

**PLANNING COMMISSION
PRELIMINARY MINUTES**

REGULAR MEETING

November 17, 2009

6:00 p.m.

MEMBERS PRESENT:

Fred Glover, Chairman
Terry Carter
Phil Dunwoody

Christine Fuller
Rose Goings

Steve Stengel
Norman Vanasse

MEMBERS ABSENT:

Alan Couch

OTHERS PRESENT:

Mike Doran

Ramona Chase

Duncan Love – LPC TV

1. Call to Order

- A. Fred Glover, Chairman called the meeting to order at 6:02 p.m. He welcomed Planning Director, Rose Goings.

2. Roll Call by Recording Secretary

- A. All members present except Alan Couch.

3. Approve Minutes

- A. The minutes to be approved are from the regular meeting of October 13, 2009.
B. **MOTION by Norm Vanasse and seconded by Phil Dunwoody to accept the minutes from October 13, 2009 as written. Motion passed unanimously.**

4. Comments from Citizens

- A. There were none.

5. Town Plan Updating

A. Local Economy Section

- i. Rose Goings advised that Jason Rasmussen had forwarded his suggested revisions to the local economy section. There are several changes from the existing town plan text and she suggested that it may be easier for her to retype it on her computer and track changes from there as there are formatting problems when they are sent from various computers online.
- ii. Phil Dunwoody noted that the statistics have not been updated from the current plan. He suggested that it might be better to omit them.
- iii. The board discussed updating future town plans, as relevant changes are available.
- iv. The board agreed to read aloud from the revised document and Terry Carter made changes as discussed.

- v. Fred Glover noted the reference to “development proposals” on page 1 and said the board agreed that they should ask Jason Rasmussen to explain this.
- vi. Referring to Labor force statistics, Steve Stengel noted that the trends from 2008 did not seem very different than the 2000 data.
- vii. Christine Fuller said that the only way to track a trend is to keep the statistics in.
- viii. Phil Dunwoody said they are great if they are accurate.
- ix. Fred Glover asked if they are necessary.
- x. Terry Carter said that the board has discussed not having them.
- xi. Phil Dunwoody noted that the Springfield town plan does not have as many statistics and that their goals and policies are more specific.
- xii. Christine Fuller noted that the Londonderry plan also does not have many statistics in it.
- xiii. Fred Glover suggested that the board start reading from page 7, Community and Economic development. Norm Vanasse read from the draft and Terry Carter made the changes on the computer, deleting or changing as the board read through the text.
- xiv. Rose Goings noted that the town had been in the process of seeking “Downtown Designation,” but the process has stopped. She advised that there is a new group forming that will try to encourage growth at the Dean R. Brown, Jr. Industrial Park. She also suggested changes to references regarding the Flood Hazard regulations.
- xv. The board decided to add information regarding the Black River Academy Museum under the Organizational Capacity section. They also decided to delete bulleted sections from the chamber of commerce section, noting that none of the other groups had bulleted sections.
- xvi. The board noted the reference to the Enterprise Fund and Rose Goings said that she would find out if it were time-limited.
- xvii. Christine Fuller suggested that the board continue with pages 1-6 at the next meeting that Jason Rasmussen will attend.
- xviii. Phil Dunwoody reiterated that the Springfield plan does not contain as many statistics and that if they are not accurate or current, they are not necessary.
- xix. Fred Glover said that he is in favor of deleting some of the statistics.
- xx. Rose Goings said that they not delete the statistics until they can discuss some of them with Jason Rasmussen.
- xxi. Phil Dunwoody noted that the Springfield document concentrates on historic background, opportunities now, strengths and weaknesses, ideas for changes, economic health and goals.
- xxii. Christine Fuller noted that some of the statistics on page 3 have been updated.
- xxiii. There was a general consensus of the board members to look through other town plans and come up with ideas and suggestions to discuss with Jason Rasmussen at the next meeting and to wait to delete statistics until after the discussions with Jason Rasmussen.

6. **Other Business**

- A. Next Meeting will be held on December 15, 2009.
- B. There was no other business

7. **Adjourn**

- A. **MOTION by Christine Fuller and seconded by Phil Dunwoody to adjourn the meeting. Motion passed unanimously.** Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Lisha Klaiber