98</b>	<b>\$ 10,990.00</b>

**WASTEWATER DEPARTMENT**  
**FY 2021 Budget Highlights**

**VILLAGE BUDGET FY 2021**

Expense: Wages & benefits increases are projected. Chemicals, plant operations and sludge disposal have been adjusted to reflect current facility operations. The first payment on the Wastewater Bond will be due one-year after substantial completion.

Revenue: Income is generated through user fees and interest and penalty, which reflect the current wastewater service rates.

WASTEWATER		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
702-95-10.08	Salaries	\$ 119,941.00	\$ 124,819.34	\$ 125,000.00	\$ 128,000.00
702-95-10.20	Overtime	\$ 4,000.00	\$ 2,913.74	\$ 3,750.00	\$ 3,500.00
702-95-10.25	Labor - Payroll	\$ 2,000.00	\$ 4,241.88	\$ 2,100.00	\$ 2,500.00
702-95-10.30	Part Time Clerks	\$ -	\$ -	\$ -	\$ -
702-95-10.35	Office Administration Stipend	\$ 38,000.00	\$ 38,000.00	\$ 39,000.00	\$ 39,000.00
702-95-12.00	Pension	\$ 6,950.00	\$ 7,397.44	\$ 9,949.00	\$ 8,500.00
702-95-12.20	Insurances	\$ 28,600.00	\$ 25,735.04	\$ 29,000.00	\$ 31,121.00
702-95-15.00	FICA	\$ 9,730.00	\$ 10,099.94	\$ 9,694.00	\$ 10,260.00
702-95-20.00	Sodium Hypochlorite	\$ 12,000.00	\$ 11,056.05	\$ 12,000.00	\$ 12,000.00
702-95-20.05	Sodium Bisulfite	\$ 15,000.00	\$ 7,522.89	\$ 15,000.00	\$ 14,000.00
702-95-20.10	Sodium Aluminate	\$ 4,000.00	\$ 180.00	\$ 3,500.00	\$ 500.00
702-95-21.00	Audit	\$ 3,000.00	\$ 2,500.00	\$ 2,300.00	\$ 2,500.00
702-95-23.00	Computer	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
702-95-30.10	Workers Comp	\$ 6,927.00	\$ 6,753.50	\$ 6,580.00	\$ 7,608.00
702-95-30.20	Insurance PC&L	\$ 9,570.00	\$ 9,591.50	\$ 9,613.00	\$ 14,000.00
702-95-35.00	Sewer Plant Electric	\$ 32,000.00	\$ 37,186.05	\$ 35,000.00	\$ 36,000.00
702-95-38.00	Equipment/Supplies	\$ 12,000.00	\$ 12,616.26	\$ 11,000.00	\$ 11,000.00
702-95-40.00	Plant Repairs	\$ 15,000.00	\$ 9,695.72	\$ 14,000.00	\$ 13,500.00
702-95-45.00	Legal/Engineer	\$ 2,000.00	\$ 371.36	\$ 2,000.00	\$ 1,900.00
702-95-50.00	Uniforms	\$ 2,500.00	\$ 1,585.11	\$ 2,000.00	\$ 2,000.00
702-95-50.05	Mower/Blower Repairs	\$ 500.00	\$ 505.40	\$ 500.00	\$ 500.00
702-95-50.10	Truck Repair/Maintenance	\$ 2,000.00	\$ 796.90	\$ 2,000.00	\$ 2,000.00
702-95-50.15	Testing	\$ 11,000.00	\$ 9,996.74	\$ 12,000.00	\$ 11,800.00
702-95-55.00	Ludlow Police Dispatch Service	\$ 700.00	\$ 1,100.00	\$ 700.00	\$ 800.00
702-95-56.00	State Permits	\$ 3,200.00	\$ 5,490.00	\$ 3,300.00	\$ 3,500.00
702-95-57.00	Training & Dues	\$ 1,500.00	\$ 1,715.31	\$ 2,000.00	\$ 2,000.00
702-95-58.00	Telephone/Pagers	\$ 3,000.00	\$ 1,514.32	\$ 2,500.00	\$ 2,400.00
702-95-70.00	Mower/Pickup Gas/Oil	\$ 2,500.00	\$ 2,567.88	\$ 2,500.00	\$ 2,500.00
702-95-80.10	Sludge Disposal	\$ 98,000.00	\$ 73,234.00	\$ 100,000.00	\$ 98,000.00
702-95-80.19	Sludge Disposal Tax	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -
702-95-80.25	Plant Heating Fuel	\$ 5,000.00	\$ 6,287.41	\$ 5,000.00	\$ 5,000.00
<b>Total WASTEWATER</b>		<b>\$ 461,118.00</b>	<b>\$ 415,473.78</b>	<b>\$ 472,486.00</b>	<b>\$ 466,889.00</b>

## WASTEWATER DEPARTMENT - Continued

## VILLAGE BUDGET FY 2021

POND STREET		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
702-96-35.00	Ejection Station Electric	\$ 800.00	\$ 613.21	\$ 1,000.00	\$ 1,000.00
702-96-40.00	Maintenance	\$ 500.00	\$ 159.00	\$ 500.00	\$ 500.00
<b>Total POND STREET:</b>		<b>\$ 1,300.00</b>	<b>\$ 772.21</b>	<b>\$ 1,500.00</b>	<b>\$ 1,500.00</b>

SEWER LINES		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
702-97-20.00	Supplies	\$ 5,000.00	\$ 900.00	\$ 5,000.00	\$ 5,000.00
702-97-40.00	Line Maintenance	\$ 20,000.00	\$ 16,520.19	\$ 20,000.00	\$ 20,000.00
<b>Total SEWER LINES:</b>		<b>\$ 25,000.00</b>	<b>\$ 17,420.19</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>

CAPITAL		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
702-98-60.10	Capital Projects	\$ 50,000.00	\$ 37,675.65	\$ 55,000.00	\$ 55,000.00
702-98-60.15	Wastewater Grant Expense	\$ -	\$ -	\$ -	\$ -
702-98-99.00	Depreciation Expense	\$ 55,000.00	\$ -	\$ 55,000.00	\$ 55,000.00
<b>Total CAPITAL:</b>		<b>\$ 105,000.00</b>	<b>\$ 37,675.65</b>	<b>\$ 110,000.00</b>	<b>\$ 110,000.00</b>

DEBT MANAGEMENT		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
702-99-01.01	USDA Sewer Note Principal	\$ 19,660.00	\$ 28,810.75	\$ 20,249.00	\$ 20,862.00
702-99-01.02	USDA Sewer Note Interest	\$ 18,452.00	\$ 9,301.25	\$ 17,863.00	\$ 17,250.00
702-99-01.03	IWWTF Upgrade Bond	\$ -	\$ 520.00	\$ 175,000.00	\$ -
<b>Total DEBT MANAGEMENT:</b>		<b>\$ 38,112.00</b>	<b>\$ 38,632.00</b>	<b>\$ 213,112.00</b>	<b>\$ 38,112.00</b>
<b>Total WASTEWATER FUNDS</b>		<b>\$ 630,530.00</b>	<b>\$ 509,973.83</b>	<b>\$ 822,098.00</b>	<b>\$ 641,501.00</b>

WASTEWATER OPERATING REVENUE:		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
702-06-20.05	User Fees	\$ 618,400.00	\$ 650,414.45	\$ 824,300.00	\$ 720,100.00
702-06-20.10	Interest/Penalty	\$ 6,200.00	\$ 11,150.69	\$ 6,200.00	\$ 6,500.00
702-06-20.15	Special Sewer	\$ -	\$ -	\$ -	\$ -
702-06-20.25	Wastewater Grant Income	\$ -	\$ -	\$ -	\$ -
702-06-20.27	USDA Sewer Interest Credit	\$ 6,458.00	\$ 6,059.15	\$ 6,251.00	\$ 6,038.00
702-06-20.99	Miscellaneous	\$ -	\$ 4,215.79	\$ -	\$ -
<b>Total WW OPERATING REVENUE</b>		<b>\$ 631,058.00</b>	<b>\$ 671,840.08</b>	<b>\$ 836,751.00</b>	<b>\$ 732,638.00</b>
<b>TO BE RAISED IN FEES</b>		<b>\$ (528.00)</b>	<b>\$ (161,866.25)</b>	<b>\$ (14,653.00)</b>	<b>\$ (91,137.00)</b>

**WATER DEPARTMENT**  
**FY 2021 Budget Highlights**

**VILLAGE BUDGET FY 2021**

Expense: The FY 2021 operations budget is up 2.9% over FY 2020. Wages & benefits are projected at historical averages. Principal and interest for water bonds and loans are outlined in Debt Management.

Revenue: Income is generated through water service fees, penalty and interest. Annual interest credit from USDA helps to offset the water main replacement note.

WATER		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
701-85-10.08	Salaries	\$ 28,328.00	\$ 31,745.68	\$ 30,800.00	\$ 32,700.00
701-85-10.25	Overtime	\$ 5,000.00	\$ 2,404.23	\$ 5,000.00	\$ 4,900.00
701-85-12.00	Pension	\$ 3,100.00	\$ 3,083.23	\$ 2,925.00	\$ 3,000.00
701-85-12.20	Insurances	\$ 8,243.00	\$ 4,553.28	\$ 5,200.00	\$ 5,492.00
701-85-15.00	FICA	\$ 3,650.00	\$ 4,420.48	\$ 4,095.00	\$ 4,400.00
701-85-27.00	Certificates & Fees	\$ 2,000.00	\$ 1,020.21	\$ 2,000.00	\$ 2,000.00
701-85-30.00	Insurance PC & L	\$ 1,785.00	\$ -	\$ 1,851.00	\$ 3,599.00
701-85-30.10	Workers Comp Insurance	\$ 2,433.00	\$ 4,269.50	\$ 2,433.00	\$ 1,373.00
701-85-35.00	Utilities/Services	\$ 1,500.00	\$ 900.35	\$ 1,200.00	\$ 1,200.00
701-85-40.00	Testing Services	\$ 2,000.00	\$ 1,665.00	\$ 1,750.00	\$ 1,750.00
701-95-55.00	Ludlow Police Dispatch	\$ 400.00	\$ -	\$ 420.00	\$ 420.00
701-85-50.00	Uniforms	\$ 1,400.00	\$ 734.66	\$ 1,000.00	\$ 1,000.00
701-85-58.00	Telephone/Pagers	\$ 1,800.00	\$ 1,693.36	\$ 1,930.00	\$ 1,800.00
701-85-70.00	South Hill Tank	\$ 1,000.00	\$ 231.98	\$ 1,000.00	\$ 1,000.00
701-85-70.03	Upper Vault (GMP)	\$ 800.00	\$ 1,313.02	\$ 1,000.00	\$ 1,000.00
701-85-70.04	Lower Vault (LED)	\$ 600.00	\$ 1,037.59	\$ 1,000.00	\$ 1,000.00
701-85-70.05	Jewell Brook Electric	\$ 400.00	\$ 297.92	\$ 600.00	\$ 600.00
701-85-70.09	State of VT Operating Fee	\$ 3,000.00	\$ 4,413.98	\$ 1,000.00	\$ 4,000.00
701-85-70.10	Special Water Fund	\$ -	\$ -	\$ -	\$ -
701-85-70.15	Capital Improvements	\$ -	\$ 1,184.13	\$ -	\$ -
701-85-70.20	Construction in Progress	\$ -	\$ -	\$ -	\$ -
701-85-99.00	Miscellaneous	\$ -	\$ 33.68	\$ -	\$ -
<b>Total WATER</b>		<b>\$ 67,439.00</b>	<b>\$ 65,002.28</b>	<b>\$ 65,204.00</b>	<b>\$ 71,234.00</b>

DEBT MANAGEMENT		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
701-86-91.00	Booster Station Bond Interest	\$ 1,801.00	\$ (680.05)	\$ (680.00)	\$ 776.00
701-86-91.05	Booster Station Bond Principal	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
701-86-91.06	USDA Water Note Principal	\$ 46,742.00	\$ 46,736.54	\$ 47,794.00	\$ 48,875.00
701-86-91.08	USDA Water Note Interest	\$ 28,420.00	\$ 28,425.46	\$ 27,368.00	\$ 26,287.00
701-86-91.09	State ARRA Water Principal	\$ 31,373.00	\$ 31,372.88	\$ 32,314.00	\$ 33,283.00
701-86-91.10	State ARRA Water Interest	\$ 16,081.00	\$ 16,081.41	\$ 15,140.00	\$ 14,170.00
701-86-91.11	Water Planning Note	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00
<b>Total DEBT MANAGEMENT</b>		<b>\$ 139,777.00</b>	<b>\$ 137,296.24</b>	<b>\$ 137,296.00</b>	<b>\$ 138,751.00</b>

WATER - EQUIPMENT		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
701-87-35.00	Vehicle Maintenance	\$ 1,000.00	\$ 68.07	\$ 1,000.00	\$ 1,000.00
701-87-35.05	Pump	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
701-87-35.10	Equipment/Tools	\$ 1,500.00	\$ 736.00	\$ 1,500.00	\$ 1,400.00
<b>Total EQUIPMENT</b>		<b>\$ 3,000.00</b>	<b>\$ 804.07</b>	<b>\$ 3,000.00</b>	<b>\$ 2,900.00</b>

MAINTENANCE		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
701-88-20.00	Sodium Hypochlorite	\$ 1,000.00	\$ 521.05	\$ 1,000.00	\$ 1,100.00
701-88-25.00	Labor	\$ 4,500.00	\$ 2,172.71	\$ 4,500.00	\$ 4,000.00
701-88-25.05	Mains	\$ 3,500.00	\$ 5,187.07	\$ 10,000.00	\$ 12,000.00
701-88-25.08	Hydrants	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,250.00
701-88-25.10	Springs Maintenance	\$ 5,000.00	\$ 2,168.41	\$ 4,750.00	\$ 4,500.00
701-88-25.12	Springs Electric	\$ 1,500.00	\$ 1,035.74	\$ 1,400.00	\$ 1,300.00
701-88-25.15	Entrances/Services	\$ 3,500.00	\$ 1,611.45	\$ 2,000.00	\$ 1,900.00
701-88-25.25	Material	\$ 5,000.00	\$ 282.15	\$ 2,000.00	\$ 2,000.00
701-88-25.30	Supplies	\$ 4,000.00	\$ 2,132.64	\$ 4,500.00	\$ 4,400.00
701-88-25.35	Gas/Oil	\$ 2,000.00	\$ 1,252.53	\$ 2,000.00	\$ 2,000.00
701-88-25.40	Snell Spring Propane Fuel	\$ 1,500.00	\$ 2,326.41	\$ 2,000.00	\$ 1,900.00
701-88-25.45	Bridge Street Pump Heat	\$ 650.00	\$ 638.20	\$ 1,000.00	\$ 100.00
<b>Total MAINTENANCE</b>		<b>\$ 34,650.00</b>	<b>\$ 19,328.36</b>	<b>\$ 37,650.00</b>	<b>\$ 37,450.00</b>

OFFICE		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
701-89-10.00	Manager	\$ 9,700.00	\$ 13,346.79	\$ 10,000.00	\$ 12,700.00
701-89-10.10	Commissioners	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
701-89-10.20	Clerks	\$ 3,970.00	\$ 3,896.88	\$ 4,070.00	\$ 4,016.00
701-89-10.25	Audit	\$ 2,100.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00
701-89-10.27	Mileage Car Allowance	\$ 100.00	\$ 1,208.60	\$ 180.00	\$ 180.00
701-89-12.20	Insurance	\$ 3,310.00	\$ 332.31	\$ 3,310.00	\$ 2,470.00
701-89-12.21	Insurance Carveout	\$ -	\$ -	\$ 645.00	\$ 707.00
701-89-23.00	Computer	\$ -	\$ -	\$ 250.00	\$ 250.00
701-89-25.00	Office Supplies	\$ 1,500.00	\$ 1,566.98	\$ 1,600.00	\$ 1,600.00
701-89-27.00	Legal	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
701-89-29.00	Miscellaneous	\$ -	\$ 368.43	\$ 250.00	\$ 250.00
<b>Total OFFICE</b>		<b>\$ 24,180.00</b>	<b>\$ 25,219.99</b>	<b>\$ 25,805.00</b>	<b>\$ 27,673.00</b>

## WATER DEPARTMENT - Continued

## VILLAGE BUDGET FY 2021

WATER -CORROSION, ETC.		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
701-90-40.00	Testing Services	\$ 1,000.00	\$ -	\$ 750.00	\$ -
701-90-45.00	Booster Stations Electric	\$ 3,500.00	\$ 2,566.41	\$ 3,500.00	\$ 3,500.00
701-90-45.05	Material/Supplies	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
701-90-45.06	Sodium Hydroxide	\$ 6,000.00	\$ 9,531.79	\$ 6,000.00	\$ 6,500.00
701-90-45.07	Zinc Orthophosphate	\$ -	\$ -	\$ -	\$ -
701-90-45.08	Fluoride	\$ 2,000.00	\$ 2,465.95	\$ 2,300.00	\$ 2,400.00
<b>Total CORROSION ETC</b>		<b>\$ 13,000.00</b>	<b>\$ 14,564.15</b>	<b>\$ 13,050.00</b>	<b>\$ 12,900.00</b>

OTHER		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
701-95-57.00	Training	\$ 1,000.00	\$ 821.23	\$ 1,000.00	\$ 1,000.00
701-95-59.00	Bad Debt Expense	\$ -	\$ -	\$ -	\$ -
701-97-00.00	Construction in Progress	\$ -	\$ -	\$ -	\$ -
701-97-00.01	Water Dept Grant Expense	\$ -	\$ -	\$ -	\$ -
701-99-99.00	Depreciation Expense	\$ 24,000.00	\$ -	\$ 23,000.00	\$ 23,000.00
<b>Total OTHER</b>		<b>\$ 25,000.00</b>	<b>\$ 821.23</b>	<b>\$ 24,000.00</b>	<b>\$ 24,000.00</b>
<b>Total WATER FUND</b>		<b>\$ 307,046.00</b>	<b>\$ 263,036.32</b>	<b>\$ 306,005.00</b>	<b>\$ 314,908.00</b>

WATER OPERATING REVENUES		BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2019	FY 2019	FY 2020	FY 2021
701-06-05.00	Water Service Fees	\$ 295,000.00	\$ 318,894.05	\$ 299,500.00	\$ 354,954.00
701-06-06.00	Interest/Penalty	\$ 4,000.00	\$ 5,646.86	\$ 3,750.00	\$ 3,750.00
701-06-06.01	Water Dept Grant Income	\$ -	\$ -	\$ -	\$ -
701-06-20.15	Entrances	\$ -	\$ -	\$ -	\$ -
701-06-20.99	Miscellaneous	\$ -	\$ 665.00	\$ -	\$ -
701-06-25.30	Special Water	\$ -	\$ -	\$ -	\$ -
701-06-25.34	USDA Note Interest Credit	\$ 9,947.00	\$ 9,332.07	\$ 9,579.00	\$ 9,350.00
<b>Total WATER REVENUES</b>		<b>\$ 308,947.00</b>	<b>\$ 334,537.98</b>	<b>\$ 312,829.00</b>	<b>\$ 368,054.00</b>
<b>TO BE RAISED IN FEES</b>		<b>\$ (1,901.00)</b>	<b>\$ (71,501.66)</b>	<b>\$ (6,824.00)</b>	<b>\$ (53,146.00)</b>



**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**FY 2019 ANNUAL REPORT**

In FY 2019 the Village of Ludlow Board of Trustees worked diligently with infrastructure upgrades, capital purchases and sidewalk repairs. The Village tax rate for FY 2019 was \$0.22 for residential properties.

**Capital Infrastructure:**

- Wastewater Treatment Facility Upgrade was underway. The preliminary engineering was performed by Aldrich & Elliot and the construction contract was awarded to Naylor & Breen. Total facility upgrade cost is estimated at \$2.9 million and will be financed through a 20-year general obligation bond with a preliminary interest at 0.00% per annum and with a preliminary administrative fee of 2.00% beginning on 6/1/2021. Construction is expected to run through the fall of 2020.
- Bridge Street Water & Sewer Project took place during the summer of FY 2019 and included the replacement of approximately 600-feet of sewer pipe (and water pipe), three new manholes and rebuild the subbase of a portion of Bridge Street prior to paving.
- Cold plane and paving on Route 103 and Andover Street.
- Construction on High Street in conjunction with the Cemetery drain project.
- Road paving on West Hill as part of the sewer manhole replacement work.
- Main Street sidewalk replacement from The Mill to the Legion.
- Pond Street manhole and sewer line work at the base of the Okemo Access Road.

**Capital Equipment Purchases:**

- Village streets paid for a portion of the new Diesel Fuel Pump and the Highway Garage and a hydraulic lift (shared with the Town of Ludlow).

**Wastewater Allocation & Hook-On Requests:**

The Village Board of Trustees granted wastewater allocation and approved hook-on's to a number of residential and commercial properties in FY 2019.

<b>Residential Requests:</b>	<b>Commercial Requests:</b>
Allocation for 7-additional bedrooms were approved at 5 locations	2 New commercial offices
Allocation for 1, 2-bedroom home was approved	
Allocation for 4, 3-bedroom homes were approved	
Allocation for 4, 4-bedroom homes were approved	
Allocation for 1, 5-bedroom home was approved	

### **Tribute to Dorothy Sue Bragg, Ludlow's Village Clerk:**

In June of 2019 the Village Board of Trustees honored Dorothy Sue Bragg for her dedication, enthusiasm, leadership and outstanding public service in the Ludlow Municipal Office and for serving as the Village Clerk since 1975.

The Village Trustees, Earl Washburn and David Rose presented Sue with a Resolution as a thank you for her time-honored service to the Village of Ludlow and the community.



### **Village Wastewater Operator/Facility Award:**

Each year the GMWEA honors operators, facilities, organizations, and companies that have demonstrated exceptional service to Vermont's water quality industry. On May 23<sup>rd</sup>, the Village of Ludlow's Wastewater Department was honored at the GMWEA Annual Spring Meeting and Conference for their facility excellence and for exceeding system operation requirements. (Left to right) Joe Gaudiana, Chuck Craig and Scott Murphy accepted the award on behalf of the Village of Ludlow.

### **FY 2019 Village Highlights:**

- The Village Smoking & Tobacco Policy was amended to exclude the use of e-cigarettes, vaping devices, juuls, hookahs and marijuana from Town parks.
- Approved a Conflict of Interest Policy for the Village of Ludlow.
- Village Trustees worked with Planning and Zoning to amend and adopt Zoning & Flood Hazard Regulations and to update and adopt the Local Hazard Mitigation Plan for the Village.
- Worked with SWCRPC on a Municipal Planning Grant for downtown improvements, including parking map, signage, development of concept for Wayfinding plan and parking improvements.

### **Spring Flood:**

On April 15, 2019, another rainstorm created flood damage to Town and Village road infrastructure. The highway department worked diligently to repair the damage to roads, streets, culverts, ditches and cross culverts damages. Local contractors provided assistance to open the roads as quickly as possible.



The Ludlow Community Center opened early morning and offered a hot shower and shelter for residents who were displaced by the flood waters. The water levels rose quickly at The Mill Condominiums and Route 103 South was underwater. They say “it takes a Village” and the community came together once again to assist those in need.

The Village Board of Trustees would like to express their gratitude and appreciation to the many volunteers of the Ludlow Garden Club and Village Streetscapes for beautifying the Village of Ludlow with a display of colorful hanging flower pots, bridge flower boxes and window boxes. During the winter season, festive greens and a display of lights and adorn the Village.

The municipal website can be found at [www.ludlow.vt.us](http://www.ludlow.vt.us) where you can access meeting agendas, minutes, municipal calendar of events, Village Ordinances and links to various organizations.

We appreciate the efforts of our diligent municipal staff, the many volunteers that work for the betterment of our community and the support of taxpayers and residents of our Village.

**Village Board of Trustees**

Robert Gilmore, Chairman  
David Rose, Vice Chair  
Earl Washburn

**Ludlow Municipal Manager**

Scott Murphy

## VILLAGE OF LUDLOW

### WATER COMMISSION ANNUAL REPORT

For the Year Ending June 30, 2019

FY 2019 was an exciting year for the Village of Ludlow Water Department. Several projects were underway to enhance the Village's water system and prepare the utility for future demands. During the hot summer weather, our system performed well.

#### FY 2019 Water Highlights:

- Water flushing took place on Pleasant Street Extension, Soapstone Road, VanGuilder Lane, High Street, Orion Avenue, Thompson Avenue, Prospect Street & Gill Terrace
- The Water Commission updated and amended the Village Smoking & Tobacco Policy to exclude the use of e-cigarettes, vaping devices, juuls, hookahs and marijuana from Town & Village parks.

#### Capital Purchases & Construction Projects:

- Bridge Street Water & Sewer Project was completed in FY 2020 and included the replacement of approximately 600-feet of water pipe (and sewer pipe), three new manholes and a rebuild of the subbase on a portion of Bridge Street prior to re-paving the street.
- Godfrey Water Tank Project was underway to modify the distribution pipe network to increase water use flows from the Godfrey Storage Tank and to decrease the functional hydraulic residence time in the tank and improve water quality. The proposed design also includes installing instrumentation in the Godfrey Storage Tank to monitor the water level elevation in the tank. Construction is expected to be completed in FY 2020.
- South Hill Water Line Project included the replacement of a 1-inch iron pipe which was failing.

#### Allocation & Hook-on's Approved in FY 2019:

Residential	Commercial
New Hook-on's to the system = 4 houses	Change of use from commercial back to residential
Added additional bedrooms = 3 houses (3-br)	
Residential Water removal request = 1 house	

We truly appreciate the efforts of the Water Department staff and are thankful for the cooperation and support of the residents of the Village of Ludlow. We continually strive to adopt new and better methods to deliver the best quality drinking water to you each and every day.

#### Village of Ludlow Water Commissioners

David Rose, Chairman  
Robert Gilmore  
Ronald Bixby

#### Municipal Manager Water Superintendent

Scott Murphy

## Development Review Board

The Development Review Board had a busy year. We held hearings on Conditional Uses, Planned Unit Developments, Variances, Subdivisions, and Appeals.

We would like to thank our Planning Administrator, Rosemary Goings, for the excellent job she does for the board. The information and communication she provides is invaluable. Her knowledge and dedication is a real asset to Ludlow.

We also thank Barbara Davis for administrative support. Of course, Lisha Klaiber has to be recognized for recording the minutes. With the complexity of the hearings, that is not an easy task.

I would also like to recognize the board itself. These citizens dedicate many hours of their time to the process. When a hearing is scheduled, their homework has begun. They need to consider Ludlow's zoning regulations, the town plan, Act 250, State Statutes, Labor and Industry conditions, Municipal Impacts, Environmental Issues, Regional issues, Sewer/Septic permitting, existing permits on the project, and on and on. When a hearing is opened, the board members have already spent many hours preparing.

When the final decision is issued, the board has considered, debated, studied, and weighed every issue. It is not an easy process, and I thank each board members commitment to it.

We look forward to another challenging year. With the ongoing support of the Selectboard, Trustees, and Planning Commission, our planning, zoning, and permitting processes will continue to improve for the entire community.

If you have any questions about our process, please visit the Planning and Zoning Office. The hours are 8:30 – 4:30, Monday through Friday.

Respectfully submitted,

Phil Carter, Chairman  
John Bohrer, Vice-Chairman  
Julie Nicoll  
George Tucker, Jr.  
Doug Sheehan



# Ludlow Fire Department

P.O. Box 355, Ludlow, Vermont 05149

E-mail: ludlowfire@comcast.net

## ANNUAL REPORT FOR 2019

The department responded to 203 calls from 1-1-19 to 12-31-19 with a breakdown as follows:

Fire alarms	75	Structure fires	3
Auto accidents	9	Carbon monoxide	38
DHART landings	8	Fuel / Propane leaks	11
Chimney fires	5	Odor investigations	7
Mutual aid	20	Electrical problems	5
Brush / outside fires	1	Ambulance assists	8
Dumpster fires	1	Flooding	1
Animal rescues	3	Service / misc. calls	8

We had one major structure fire this past year with heavy fire showing upon arrival, the building was a total loss.

The department set up a plan for the town to replace the twenty air packs, five per year for the next four years. At our December monthly meeting, the membership voted to buy an additional five packs in the first year to reduce the replacement plan to three years.

The membership replaced the old trailer that housed our new Polaris RTV with a larger trailer to allow easier access of the machine.

The department is always looking for new members, if interested please stop by the station any Tuesday evening or Sunday morning.

A special thanks to the Municipal manager, the Board of Selectmen, Ambulance, Police and Highway Departments, and the Ludlow community for their continued support.

Peter Kolenda, Fire Chief  
Ludlow Fire Department

## VILLAGE OF LUDLOW HIGHWAY DEPARTMENT

### FY 2019 ANNUAL REPORT

During the fiscal year of July 1, 2018 to June 30, 2019, a variety of maintenance tasks and projects were performed to improve our roads and streets.

FY 2019 proved to be challenging with ice and snowstorms starting in late fall and the last snow storm of the season hitting on May 14<sup>th</sup>.

On April 15, 2019, another rainstorm created flood damage to Town and Village road infrastructure. The highway department worked diligently to repair the damage to roads, culverts, ditches and cross culverts damages. Local contractors provided assistance to open the roads as quickly as possible.

#### **Ongoing Maintenance:**

- Plowing, Sanding, Salting and Snow Removal in the Village
- Roadside Mowing
- Road Grading & Sweeping
- Tree & Brush Maintenance
- Routine Ditching & Cleaning of Culverts
- Crosswalk and Parking Space Lines were Painted

Highway staff members resurfaced gravel roads and worked diligently to ditch and mow the roadsides. They also replaced culverts, hauled sand, stone and other materials for road repair, performed shoulder work and trimmed trees and brush along the roadsides.

#### **Highway Equipment, Infrastructure & Capital Purchase Highlights:**

- Milton CAT 926 M Wheel Loader & Sweeper attachment to assist the Village with Sweeping
- NEW F-550 Super Duty Truck
- Cold Plane & Main Street Paving
- West Hill Road Paving
- Deeplawn, Prospect & Pleasant Street Paving
- Repairs to a hole in the Vail Bridge
- New PV 100 Fuel Control System – Electronic diesel fuel management pump system for Highway, Ambulance, Fire, Municipal Transit, Recreation
- Hydraulic Hose Machine for the Highway Garage

Members of the Highway Department take training classes pertaining to workplace safety and other sessions to better serve the citizens of Ludlow. Highway staff members attended the VMHA Town Fair in Barre annually and participate in the annual snow plow and backhoe challenges.

The Highway Department offers assistance to other municipal departments such as the Ludlow Transfer Station, Water & Wastewater Departments, Fire Department, Cemetery Department and Ambulance Service when needed.

I would like to thank all the Town and Village employees, Municipal Manager, Select Board and Village Trustees for the services they provide to us. I would especially like to thank the Village of Ludlow Electric Department for their assistance throughout the year.

We are grateful to the residents of the Town and Village of Ludlow for their continued support and cooperation and appreciate your feedback.

Respectfully submitted,

Ron Tarbell  
Highway Foreman



**Snow Removal in the Village of Ludlow.**



PO Box 364  
Ludlow, VT 05149  
ludlowstreetscapes.org

## 2019 Ludlow Streetscapes Annual Report

Ludlow Streetscapes mission to make Ludlow a more attractive location in which to live, work and play. Ludlow Streetscapes hanging flower baskets, flower hayracks and winter greens continue to be our most visible work and are an aesthetic tradition in our community

We were very excited to have all the decorative lamppost arms displaying our Winter Greens and Summer Flower hanging baskets along Main Street this past winter and summer seasons. We also did not have any sightings of vandalism to our newly installed Hayrack style floral baskets. The change from the traditional wooden bridge boxes was noticed by many and the feedback was extremely positive. Also, due to the closure of the Footbridge on Andover Street we installed Hayrack baskets to the non-pedestrian side of Depot Street Bridge. We received wonderful comments regarding the flowers. Many people thought it really brightened up the street. It has been a nice extension of our footprint to enhance the Main Street corridor and we intend to continue this installation in future. We also look forward to restoring a floral display to the Andover Street Footbridge.

We thank the Village and Town of Ludlow for all of their cooperation and contributions to our efforts. With this continued support, along with that of our local businesses, non-profit organizations and individuals within our community, we hope to maintain our current commitments and enhance the quality of life in Ludlow while promoting a greater sense of pride in our community.

Respectfully,

Patty Greenwood  
President

**Planning Commission  
Village of Ludlow**

**2019 Annual Report**

The Planning Commission works directly with the Planning and Zoning Office and the Southern Windsor County Regional Planning Commission. Our meetings are held on the third Tuesday of every month at 6:00 P.M. and the public is always welcome.

The Planning Commission is pleased to report that the Municipal Plan has been updated, and approved by the Select Board and Villages Trustees. The new Plan is more concise and easier to read than the old Plan. It contains a new Energy Section and concrete goals for future development in Ludlow.

We continue to update the Town/Village Zoning and Flood Hazard Regulations. This past year we started to work on ways to improve the year-round rental market in order to entice young people to move into town. We are also looking into regulating the short-term rental market.

One goal in the Municipal Plan is to make the village safer and more pedestrian friendly. Toward that end, we are looking at the rules and regulations regarding parking, crosswalk placement and village speed limits.

After many years as a member of the Planning Commission, Logan Nicol has moved on to bigger and better things. He was elected as the State Representative for Ludlow. His presence will be missed and we thank him for his continued service to the Town. His seat has been filled by George Tucker Jr., who brings a fresh, young perspective to our discussions.

The Board would like to thank Jason Rasmussen from the Regional Planning Commission, and Rosemary Goings, Director of Planning for their help in all the projects and applying for grants when available.

Please remember our meetings are open to the public, and all documents are available at the Planning Office or online at [www.ludlow.vt.us](http://www.ludlow.vt.us)

Respectfully submitted,

Alan Couch, Chairman  
Alan Isaacson, Vice-Chairman  
Aaron Galley, Clerk  
Terry Carter  
George Tucker Jr.

## Village of Ludlow Planning and Zoning Department

The Village of Ludlow is governed by Zoning and Flood Hazard Regulations in accordance with the Vermont Planning and Development Act, Title 24, Chapter 117. It is the intent of the Zoning Regulations to provide for the orderly community growth, and to provide for public health, safety, and welfare.

The office works closely with the Development Review Board, Planning Commission, Southern Windsor Regional Planning Commission, Ludlow Listers, State of Vermont Department of Fire Safety, The Ludlow Town Clerks Office, and a number of State Agencies and other Municipalities.

The Municipal Plan, Zoning Regulations, and Subdivision Regulations change frequently. Always consult the Planning and Zoning office for the most recent edition of the zoning and subdivision documents or whether or not you need a permit. Keep in mind that we always publish zoning changes in the newspaper and on the Municipal boards in the Town Hall building, before they are made. The public is always welcomed to attend any public meeting and we look forward to you sharing your thoughts and opinions with us. Our bylaws, permit applications, board meeting minutes, and the Municipal Plan are available online at [www.ludlow.vt.us](http://www.ludlow.vt.us).

The department would like to thank the members of the Planning Commission and the Development Review Board for the dedication to the Town and Village of Ludlow.

Also, I would like to thank my assistant, Barbara Davis, Scott Murphy, Municipal Manager, the Listers, (Margot Martell, Terry Thayne, and Mark Gauthier) for their help in research, the Town Clerk, (Ulla Cook), and Assistant Town Clerk (Pamela Todt) for their help in Bianchi title searches and all the recording, Pam Cruickshank and Diane Knight for their support and guidance, and the Board of Selectmen and Board of Trustees.

The office is open Monday through Friday, 8:30 A.M. – 4:30 P.M. Stop in anytime if you have any questions or concerns. Email address: [planning@ludlow.vt.us](mailto:planning@ludlow.vt.us)

Respectfully submitted,

Rosemary Goings  
Director of Planning and Zoning

Jeffrey P. Billings  
Chief of Police  
P.O. Box B  
Ludlow, VT 05149-0250



Municipal Offices  
Ph. 802-228-4411  
Fax 802-228-5505  
police@ludlow.vt.us

## Ludlow, Vermont

*A Better Place To Live, Work & Play*

### LUDLOW POLICE DEPARTMENT ANNUAL REPORT

01 JULY 2018 THROUGH 30 JUNE 2019

Jeffrey P. Billings  
Chief of Police

#### Police Officers

Richard Olmstead  
Rick King  
Catherine Warner  
Jon Waldman  
Ryan Palmer

#### Communications Operators

David Pettit Jr.  
David Pettit Sr.  
Mark Martell  
David vanGuilder

#### Part-Time Employees

Ashley Billings  
Traffic Control

Tyler Billings  
Traffic Control

Zach Paul  
Traffic Control

Terry Fortuna  
Dispatcher

*Any Season Is The Right Season to Visit Ludlow*  
Proud Sponsor Of The Dare Program

## ACTIVITY SUMMARY

### Fiscal 2016

<b>Crimes Against persons:</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Lig. Law Violations	57	39	48	37
Homicide	0	0	0	0
Sexual Assault	6	4	3	2
Aggravated Assault	2	2	4	2
Simple Assault	4	8	5	6
Fraud	3	8	10	7
Domestic Disturbance	38	17	25	32
Harassment	10	11	18	13
Suicide	0	0	0	1
Fatalities	0	0	0	0
Violation of Probation	4	4	5	10
Child Abuse	1	2	2	1
Possession Stolen Property	4	2	1	2
Embezzlement	1	1	1	1
 <b>Crimes against Property</b>				
Burglary	22	16	2	7
Larcenies	53	38	36	32
Motor Vehicle Theft	2	2	1	0
Vandalism	31	38	25	19
Trespassing	20	26	15	14
 <b>Crimes Against The Public Peace</b>				
Disorderly Conduct	28	39	19	22
Telephone Violations	16	10	10	11
Noise Disturbance	47	32	86	33
Threats Against Life	3	15	10	15
 <b>Motor Vehicle Related Incidents</b>				
Accidents	105	105	66	112
Traffic Tickets	296	202	254	179
Warnings Issued	651	427	592	624
Motor Vehicle Disturbances	71	28	34	35
Motorist Assist	47	64	69	84

	2016	2017	2018	2019
<b>MISCELLANEOUS ACTIVITIES</b>				
Suspicious Persons/Circ.	225	173	212	229
Security Checks	1088	805	777	1142
Emergency Alarms	125	155	136	80
Animal Complaints	43	36	33	46
Assist Other Agencies	350	145	258	302
Missing Person Complaints	17	16	8	17
Civil	13	9	11	14

**ARREST INFORMATION:**

Criminal Arrest	66	52	53	103
Driving while Intoxicated	28	27	28	29

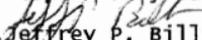
**Officer Response Statistics**

Total Calls for Service			3024	3025
Mileage	41,350	27,500	36,780	32,353
Foot Patrol Hours	165	64	62	64

The Department is its 19<sup>th</sup> year teaching Hunter Safety. This also includes Archery. The class not only teaches good hunting principles but more importantly safe firearms handling skills.

I would like to thank the Municipal Manager, Members of the Board of Selectmen, Fire and Ambulance Personnel, Police Department Personnel and especially the Citizens of Ludlow for their support.

Respectfully Submitted;

  
 Jeffrey P. Billings  
 Chief of Police

## VILLAGE OF LUDLOW

### WATER DEPARTMENT – 2019 CHIEF OPERATOR'S REPORT WSID 5323

In FY 2019 a total of 83,965,000 gallons of water flowed through our system and was served to our customers from July 1, 2018 through June 30, 2019.

#### Highlights in FY 2019:

- ◆ New water main, gate valves and services on Bridge Street
- ◆ Developed an updated operations and maintenance manual for the entire water system
- ◆ Began an infrastructure upgrade priorities plan
- ◆ Finalized plans for the Godfrey Water Tank turnover project
- ◆ Updated the water system mapping
- ◆ Planned for infrastructure upgrade on Commonwealth Avenue
- ◆ Assisted the Recreation Department with the West Hill Field House renovation

The Water Department staff collect weekly water samples from the Town Hall, Bridge Street Booster Station, Gill Odd Fellows Home and the Wastewater Treatment Facility to test for total coliform. We provide monthly reports for fluoride to the Vermont Department of Health Dental and the State of VT Water Supply Division.

Consumer Confidence Water Quality Reports are mailed out annually to the Village water customers in early June. Included in the report are details about where your water comes from, what it contains and how it compares to Environmental Protection Agency (EPA) and state standards. We continually strive to adopt new and better methods to deliver the best quality drinking water to you every day.

Our water operators and technicians continue to take training classes throughout the year.

We truly appreciate the support from Village Water Commission, Municipal Manager, Highway Department and Village employees throughout the year. We are grateful to the Village residents for their continued support and cooperation. Your input is always welcome and appreciated.

Sincerely,

Chuck Craig  
Chief Operator

## VILLAGE OF LUDLOW

### WASTEWATER DEPARTMENT

#### 2019 CHIEF OPERATOR'S REPORT

In FY 2019 a total of 163,240,000 gallons of wastewater was treated at the Wastewater Treatment Facility and 532,000 gallons of sludge was shipped for further treatment and disposal. This information is reported diligently to the appropriate state agencies and the discharge permit requirements were met.

#### **Highlights in FY 2019:**

- A new sewer collection system was constructed on Bridge Street
- Final design and funding support for the Wastewater Treatment Facility Upgrade was completed
- The sewer collection mapping of the system was updated
- Began an infrastructure upgrade priorities list
- Planned for infrastructure improvements on Commonwealth Avenue
- Assisted the Highway Department with storm drain replacements
- Assisted the Recreation Department with the West Hill Field House renovation

The Environmental Protection Agency requires that all operators who perform testing complete proficiency testing. The operators completed DMR-QA33 proficiency tests meeting all of the standards.

Our operators and technicians continue to take training classes throughout the year and are active participants in the Town & Village's workplace safety committee.

We truly appreciate the support from Village Board to Trustees, Municipal Manager, Highway Department and Village employees throughout the year. We are grateful to the Village residents for their continued support and cooperation. Your input is always welcome and appreciated.

Sincerely,

Chuck Craig  
Chief Operator

## **Statement of Financial Audit**

The Village of Ludlow has retained the services of the firm of Telling & Hillman, P.C. Certified Public Accountants, to audit Fiscal Year 2019 which ended June 30, 2019.

Their complete report is available on the Town & Village of Ludlow's web site at [www.ludlow.vt.us](http://www.ludlow.vt.us) by clicking on the Financial Statement Link.

Copies are also available inside the Ludlow Municipal Office.

On the following pages, you will find Balance Sheets for the Village of Ludlow, Village Water and Village Wastewater as well as a Statement of Revenues, Expenditures and Changes in Fund Balance for each entity.

**VILLAGE OF LUDLOW**  
**Statement of Revenues, Expenditures,**  
**And Changes in Fund Balances - Governmental Funds**  
**Year Ended June 30, 2019**

	<u>General</u>	<u>Non-major Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>			
Taxes, interest, and penalties	\$ 377,190	\$ -	\$ 377,190
Licenses, permits, and fees	3,417	-	3,417
Intergovernmental	43,645	-	43,645
Investment income	262	71	333
Insurance reimbursement	46,164	-	46,164
Miscellaneous	9,285	-	9,285
<b>Total revenues</b>	<u>479,963</u>	<u>71</u>	<u>480,034</u>
<b>Expenditures</b>			
General government	172,114	-	172,114
Highways and streets	390,926	-	390,926
<b>Total expenditures</b>	<u>563,040</u>	<u>-</u>	<u>563,040</u>
Excess of revenues over expenditures	<u>(83,077)</u>	<u>71</u>	<u>(83,006)</u>
<b>Other financing source (uses)</b>			
Transfers in (out)	38,000	-	38,000
<b>Total other financing sources (uses)</b>	<u>38,000</u>	<u>-</u>	<u>38,000</u>
<b>Change in fund balance</b>	<u>(45,077)</u>	<u>71</u>	<u>(45,006)</u>
<b>Fund balance - beginning of year, as previously stated</b>	77,230	8,177	85,407
Prior period adjustment	(31,850)	-	(31,850)
<b>Fund balance - beginning of year, restated</b>	<u>45,380</u>	<u>8,177</u>	<u>53,557</u>
<b>Fund balance - end of year</b>	<u>\$ 303</u>	<u>\$ 8,248</u>	<u>\$ 8,551</u>

**VILLAGE OF LUDLOW, VERMONT**  
**Balance Sheet - Governmental Funds**  
**June 30, 2019**

	<b>General</b>	<b>Non-major Funds</b>	<b>Total Governmental Funds</b>
<b>Assets</b>			
Cash and cash equivalents	\$ 905,035	\$ -	\$ 905,035
Delinquent taxes receivable	5,245	-	5,245
Interest and penalties receivable	733	-	733
Prepaid expenses	50,354	-	50,354
Due from other funds	-	8,248	8,248
	<u>961,367</u>	<u>8,248</u>	<u>969,615</u>
<b>Total assets</b>	<b>\$ 961,367</b>	<b>\$ 8,248</b>	<b>\$ 969,615</b>
<b>Liabilities</b>			
Accounts payable	\$ 38,575	\$ -	\$ 38,575
Due to Town	29,758	-	29,758
Due to other funds	863,993	-	863,993
Unearned revenue	26,104	-	26,104
Total liabilities	<u>958,430</u>	<u>-</u>	<u>958,430</u>
<b>Deferred inflows of resources</b>			
Unavailable revenues	<u>2,634</u>	<u>-</u>	<u>2,634</u>
<b>Fund balance</b>			
Nonspendable	50,354	-	50,354
Restricted	-	8,248	8,248
Unassigned	<u>(50,051)</u>	<u>-</u>	<u>(50,051)</u>
Total fund balance	<u>303</u>	<u>8,248</u>	<u>8,551</u>
<b>Total liabilities, deferred inflows of resources, and fund balance</b>	<b>\$ 961,367</b>	<b>\$ 8,248</b>	<b>\$ 969,615</b>

**VILLAGE OF LUDLOW, VERMONT**  
**Statements of Revenues, Expenses and Changes in Net Position**  
**Proprietary Funds**  
**Year Ended June 30, 2019**

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
<b>Operating revenues</b>			
Charges for services	\$ 318,894	\$ 650,414	\$ 969,308
Delinquent interest and penalties	5,647	11,151	16,798
Miscellaneous	665	7,251	7,916
<b>Total operating revenue</b>	<u>325,206</u>	<u>668,816</u>	<u>994,022</u>
<b>Operating expenses</b>			
Operations and maintenance	102,834	447,948	550,782
Administration	26,041	2,500	28,541
Depreciation expense	125,502	190,113	315,615
<b>Total operating expenses</b>	<u>254,377</u>	<u>640,561</u>	<u>894,938</u>
<b>Income from operations</b>	<u>70,829</u>	<u>28,255</u>	<u>99,084</u>
<b>Nonoperating revenues (expenses)</b>			
Investment income	338	8,999	9,337
Service hook up revenue	500	89,234	89,734
Build America Bond interest rebate	9,332	-	9,332
Andover interest reimbursement	-	3,054	3,054
Bond interest expense	<u>(43,826)</u>	<u>(18,976)</u>	<u>(62,802)</u>
<b>Total nonoperating revenues (expenses)</b>	<u>(33,656)</u>	<u>82,311</u>	<u>48,655</u>
<b>Net income before transfers</b>	37,173	110,566	147,739
<b>Other financing sources (uses)</b>			
Transfer to general fund	<u>-</u>	<u>(38,000)</u>	<u>(38,000)</u>
<b>Change in net position</b>	37,173	72,566	109,739
<b>Net position - beginning of year</b>	<u>2,410,834</u>	<u>5,202,851</u>	<u>7,613,685</u>
<b>Net position - end of year</b>	<u>\$ 2,448,007</u>	<u>\$ 5,275,417</u>	<u>\$ 7,723,424</u>

**VILLAGE OF LUDLOW, VERMONT**  
**Statements of Net Position**  
**Proprietary Funds**  
**June 30, 2019**

<b>Assets</b>	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
<b>Current assets</b>			
Cash and cash equivalents	\$ -	\$ 218,978	\$ 218,978
Accounts receivable, net	146,568	268,098	414,666
Prepaid expenses	2,160	8,096	10,256
Inventories	50,000	20,000	70,000
Due from other funds	<u>154,385</u>	<u>701,360</u>	<u>855,745</u>
<b>Total current assets</b>	<b>353,113</b>	<b>1,216,532</b>	<b>1,569,645</b>
<b>Noncurrent assets</b>			
Capital assets, net of accumulated depreciation	<u>4,072,983</u>	<u>5,071,880</u>	<u>9,144,863</u>
<b>Total assets</b>	<b>4,426,096</b>	<b>6,288,412</b>	<b>10,714,508</b>
<b>Deferred outflows of resources</b>			
Pensions	<u>13,601</u>	<u>27,203</u>	<u>40,804</u>
<b>Total assets and deferred outflows of resources</b>	<b>\$ <u>4,439,697</u></b>	<b>\$ <u>6,315,615</u></b>	<b>\$ <u>10,755,312</u></b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Accounts payable	\$ 222	\$ 10,906	\$ 11,128
Due to Town	2,299	2,899	5,198
Unearned revenue	177,119	359,068	536,187
Bonds payable, current portion	<u>95,468</u>	<u>20,250</u>	<u>115,718</u>
<b>Total current liabilities</b>	<b>275,108</b>	<b>393,123</b>	<b>668,231</b>
<b>Noncurrent liabilities</b>			
Bond payable, less current portion	1,683,521	580,177	2,263,698
Compensated absences	2,576	5,928	8,504
Net pension liability	<u>29,541</u>	<u>59,082</u>	<u>88,623</u>
<b>Total noncurrent liabilities</b>	<b>1,715,638</b>	<b>645,187</b>	<b>2,360,825</b>
<b>Total liabilities</b>	<b>1,990,746</b>	<b>1,038,310</b>	<b>3,029,056</b>
<b>Deferred inflows of resources</b>			
Pensions	<u>944</u>	<u>1,888</u>	<u>2,832</u>
<b>Net position</b>			
Invested in capital assets	2,293,994	4,471,453	6,765,447
Unrestricted	<u>154,013</u>	<u>803,964</u>	<u>957,977</u>
<b>Total net position</b>	<b>2,448,007</b>	<b>5,275,417</b>	<b>7,723,424</b>
<b>Total liabilities, deferred inflows of resources, and net position</b>	<b>\$ <u>4,439,697</u></b>	<b>\$ <u>6,315,615</u></b>	<b>\$ <u>10,755,312</u></b>

**MINUTES OF THE MEETING  
VILLAGE OF LUDLOW, VERMONT**

**MARCH 26, 2019**

Number in attendance – 13

The meeting was called to order by Moderator VanGuilder. He requested to the audience to stand and recite the pledge of allegiance led by the Municipal Manager. The Moderator also asked for a moment of silence as respect for our veterans and military personnel. Also he stated we lost a member of the planning commission, Norman Vanasse. We also lost a special young man who served our community for many years as a select man, fire department, cemetery commissioner and electric light department, Howard Barton Jr. and he requested a moment of silence for them. The moderator wanted to point out from the Village Report that Bill Davis took third place in the backhoe challenge. Manager Scott Murphy stated that the highway men went up to Barre to participate in this contest.

- ARTICLE 1.** To elect Village Officers for the ensuing year by Australian Ballot.  
See attached results.
- ARTICLE 2.** Shall the Voters of the Village of Ludlow vote to exempt the property owned by the Trustees of the Gill Odd Fellows Home of Vermont (Nursing Home) from property taxes for a period of three (3) years; commencing with the 2019 tax year?  
See attached results.
- ARTICLE 3.** Shall the voters of the Village of Ludlow act on the reports of the Village Officers for the period July 1, 2017 through June 30, 2018.  
Motion made by Mary Barton to adopt the article. Second by Terry Thayne. There was no discussion. The motion was voted and the article was adopted.
- ARTICLE 4.** Shall the voters of the Village of Ludlow fix the salaries of the elected Village Officers for the ensuing year?  
Motion made by Julie Nicoll to fix the salaries the same as last year. Second by Bob Brandt. There was no discussion. The motion was voted and the article was adopted.
- ARTICLE 5.** Shall the voters of the Village of Ludlow authorize the Board of Trustees to borrow money in anticipation of taxes or other income to meet the expenses of the Village and any part of its indebtedness?  
Motion made by Howard Barton to adopt the article. Second by Terry Thayne. There was no discussion. The motion was voted and the article was adopted.
- ARTICLE 6.** Shall the Village of Ludlow collect taxes on Real Property in installments, taxes to be paid to the Treasurer on August 15, 2019, November 15, 2019, February 15, 2020 and May 15, 2020?

Motion made by Howard Barton to adopt the article. Second by Terry Thayne. There was no discussion. The motion was voted and the article was adopted.

**ARTICLE 7.** Shall the voters of the Village of Ludlow vote a specific amount in lieu of a rate on a dollar on the Grand List as set forth in the Board of Trustees' budget? Then the Trustees shall set the tax rate necessary to raise this amount after the Grand List has been completed and lodged in the office of the Village Clerk. **The amount to be raised by taxes is \$320,347.98.**

Motion made by Terry Thayne to adopt the article. Second by Howard Barton. There was no discussion. The motion was voted and the article was adopted.

**ARTICLE 8.** Shall the voters of the Village of Ludlow authorize the Village Board of Trustees to appoint the Village Clerk/Treasurer pursuant to 17 V.S.A § 2651e?

Motion made by Terry Thayne to adopt the article. Second by Bob Brandt. There was no discussion. The motion was voted and the article was adopted.

**ARTICLE 9.** To transact any other business necessary and proper when met.

Earl Washburn stated that at a meeting of the Electric Light Commissioners in November, the commissioners unanimously voted to rename the Grahamsville substation after Howard R. Barton Jr. There will be a plaque there and there will be a dedication in Howard's memory sometime this spring.

There was no further business.

Motion to adjourn made by Terry Thayne, second by Julie Nicoll. The meeting adjourned at 7:18PM.

Respectfully submitted,

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Ulla P. Cook, Assistant Village Clerk

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Herbert VanGuilder, Moderator

## VILLAGE OF LUDLOW AERIAL VIEW

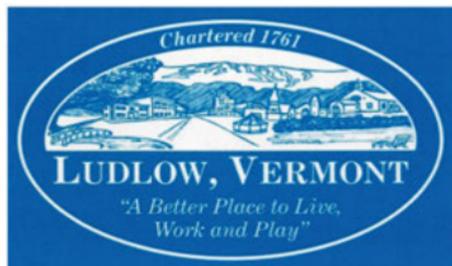


### GOVERNMENT MEETINGS LISTING

- Ludlow Select Board .....First Monday of the Month - 7:00 PM
- Village Board of Trustees.....First Tuesday of the Month - 6:00 PM
- Water Commission .....First Tuesday of the Month - 5:30 PM
- Cemetery Commission.....Third Wednesday of the Month - 5:00 PM
- Parks & Recreation Committee .... Second Tuesday of the Month - 5:00 PM
- Development Review Board ..... Second Monday of the Month - 6:00 PM
- Planning Commission ..... Third Tuesday of the Month - 6:00 PM

VILLAGE OF LUDLOW  
MUNICIPAL OFFICE  
PO BOX 359  
LUDLOW, VT 05149

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**Village Public Information Meeting**

**March 23, 2020 – 6:00 PM**

**Village Meeting Day – Australian Ballot**

**March 24, 2020 – 10:00 AM to 7:00 PM**

**Village Meeting**

**March 24, 2020 – 7:00 PM**