

**PRELIMINARY MINUTES**

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**6:00 PM**

Tuesday, May 4, 2010

**BOARD MEMBERS PRESENT:**

Bob Gilmore, Chairman

Jim Fuller (by phone)

David Rose

**STAFF:**

Frank Heald

**OTHERS PRESENT:**

Michelle Stinson – LPCTV

1. **Call to Order**

- A. Vice Chairman, David Rose, called the meeting to order at 6:01 p.m. All members present (Jim Fuller by telephone.)

2. **Approve Minutes from Previous Meetings**

- A. Bob Gilmore advised the minutes to be approved are from the regular meeting of April 6, 2010.
- B. **MOTION by Jim Fuller and seconded by David Rose to approve minutes from the meeting of April 6, 2010 as submitted. Motion passed unanimously.**

3. **Comments From Citizens**

- A. There were none.

4. **Sewer Allocation Request**

- A. **Caudill Property Holdings**
- i. Property address is 163 Moonshadow Drive, Solitude Lot M-14
  - ii. David Rose advised that this is a request for a sewer allocation for two (2) additional bedrooms for a single-family dwelling unit. Total number of bedrooms will be 6. Loran Greenslet has approved this request.  
(1) Allocation fee – 2 bedrooms @ \$780.00/bedroom \$1,560.00
  - iii. **MOTION by David Rose and seconded by Jim Fuller to approve this application for two additional bedrooms to a single-family dwelling @ \$780 per bedroom for a total of \$1,560.00. Motion passed unanimously.**

5. **Ludlow Zucchini Festival Request**

- A. Frank Heald advised that the request is to close the road in front of the Baptist Church from 8:00 a.m. until 5:00 p.m. on Saturday, August 14, 2010 for Zucchini Festival.
- B. **MOTION by David Rose and seconded by Jim Fuller to approve the request to close the road in front of the Baptist Church from 8:00 a.m. until 5:00 p.m. on Saturday, August 14, 2010 for Zucchini Festival. Motion passed unanimously.**

6. **Radar Speed Sign Report**

- A. Bob Gilmore advised that we have a report from the download of the radar speed signs and there are many speeders.
- B. David Rose said that the speed on Route 103 north of the village would be changed from 50 MPH to 40 MPH. This should help to lower the speeding in the Village.
- C. Bob Gilmore said that Route 100 coming into town from the south has a speed limit of 25 MPH, and there are warning signs up the hill indicating that the speed limit is going down to 25 MPH.
- D. David Rose said that the average speed is between 36 and 45 MPH.
- E. Bob Gilmore said that one of the objects of the signs is to calm the traffic. We could improve on these numbers. He asked Frank Heald if Chief Billings has seen these reports.
- F. Frank Heald said he would check to see if the chief has a copy.
- G. David Rose said that the sign by Subway indicates that most people are going between 26 – 35 MPH.
- H. Bob Gilmore said that there are signs before that warn that the speed limit is decreasing. He added that coming down Route 100 and Route 103 people are coming down hills. He said that on Route 103, people are coming from a 50 MPH speed limit and dropping to 30 MPH.
- I. Frank Heald said the 40 MPH speed limit from Dug Road up to the 30 MPH zone would help.
- J. David Rose said that we should keep an eye on these reports and the traffic.
- K. Bob Gilmore asked Jim Fuller to make sure he sees a copy of the report. He also asked Frank Heald to follow-up with Jeff Billings.

7. **Andover Street Project Update**

- A. Frank Heald said that there is not much new to report. He met with the General Contractor last week and the anticipated start date for the water project is June 1, 2010 and they hope to finish it by mid-August. Regarding the sewer project, he received the first bid from the General Contractor and it is higher than he expected. He has not had the chance to really look it over. He had hoped to take advantage of using the contractor that is already in place. He needs to get together with him and see what can be done to lower their price. He suggested having a mid-May meeting to go over this. He needs to thoroughly review the bid and spend some time with the engineer. He also needs to come up with some plans on how to pay for the project.
- B. Bob Gilmore asked about “Obama Money.”
- C. Frank Heald said we would be able to get another 40-year, low interest note from Rural Development. There are no grants. We don’t know if the project fits within the authorization, given by the taxpayers, for the water project. The only way to finance this would be the Obama money. He said this board might need to meet on the 18<sup>th</sup>.

8. **Other Business**

- A. **Armory**
  - i. Bob Gilmore asked if the Armory renovations would be completed for the beginning of school.
  - ii. Frank Heald said that no contract has been awarded yet and his initial answer to that would be that the work would not be done by the opening of school. The Select Board is scheduled to meet on May 17<sup>th</sup> to discuss the contract. We are hoping to have the work done by mid-September if possible. We cannot get a Certificate of Occupancy until the project is complete. Under optimal circumstances, completion may be sometime in September.
  - iii. Jim Fuller asked about the Tank Barn.
  - iv. Frank Heald said that everything should be done by mid-September to October 1<sup>st</sup>.

9. **Set Date for May Meeting**

- A. Meeting set for Tuesday, June 1, 2010 at 6:00 p.m.
- B. Jim Fuller said that he will not be here and probably would not be able to call in. He will be in Alaska.
- C. Frank Heald said they might need another meeting in May.

10. **Possible Executive Session/ Contracts**

- A. Frank Heald said that a meeting is needed.
- B. **MOTION by David Rose and seconded by Jim Fuller to enter in to Executive Session. Motion passed unanimously.**
- C. Board entered Executive Session at 6:18 p.m.
- D. Board exited Executive Session at 6:30 p.m.
- E. **Motion by David Rose and seconded by Jim Fuller to extend the municipal manager's contract for two more years. Motion passed unanimously.**

11. **Adjourn**

- A. **MOTION to adjourn by David Rose and seconded by Jim Fuller. Motion passed unanimously.**
- B. Meeting adjourned at 6:31 p.m.

Respectfully submitted,

Lisha Klaiber

---

Robert Gilmore, Chairman

---

David Rose

---

Jim Fuller