

**DRAFT**

These minutes have not been reviewed  
or approved by the convening board or commission.

**TOWN OF LUDLOW  
BOARD OF SELECTMEN**

**REGULAR MEETING**

April 6, 2009

**BOARD MEMBERS PRESENT:**

John Neal, Vice Chairman	Brett Sanderson
Douglas Ficken	Bruce Schmidt

**BOARD MEMBERS ABSENT:**

Howard Barton, Jr., Chairman

**STAFF PRESENT:**

Frank Heald

**OTHERS PRESENT:**

Andrew Boxer	George Fairchild	Eric Lee
Don Buswell	Leo Graham	Anne Nowak
Ulla Cook	Marilyn Ledoux	Duncan Love (LPC-TV)
Alan Couch		

**1. Call to Order**

- A. Vice Chairman John Neal called the meeting to order at 6:00 p.m.
- B. Howard Barton absent.

**2. Approve Minutes of Previous Meetings**

- A. John Neal advised that the minutes to be approved are from the regular meeting of March 16, 2009.
- B. John Neal advised that Item 10-A-14 should be deleted and that Doug Ficken's name should replace Earl Washburn's in the signature boxes.
- C. **MOTION by Bruce Schmidt and seconded by Doug Ficken to approve the minutes amended above as presented. Motion passed unanimously.**

**3. Comments from Citizens**

- A. Road Conditions
  - 1. Andrew Boxer voiced his complaints about the conditions of the roads on North Hill such as North Hill Road, Commonwealth Avenue, Nelson Road, North Hill Cross Road, and Pentnor. He said that he has contacted Ron Tarbell and his response was something like "It's Vermont. He also contacted Frank Heald and also had little response from him. He spoke to Frank Heald last year and was told this is Vermont and he could move to a paved road. These are inappropriate and unacceptable responses. There are deep ruts and what is being done is not sufficient. The town should maintain the roads. He has also heard that there is not sufficient money to fix the roads properly. For one quarter of the year, these roads are miserable. They are high traffic roads. He suggests that the town raise the money to fix the roads. What else does he have to do to get the roads fixed, sue the town? He noted that the electric company brought in and graded and rolled Bixby Road.
  - 2. Bruce Schmidt said that he has driven North Hill Road for 45 years and the road is the best that he has seen it in a long time. He is not sure the town can afford to do what the electric company did on Bixby.
  - 3. John Neal advised that the work done on Bixby was part of the VELCO project and paid for by the project.
  - 4. Bruce Schmidt said that he would drive up Mr. Boxer's road to see what it is like. The town put some shot rock up by Barker, short of that; there is not much we can do. The mud season usually lasts about 6 weeks. If the town went to the degree that the electric company did, it would be considerable expense. There is a certain reality to living on a dirt road and that is ruts and mud season. Bruce Schmidt has to drive on

Cavendish roads and they are much worse than Ludlow's. The roads must be maintained to be passable for fire trucks or ambulances and ruts should not be 2 feet deep.

5. John Neal asked if there is a protocol regarding resurfacing roads.
6. Frank Heald said that when a road becomes impassable, the town would put stone down. Ron Tarbell did not think that that area needed stone yet.
7. Andrew Boxer said the road is worse than last year. No one likes the situation up there. We should have a road that is not completely miserable for more than 6 weeks a year. The road is a basic service for me. He would like the town to look into the costs for repairing the road.
8. John Neal said that the comments that were made to Andrew Boxer are not the right way to respond.
9. Bruce Schmidt said there are 52 miles of roads in the town and if one road is fixed, other people will also want their roads fixed. We have to rely on our professionals and the road crew to make decisions on when stone is needed. We may have to take the roads down to the base. They have been trying to repair Twenty Mile Stream for the last 15 years and there is still a 4-foot dip in it. The point is that the roads will have to have more work done than just resurfacing.
10. Andrew Boxer said that the road is not suited for the conditions and traffic. If the town is saying that it does not have the financial resources to fix the roads, then the town needs to raise the money to pay for it. There has not been much done to resolve the problem.
11. John Neal asked Frank Heald to get together with Ron Tarbell to look into the matter and touch base with Andrew Boxer.

#### 4. Appoint Town Officers

- A. John Neal advised that the Select Board needs to vote on the slate of appointees for town positions. He suggests a blanket vote, as there are no major changes. ***NOTE – copy of slate of nominees is attached at end of minutes.***
- B. Bruce Schmidt asked if letters of interest had come in for the Planning Commission position.
- C. Frank Heald said he believes they did receive letters.
- D. Alan Couch said that he had dropped off a letter on the due date. Frank Heald was not in that day and the woman in the office said that Frank Heald would receive the letter. He will get a copy to the board if they would like.
- E. Bruce Schmidt said that the Planning Commission position is important and asked Alan Couch what were his reasons for applying.
- F. Alan Couch said that for 20 years he worked as a carpenter and with contractors on Planning and zoning. He has been in Ludlow for 7 years and would like to do something for the town. He feels that the Planning Commission is a good place to start.
- G. **MOTION by Brett Sanderson and seconded by Doug Ficken to approve the slate of nominees as presented.**

#### 5. Vermont Green Up Day / Discuss Ludlow Transfer Station ½ Price Day

- A. Frank Heald noted that this is a two-part item. Vermont Green Up Day is Saturday, May 2, 2009. Ludlow will do basically the same thing as last year, starting and ending at West Hill. There will be hot dogs and t-shirts after the clean up crews return to West Hill at the end of the day. The Transfer Station would like to have a ½ price day that day and wants to start the process going.
- B. George Fairchild advised that last year the half-price day worked. They did not get bombarded, but still had a lot of people with higher end items. He would like to do it in conjunction with Green Up Day. They will also have community service people up at the transfer station on that day to help out.
- C. John Neal asked about the note on the flyer regarding bringing cars with a permit if you are bringing someone else's truck.
- D. George Fairchild explained that people need a permit to get in to the transfer station. If someone is borrowing someone else's truck to bring in larger items, they need to show that they actually have a permit to be there. This will also help keep people from other towns from coming in.
- E. There was general agreement among board members for Green Up Day activities.

#### 6. Ludlow Armory – Community Planning Process

- A. Frank Heald referred to his memos and explained that he would like to see the community planning process get underway. The purpose of the committee is to develop a list of potential

uses for the armory. He envisions Education, Recreation and General Community Activities as uses for the facility. He would like the Select Board to appoint a committee consisting of members of the Select Board, School Board, Recreation Committee and general public. Pam Cruickshank and Frank Heald will provide staff support for the committee. The committee's work will be borne out by the bond vote.

- B. John Neal asked about advertisement and public information.
- C. Frank Heald said that THE VERMONT JOURNAL and LPCTV would be following the story. He will go on THAT WAS THE WEEK THAT WAS on LPCTV and ask for volunteers for the committee.
- D. Bruce Schmidt asked if the Schools are involved.
- E. Frank Heald said that School Superintendent, Judy Pullinen has been involved since the beginning.
- F. Bruce Schmidt said that it would be a good idea for someone to video the facility or for the committee to go inside to see what it looks like.
- G. John Neal said that he would like to have the committee organized for the next Select Board meeting.

7. **Liquor Control Board**

- A. Frank Heald advised that the following list is up for renewal of liquor licenses at this time. Chief Billings has approved them. All are current with Water/Sewer and taxes.
- B. Bruce Schmidt requested that the board vote on the Okemo renewals separately from the other renewals. He will recuse himself from the vote on the Okemo applicants.

**Applicant**

American Legion Ballard Hobart Post #36	Same
Cappucino's, Inc.	Cappucino's Bakery and Cafe
SBDS LLC	Trappers
Windrush Investments LLC	Tyson Village Store
Okemo Limited Liability Co.	EPIC
	Willie Dunn's Grille
	Sitting Bull Lounge – Base Lodge
	Vermont Pizza at Okemo
	Sky Bar
	Jackson Gore Inn
	Corner Store at Jackson Gore

- C. **MOTION by Brett Sanderson and seconded by Bruce Schmidt to approve the above list of businesses, exclusive of Okemo, for liquor license renewals. Motion passed unanimously.**
- D. **MOTION by Brett Sanderson and seconded by Doug Ficken to approve the above list of Okemo businesses for liquor license renewals. Motion passed unanimously.**
- E. Board members signed liquor licenses.

8. **Receive Reports of the Ludlow Planning Commission RE:**

**Wind Turbine Amendments and RC District No Drive-Up Window Amendment**

- A. Frank Heald noted a typo on the agenda. Item #10 should be included under this item. He advised that the Planning Commission has moved both of these proposed amendments, with reports, to the Select Board for consideration. The Select Board is required to hold a minimum of one public hearing for each and he suggests that they hold the first one at their next regularly scheduled meeting. He does not think the Wind Turbine hearing will draw as much attention as the drive up one. After the hearings, he suggests that the Select Board put these to the town for a vote.
- B. John Neal noted there was a lot of feedback from the Planning Commission in their report regarding the drive up window and that it is in conflict with the town plan. He agreed this should eventually go to the town for a vote.
- C. Everyone agreed that the public hearing will be held on May 4, 2009 at 6:30 p.m.

9. **Ludlow Ambulance Service Future Committee: Update**

- A. Frank Heald advised that the committee had a meeting last week.
- B. John Neal said that he attended the meeting and it was very productive, with good communication and good listening. There was mutual agreement, with a positive way to move forward.

- C. Don Buswell said that everyone seems to be on the same page and was more receptive.
- D. John Neal advised that the next committee meeting will be April 29<sup>th</sup> at 3:00 p.m.

10. **Re-Adopt Town of Ludlow Rapid Response Plan**

- A. Frank Heald advised that the plan is in the packets and is basically the same as in prior years. The state requires this report. It provides an operating plan in the event of a disaster and outlines responsibilities for each type of emergency. He noted that some of the email addresses may not be correct, so he suggests they re-adopt the plan for the Select Board chairman's signature pending corrected email addresses.
- B. **MOTION by Bruce Schmidt and seconded by Doug Ficken to readopt the plan pending corrected email addresses. Motion passed unanimously.**

11. **Hear Bottle Redemption Center Proposal**

- A. Frank Heald advised that currently, residents drop off bottles and cans at the Transfer Station and someone comes in regularly to haul them off, then sends a check to the town for the redemptions. He and George Fairchild are not in favor of the proposal.
- B. The general consensus of the board was not to support the proposal.

***NOTE: Eric Lee arrived later at the meeting***

- C. Eric Lee explained that his proposal is to set up a redemption center, at the Transfer Station, one Saturday each month to people from Ludlow and surrounding towns to come and turn in their bottles and cans. They will get their money right there and do not need to go to Springfield or Rutland to turn in bottles and cans.
- D. Bruce Schmidt asked if Eric Lee would pay the town. He explained that now, the town has the items hauled away and collects the money.
- E. Eric Lee asked who provides the service.
- F. Frank Heald said an individual.
- G. Bruce Schmidt said that he would be more comfortable if Eric Lee set up somewhere on private property, rather than the Transfer Station.
- H. Frank Heald said that people don't have to go out of town to get rid of the items; they take them to the Transfer Station.
- I. Doug Ficken pointed out that people from other towns are not allowed to come to the Transfer Station.
- J. John Neal said there is a need for the service that Eric Lee provides, but not at the Transfer Station. It is a good idea.

12. **Department Head Reports**

- A. John Neal advised that all reports are in.
- B. Ambulance Department
  - 1. Frank Heald advised that Colin and Carl are working on new spreadsheets that will provide the Select Board with more detailed breakdowns of call response times. A universal response time does not make sense because of calls to Cavendish and Plymouth and the added distances.

13. **Other Business**

- A. **Speed Limit on Route 103 South**
  - 1. Frank Heald advised that he had met with Richard Svec regarding lowering the speed limit from 50 mph to 40 mph by Fletcher Flats. There is some concern about the activities on the sports fields, the school and Stepping Stones. The Cavendish Select Board would like to lower the speed limit.
  - 2. Bruce Schmidt said it would have to be monitored. Cavendish would put the sheriff there.
  - 3. Frank Heald said the hope is to keep the speed down.
  - 4. Bruce Schmidt said he would like to see more signage such as "Recreation Area," "Watch for Stopped Vehicles," etc. He can see both sides of the issue, but unless it is monitored, it may not be effective. There are a lot of people who would also like to see the speed limit lowered other places in town.
  - 5. Frank Heald said the state would have to do a study before lowering the speed limit. There were 11 speeding tickets issued in town and 19 warnings given during March.
  - 6. Bruce Schmidt said that is not really a lot.
  - 7. Doug Ficken said he is curious to know about other towns that are similar in size to Ludlow and how many tickets are issued in them for speeding.

8. Frank Heald said that communities around us, like Chester and Woodstock, spend a lot of time ticketing in the villages. He thinks Ludlow does a good job on maintaining a good balance.
9. John Neal said we do a good job on what we do. He agrees that more signs around Fletcher Farm may help.
- B. Planning Director Responsibilities
  1. Frank Heald advised that he had received a letter from Fred Glover regarding adding Planning Director responsibilities to Rose Goings' position. He would like to put this on the agenda for the next meeting.
  2. Pam Cruickshank said that have not met this winter, but will start again in April. There are only 4 roads that are being considered.
- C. Governor's Award for Outstanding Community Service
  1. Frank Heald advised that Georgie Tucker was awarded this award for 2009. He read the letter into the record (copy attached) and advised that the award will be presented in Montpelier on April 25, 2009. He would like to draft a letter of congratulation to be sent to Georgie Tucker from the Select Board chairman's.
- D. Frank Heald Review
  1. Bruce Schmidt reminded the board that Frank Heald's review is usually in June and he would like to get the process started.
  2. John Neal asked if the board would like to do it the same way as last year.
  3. Frank Heald will send out the needed forms.
- E. Dorsey Park Field
  1. Bruce Schmidt said that he wants to make sure that all repairs are made by the contractor and in time for sports seasons. He does not want to lose time on the field.
  2. Frank Heald said he would meet with the contractor and get a schedule.
- F. Fletcher Field Drainage
  1. Bruce Schmidt commented on the lack of drainage at Fletcher Field.
  2. Frank Heald said there is a stone bridge that failed. He asked a contractor to get a small excavator in there t open it up. They will have to replace a culvert.
  3. Bruce Schmidt said they couldn't use the field until it is fixed.
- G. Drive Up Window Amendment
  1. Anne Nowak asked what is the status of the amendment.
  2. John Neal advised that this board scheduled a public hearing for May 4th at 6:30 p.m. He added that after the hearing, the issue might later; go to the public for a vote.
  3. Bruce Schmidt noted that people are used to the Select Board meetings are generally at 7:00 p.m. and may not pay attention to the change of time.
  4. It was agreed that the Public Hearing for the Drive Up Amendment and Wind Turbine Amendment would be at 7:00 p.m. on May 4, 2009.

14. Sign Warrant Orders

- A. Warrant orders have been signed.

15. Adjourn

- A. MOTION by Bruce Schmidt and seconded by Brett Sanderson to adjourn. Motion passed unanimously.
- B. Meeting adjourned at 7:12 p.m.

Respectfully submitted,

Lisha Klaiber

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Howard Barton, Jr., Chairman

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Brett Sanderson

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Doug Ficken

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Bruce Schmidt

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John Neal

Selectboard Appointments

**TOWN OFFICER APPOINTMENTS 2010 & Beyond**

OFFICER POSITION	TERM	2009 FORMER OFFICERS	2010 CANDIDATES	APPOINTED
Emergency Management Director	1 -year -20 10	Ron Bixby	Ron Bixby	
So Windsor County Regional Planning Commission Representative	1 -year -20 10	Norman Vanesse	Norman Vanesse	
So Windsor County Regional Planning Commission Alternate	1 -year -20 10	Rosemary Goings	Rosemary Goings	
So Windsor County Transportation Advisory Representative	1 -year -20 10	Sharon Bixby	Sharon Bixby	
So Windsor County Transportation Advisory Alternate	1 -year -20 10	Frank Heald	Frank Heald	
Deputy Town Health Officer	1 -year -20 10	Open	Open	
Town Service Officer	1 -year -20 10	Viola Wynne	Viola Wynne	Viola Wynne (appointed on 3/16/09)
Deputy Town Service Officer	1 -year -20 10	Frank Heald	Frank Heald	
Zoning Administrative Officer Assistant	1 -year -20 10	Frank Heald	Frank Heald	
Planning Commission Representative 2 open positions: 1 unexpired ending 2010 1 ending 2013	Unexpired term ending 20 10 4-year -20 13	Peter Crowley (resigned) Steven Stengel	Alan Couch	
Recreation Committee 4 open positions:	3-year -2012 1 -year -20 10 1 - year -20 10 1 - year -20 10	Christopher Miele Timothy Lee Susan Pollender Patricia Rumrill	Susan Pollender 3-yr Timothy Lee Marty Harrison Pat Rumrill	
Transportation Advisory Committee	1 -year -20 10	Sharon Bixby	Sharon Bixby	
Black River Valley Senior Center Representative	1 -year -20 10	Rosemary Goings	Rosemary Goings	
Council on Aging Advisory Board Representative	1 -year -20 10	Frank Heald	Frank Heald	
CT River Transit Advisory Representative	1 -year -20 10	Ted Reeves	Ted Reeves	
Forest Fire Warden	5-year -20 12	Brett Sanderson	Brett Sanderson	Brett Sanderson
Pound Keeper	1 -year -20 10	Steve Laskevich	Steve Laskevich	
Surveyor of Wood & Lumber	1 -year -20 10	David Rose	David Rose	
Tree Warden	1 -year -20 10	Howard Barton, Sr.	Howard Barton, Sr.	
Weigher of Coal	1 -year -20 10	Loran Greenslet	Loran Greenslet	
Weathersfield / Ludlow Housing Committee	1 -year -20 10	Frank Heald	Frank Heald	
Solid Waste Mgmt District Windsor / Windham Counties	1 -year -20 10	Frank Heald	Frank Heald	
Fence Viewers 3 open positions:	1 -year -20 10 1 -year -20 10 1 - year -20 10	Angie Benson Rosemary Goings Herb VanGuilder	Angie Benson Rosemary Goings Herb VanGuilder	

 **VERMONT**  
Vermont Commission on National and Community Service

Agency of Human Services, Office of the Secretary  
103 South Main Street  
Waterbury, VT 05671-0204

[phone] 802-241-4244  
[fax] 802-241-4461

Monday, March 30, 2009

George Tucker  
551 Town Farm Rd.  
Ludlow, VT 05149

RECEIVED  
APR 3 2009  
MUNICIPAL OFFICE

Dear George Tucker,

Congratulations! On behalf of the Vermont Commission on National and Community Service, I am writing to inform you that you have been selected to receive a 2009 Governor's Award for Outstanding Community Service. Your nomination was submitted by Elizabeth McBain.

The Governor and members of the Commission want to acknowledge your service on **Saturday, April 25<sup>th</sup>** at the National Life Building Cafeteria in Montpelier, Vermont. We encourage you to bring your nominator and one additional person you wish to invite, to the awards ceremony. This event will take place from 9:30 a.m. until 12:00 p.m. Light refreshments will be served after the awards presentation.

Directions to National Life: take Exit 9 off I-89. At the first set of lights (probably blinking), take a right and follow the road to National Life at the top of the hill on the left.

Please call or email Emily Wilson at (802) 241-4244, [emily.wilson@ahs.state.vt.us](mailto:emily.wilson@ahs.state.vt.us) and RSVP by Monday, **April 13<sup>th</sup>**. We look forward to seeing you then!

Sincerely,



Gretchen Berger-Wabuti  
Executive Director

