

**VILLAGE OF LUDLOW  
BOARD OF WATER COMMISSIONERS**

**REGULAR MEETING MINUTES**

**May 19, 2008  
5:00 PM**

**Board Present:**

David Rose, Chair, John Murphy, Sr., Richard Strong

**Staff Present:**

Frank Heald, Municipal Manager, Pam Cruickshank

**Call to Order**

Chairman David Rose called the meeting to order at 5:00 pm.

**Approve Minutes**

Motion by Richard Strong to approve the minutes from April 1, 2008. Seconded by John Murphy. All in favor and the motion carried. Motion to approve April 9, 2008 Special Meeting minutes with changes to reflect that the motion for the Water Commission to instruct Frank Heald to work with Mark Youngstrom and Otter Creek Engineering to continue the process and Frank Heald be allowed to pay any necessary expenses that may occur was made by John Murphy and seconded by Richard Strong and the motion passed unanimously. Motion by Richard Strong to accept the April 9, 2008 minutes as amended. Seconded by John Murphy. All in favor and the motion carried.

**Comments From Citizens:**

There were none present.

**Timeline From Otter Creek**

Frank Heald introduced two versions of the project (version #1 - construction in 2009 and version #2 – construction 2009 & 2010). He noted that several of the date headers would be corrected (2010 instead of 2009) to reflect the correct year. David Rose said he would like to strive for construction in 2009 and go out to bid earlier to keep the project moving.

Frank said he and Mark Youngstrom will plan to meet with USDA within the next 10 days to begin the funding process. Frank Heald spoke with Mark Youngstrom who indicated that the Farm Bill has passed, but there was a question whether it was veto-proof or not. Frank will have preliminary funding discussions to report at the June 3, 2008 meeting. Frank added that the entire area had been flown, but ground control would be necessary.

David Rose mentioned he had a client who had flown the area at the old reservoir and they could use the information.

David Rose asked if there was a service agreement with Mark Youngstrom.

Frank Heald said there was not, but he and Mark Youngstrom will work on the agreement and report back to the Water Commission.

Frank Heald asked if there were any questions on the timeline.

John Murphy asked if the schedule indicated six months? Frank Heald and David Rose said yes and will take the entire summer. John also asked if there was a savings with interest if they did the entire project rather than just ½ of the program (receive more funding).

Frank Heald said it would be more cost effective to do the entire job and they should move forward. Frank added that they will do their best to meet and discuss the project funding prior to their June meeting. Frank also said they will start on the ground control and base mapping. He said he would “pull the trigger” on ground control and suggest several firms.

Richard Strong asked how the Brooks Road Bridge was doing. Frank Heald said they were going to start making the boxes soon and move forward.

John Murphy asked if two bond votes would be needed because the timeline says 2009 and 2010? Frank Heald said no.

David Rose added that there are a few different schedules and the bond vote/bidding would happen in 2009. Frank said it would be bid in two pieces, but could be the same contract. Frank added that February 2009 would be a good time for bids because contractors will be looking for their first job in the spring.

He said that he would be interested in the same tank that was installed at Godfrey because of the warranty. Frank also said that the project would go to vote in November of this year and financial commitments will be good for the summer of 2009.

### **Other Business**

There was none.

### **Adjourn**

Motion to adjourn by John Murphy, seconded by Richard Strong. All in favor and the motion carried. Meeting adjourned at 5:26 pm.

Respectfully submitted,

Pam Cruickshank  
Acting Clerk

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David Rose, Chairman

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John Murphy, Sr.

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Richard Strong