

DRAFT

These minutes have not been reviewed
or approved by the convening board or commission.

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday, April 7, 2009

BOARD MEMBERS PRESENT:

Bob Gilmore, Chairman

Jim Fuller

David Rose

STAFF:

Frank Heald

OTHERS PRESENT:

Loran Greenslet

John Neal

Patrick Cody – LPCTV

Jerry Milligan

Leslie Stuart

1. **Call to Order**

A. Chairman, Bob Gilmore called the meeting to order at 6:01 p.m. All members present

2. **Annual Board Reorganization**

A. Elect Chairman of the Board

- i. **Motion by David Rose and Jim Fuller to elect Bob Gilmore Chairman of the Board. Motion passed unanimously.**

B. Elect Vice Chairman of the Board

- i. **Motion by Jim Fuller and seconded by Bob Gilmore to elect David Rose Vice Chairman of the Board. Motion passed unanimously.**

C. Elect Clerk of the Board

- i. **Motion by David Rose and seconded by Bob Gilmore to elect Jim Fuller as Clerk of the Board. Motion passed unanimously.**

D. Appoint Recording Secretary

- i. **Motion by David Rose and seconded by Jim Fuller to appoint Lisha Klaiber Recording Secretary. Motion passed unanimously.**

E. Set Day and Time of Regular Meetings and Alternate meetings.

- i. **Motion by David Rose and seconded by Jim Fuller to continue with regular meetings to be held on the first Tuesday of the month at 6:00 p.m. and to have alternate meetings scheduled, as required, on the third Tuesday of the month at 6:00 p.m. Motion passed unanimously.**

F. Designate Newspaper of General Circulation

- i. **Motion by David Rose and seconded by Jim Fuller to continue with THE VERMONT JOURNAL as the newspaper of General circulation. Motion passed unanimously.**

- ii. **Motion by David Rose and seconded by Jim Fuller to use THE RUTLAND HERALD as the back-up newspaper of General circulation. Motion passed unanimously.**

G. Adopt Roberts Rules of Order

- i. **Motion by Jim Fuller and seconded by David Rose to adopt Roberts Rules of Order for meetings. Motion passed unanimously.**

3. **Approve Minutes from Previous Meetings**

A. Bob Gilmore advised the minutes to be approved are from the regular meeting of March 3, 2009.

B. MOTION by Jim Fuller and seconded by David Rose to approve minutes from the meetings of March 3, 2009 as submitted. Motion passed unanimously.

4. **Comments From Citizens**

A. There were none.

5. **Adopt Wastewater Rate Increase**

A. Frank Heald advised that the staff is not ready with a recommendation, yet. When the increase was originally discussed, they thought the needed increase would be 10-15%. On review, they would like to look at the commercial rates, also. Loran Greenslet, Pam Cruickshank and Frank Heald will review all business rates to insure equity and get back to this board. The rate increase will take effect with the bill that will be due January, 2010.

6. **Discuss Sewer Upgrade on Andover Street**

- A. Frank Heald said that it is a simple, logical thing. He suggests that when they are doing the water mains from Jewel Brook to Pleasant Street, they should also replace the sewer lines. This would avoid digging up the road again in a year or two. He talked to the engineer who is doing the water project and he suggested they design and negotiate with the water project contractor.
- B. Loran Greenslet said it would be about 1,700 feet, adding 3 structures and replacing 2 others.
- C. Bob Gilmore clarified that they would do the sewer upgrade when the street is open for the water project. He also asked who is doing the water project.
- D. Frank Heald said yes.
- E. David Rose advised that the water project is not out to bid, yet.
- F. Frank Heald said the project may not be done this summer and will be done in phases. It all depends on the stimulus packages.

7. **Discuss Farmer's Market Project**

- A. Frank Heald said that it must be made clear that this must go before the DRB for a Conditional Use permit at the OMS property. This request is for a waiver of the \$350.00 application fee for a non-profit organization.
- B. Bob Gilmore said that he is very excited about this proposal and thinks it will be good for the community. He is willing to stand behind it.
- C. Jim Fuller said that he has no major issues with it.
- D. Bob Gilmore said that he is okay with a non-profit organization getting a waiver.
- E. Frank Heald asked if the applicants had received their non-profit status, yet.
- F. Leslie Stuart said the paperwork is being completed, but has not been sent in. She said that they plan to be open on Friday afternoons between 4:00 and 7: p.m.. These hours will not conflict with other similar ventures. When asking for the Conditional Use permit, they explained how the project will have very low impact on the infrastructure with respect to solid waste disposal, water/sewer, traffic and parking. They will not be working with money and any money made will go to charitable endeavors. Jerry Milligan said the vendors will be encouraged to give extra produce to the Black River Good Neighbors or the Vermont Food Bank.
- G. Jerry Milligan said the vendors will be encouraged to give extra produce to the Black River Good Neighbors or the Vermont Food Bank.
- H. Bob Gilmore suggested that someone may want to contact inns that host weddings as there is usually extra food after the wedding. You may be able to make arrangements to pick food up from them. He asked when they wanted to open.
- I. Leslie Stuart said that they meet with the DRB on May 11, 2009 and she doubts that they will be able to open for Memorial Day weekend. She hopes to open in June.
- J. Bob Gilmore asked when they would be open through.
- K. Leslie Stuart said typically, markets like this are open from Memorial Day through Columbus Day weekends. They will get a late start this year.
- L. Bob Gilmore said it is a positive step for the town and village.
- M. Jim Fuller asked if the board can grant a waiver before the group receives its 501-3C status?
- N. Frank Heald said they can grant the waiver pending and contingent upon receipt of the 501-3C status.
- O. Bob Gilmore said they won't ask for the permit fees upfront.
- P. **MOTION by David Rose and seconded by Jim Fuller to grant a waiver of the \$350 permit fees pending and contingent upon receipt of the 501-3C status. Mpu.**

8. **Other Business**

A. **Governor's Award for Outstanding Community Service**

- i. Frank Heald advised that Georgie Tucker was awarded this award for 2009. He read the letter into the record (copy attached at end of minutes) and advised that the award will be presented in Montpelier on April 25, 2009. He would like to draft a letter of congratulation to be sent to Georgie Tucker from the Trustee's chairman. He added that Georgie Tucker is a remarkable young man and involved in many different community service projects.
- ii. Bob Gilmore asked for examples.
- iii. Frank Heald noted Stuff-a-Bus, he organized the group that works with the Seniors up at Gill Terrace, many Rotary Project, Green Up day and scouting.
- iv. General consensus to have Frank Heald draft a letter for the chairman's signature.

B. **Sons of the American Legion Coin Drop**

- i. Frank Heald advised that a letter was received today from the Sons of the American Legion requesting a coin drop for the benefit of the Child Welfare Organization. They would like to hold it on either May 2nd or May 9th from 10:00 a.m. to 2:00 p.m. This is the first such request received this year. He noted that Green Up Day is May 2nd.
- ii. **MOTION by David Rose and seconded by Jim Fuller to allow the coin drop for the Sons of the American Legion to be held on Saturday, May 2, 2009 from 10:00 a.m. to 2:00 p.m.. mpu.**

C. **Main Street Stop Light**

- i. David Rose asked when the stop light would be reprogrammed for summer hours.
- ii. Frank Heald advised that he will have it done.

D. **Old Railroad Station**

- i. Bob Gilmore advised that VTRANS Historic Preservation personnel and others have been up to the old railroad station and it is in need of repair or demolition. There are funds out there to take care of it, but that would involve the community paying for 20% of the costs. He thinks it is an exciting proposal. There are already drawings showing what it would look like after rehabilitation. Although it is not easy access, it would make nice space for a non-profit group.

E. **Downtown Designation**

- i. Jim Fuller asked the status of the application for downtown designation.
- ii. Frank Heald advised that they were denied on the first application and reapplied last summer. They have not heard anything since. He added that they also submitted a ½ million dollar application to Sanders' office and also have not heard on that.

F. **Thanks to the Fire Department**

- i. Jerry Milligan expressed gratitude on the part of the Summers family for the wonderful job the fire department did at their farm house.

9. **Set Date for May Meeting**

- A. Meeting set for Tuesday, May 5, 2009 at 6:00 p.m.

10. **Adjourn**

- A. **MOTION to adjourn by Jim Fuller and seconded by David Rose. Motion passed unanimously.**
- B. Meeting adjourned at 6:32 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Jim Fuller

 **VERMONT**
Vermont Commission on National and Community Service

Agency of Human Services, Office of the Secretary
103 South Main Street
Waterbury, VT 05671-0204

[phone] 802-241-4244
[fax] 802-241-4461

Monday, March 30, 2009

RECEIVED
APR 3 2009
MUNICIPAL OFFICE

George Tucker
551 Town Farm Rd.
Ludlow, VT 05149

Dear George Tucker,

Congratulations! On behalf of the Vermont Commission on National and Community Service, I am writing to inform you that you have been selected to receive a 2009 Governor's Award for Outstanding Community Service. Your nomination was submitted by Elizabeth McBain.

The Governor and members of the Commission want to acknowledge your service on **Saturday, April 25th** at the National Life Building Cafeteria in Montpelier, Vermont. We encourage you to bring your nominator and one additional person you wish to invite, to the awards ceremony. This event will take place from 9:30 a.m. until 12:00 p.m. Light refreshments will be served after the awards presentation.

Directions to National Life: take Exit 9 off I-89. At the first set of lights (probably blinking), take a right and follow the road to National Life at the top of the hill on the left.

Please call or email Emily Wilson at (802) 241-4244, emily.wilson@ahs.state.vt.us and RSVP by Monday, **April 13th**. We look forward to seeing you then!

Sincerely,



Gretchen Berger-Wabuti
Executive Director

