

**PLANNING COMMISSION
PRELIMINARY MINUTES**

REGULAR MEETING

December 15, 2010

MEMBERS PRESENT:

Fred Glover
Terry Carter

Alan Couch

Steve Stengel

MEMBERS ABSENT:

Christine Fuller

Norman Vanasse

OTHERS PRESENT:

Rose Goings
Jason Rasmussen

Michelle Stinson – LPC-TV
Lisha Klaiber, Recorder

1. Call to Order

A. Fred Glover called the meeting to order at 5:30 p.m.

2. Roll Call by Recording Secretary

A. All members present, except Christine Fuller and Norman Vanasse.

3. Approve Minutes

A. The minutes to be approved are from the meeting of November 18, 2010.

B. **MOTION by Steve Stengel and seconded by Alan Couch to approve the minutes from November 18, 2010 as presented. Motion passed unanimously.**

4. Comments from Citizens

A. There were none.

5. Town Plan Updating –

A. Finalized Chapters 2, 3, 3A, 4, 5 and 7

- i. Fred Glover thanked Jason Rasmussen for all for the work done on chapters 3A and 7. He said that he would like to go through the list of chapters above and determine if they are complete.
- ii. Chapter 2 – Community Profile. No changes since May 18, 2010 draft. General consensus – chapter 2 complete.
- iii. Chapter 3 – Natural Resources - No changes since October 12, 2010 draft. General consensus – chapter 3 complete.
- iv. Chapter 4 – Housing – No changes since October meeting. General consensus – chapter 4 complete

- v. Chapter 5 – Local Economy – changes were made at the November meeting.
 - a. Jason Rasmussen said there are a few outstanding issues with Community Initiatives. Christine Fuller was trying to get some information.
 - b. Rose Goings suggested holding off on this one until we receive information from Gill Home, Fletcher Farm, LPC-TV and the Community Garden.
 - c. Terry Carter suggested considering adding BRACC.
 - d. Chapter 5 is not complete and will be revisited at the next meeting.
- vi. Chapter 7 – Transportation –
 - a. Jason Rasmussen said that the revision is basically the same as past revisions except for #2 under the Policy section. This item deals with the use of the 30th highest hour of traffic volume for design impact for traffic studies or the 50th highest hour. Back in 1995 there was a policy for Ludlow to use the 50th, but the VTRANS guideline is the 30th hour. This determines the level of service based on impact of delays at intersections. After much discussion, the board all agreed to be consistent with the VTRANS guidelines and use the 30th highest hour.
 - b. Chapter 7 – Transportation – General consensus – chapter 7 complete.
- vii. Chapter 3A – Scenic and Historic Resources
 - a. Jason Rasmussen said that he added some information since the last review. He asked the board if they would prefer this to be a new, separate chapter or part of another chapter.
 - b. Steve Stengel suggested that it be a separate chapter, inserted after Chapter 2 Community Profile and before Chapter 3, Natural Resources.
 - c. Fred Glover said that the board is getting maps for Land Use and maybe they could use those maps to help identify scenic resources. He asked if Chester or Plymouth had added this new chapter.
 - d. Jason Rasmussen said that Chester had. He added that it is important to list specific areas that they would like to protect.
 - e. Fred Glover said that the places listed in Jason Rasmussen’s draft were the obvious ones and he could not think of any others. He suggested that they might want to add some roads.
 - f. Jason Rasmussen said that the Route 100 Scenic Byway application is underway. It is basically a corridor management plan and marketing initiative.
 - g. Rose Goings suggested Mountain Road.
 - h. General Board consensus to review this chapter at the next meeting.
 - i. **MOTION by Alan Couch and seconded by Steve Stengel to send Chapters 2, 3, 4 and 7 to the Select Board for approval.**
 - j. Steve Stengel asked if a member of the Planning Commission should be at the Select Board meeting.
 - k. Jason Rasmussen said that he could arrange to be at a Select Board meeting to help with questions and discussions.
 - l. **MOTION by Fred Glover and seconded by Terry Carter to amend the motion on the floor to read to send Chapters 2, 3, 4 and 7 to the Select Board for review, comments and suggestions.**
 - m. **Alan Couch and Steve Stengel agreed to the amendment. Amended Motion passed unanimously.**
- viii. Chapter 6 – Energy
 - a. Jason Rasmussen said that there is a lot of information and he has just begun the update. He said there is a lot you can do with solar and wind potential. He asked the board if they would prefer for him to start a draft or would they prefer to start discussions at the next meeting.
 - b. Fred Glover said he would like to start with discussions.

6. **Other Business**

A. Agenda for Next Meeting

- i. Next meeting will be on January 18, 2011 at 5:30p.m.
- ii. Items to be placed on the agenda will be:
 - a. Energy chapter
 - b. Chapter 3A on Scenic and Historic Resources

7. **Adjourn**

- A. **MOTION by Terry Carter and seconded by Alan Couch to adjourn the meeting. Motion passed unanimously.**
- B. Meeting adjourned at 7:08 p.m.

Respectfully submitted,

Lisha Klaiber

Fred Glover, Chairman

Christine Fuller

Terry Carter

Steve Stengel

Alan Couch

Norman Vanasse