

**TOWN OF LUDLOW  
BOARD OF CEMETERY COMMISSION**

**REGULAR MEETING MINUTES**

Wednesday, July 16, 2008

**Board Members Present:**

Herbert B. VanGuilder, Chairman

John Paige

Nataile Gruber, Flowers Chair

Ludwig Gabranski

**Staff Present:**

Jamie Farquhar, Sexton; Eugene Dean, Assistant Sexton

**Call to Order:**

Meeting was called to order at 6:00 pm by Chairman, Herb VanGuilder.

Chairman Herb VanGuilder apologized to the Board for the lateness of the information for tonight's meeting and accepted the responsibility. Chairman Herb VanGuilder praised the Municipal Office Manager, Pam for getting out the information so we could keep tonight's meeting on track.

**Approve Minutes:**

Minutes for May 21, 2008 were reviewed and a motion by Nataile Gruber to accept the minutes as presented. Motion was seconded by John Paige. So voted.

Minutes for June 18, 2008 were also reviewed with a notation that Brett Sanderson is the Clerk and not the Acting Clerk. Motion by Nataile Gruber to accept the minutes of June 18, 2008 as corrected. Motion was seconded by Louie Gabranski. So voted.

**Comments From Citizens:**

None present.

**Sexton's Report:**

The Sexton's report by Jamie Farquhar noted that the staff has cleared, mowed and trimmed the Smithville Cemetery. They have completed four foundations and are keeping up with the mowing and trimming of the main Cemetery. Jamie Farquhar noted that they received several additional loads of fill from the Town of Ludlow, Springfield Paving and others. He noted that the Police Department was doing a much better job this year with the opening and closing of the Cemetery gates, as well as their assistance with other issues.

John Paige asked if some of the ditch material that was brought in could be used for top soil.

John Paige asked if the Cemeteries were covered by the Municipal Insurance. After a discussion, it was decided to formally ask this question from the Select Board.

Jamie Farquhar asked how the fuel budget was doing. After some discussion, Chairman Herb VanGuilder felt we should be alright as budgeted.

**Old Business:**

Chairman Herb VanGuilder reported that the Cemetery charges and policy booklet were still under review.

Herb VanGuilder noted that the replacement of the water line was proceeding as planned for the week of August 11, 2008. All necessary material has been delivered and Eugene Dean has booked the equipment for the August 11<sup>th</sup> date. Hopefully good weather will prevail.

**New Business:**

Last year's budget was reviewed noting that the year ended with a positive balance. After a productive discussion by the Commissioners, it was noted that the Chairman should attend a Select Board meeting and encumber the balance of the monies for the purpose of helping to pay for the unscheduled water line work.

**Motion by John Paige for the Chairman to have the balance for all monies from last year's budget encumbered for the water line replacement. Motion seconded by Louie Gabranski. So voted.**

**Adjourn:**

**Motion by John Paige to adjourn. Motion was seconded by Nataile Gruber. So voted.**

Meeting adjourned 6:35 pm.

Respectfully submitted,

Herbert B. VanGuilder  
Acting Clerk

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Herbert Van Guilder, Chairman

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Brett Sanderson, Vice Chair & Clerk

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John Paige

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Nataile Gruber, Flowers Chair

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Ludwig Gabranski