

**DRAFT**

These minutes have not been reviewed  
or approved by the convening board or commission.

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**6:00 PM**

Tuesday, March 3, 2009

**BOARD MEMBERS PRESENT:**

Bob Gilmore, Chairman      Jim Fuller      David Rose

**STAFF PRESENT:**

Frank Heald

**OTHERS PRESENT:**

Duncan Love – LPCTV

1. **Call to Order**

A. Chairman, Bob Gilmore, called the meeting to order at 6:00 p.m. All members present.

2. **Approve Minutes from Previous Meetings**

A. Bob Gilmore advised the minutes to be approved are from the regular meeting of February 3, 2009 and the special meetings of February 12 and February 20, 2009.

B. **MOTION by David Rose and seconded by Jim Fuller to approve minutes from the regular meeting of February 3, 2009 and the special meetings of February 12 and February 20, 2009 as submitted. Motion passed unanimously.**

3. **Comments from Citizens**

A. **Planning Commission Town Plan Survey**

- i. Christine Fuller advised that she is here representing the Planning Commission, to officially present the board with the final results of the survey that the Planning Commission sent out to property owners. It is significant to see how many people would like to see a downtown facelift. The Planning Commission is asking that board members review the results and consider them when making their decisions.
- ii. Bob Gilmore asked how the survey was distributed.
- iii. Christine Fuller said it was mailed, in July, with the tax bills and also posted on the town website.
- iv. Bob Gilmore asked if the Planning Commission was pleased with the results.
- v. Christine Fuller said very pleased.
- vi. Bob Gilmore noted that the survey was very comprehensive.
- vii. Christine Fuller said that some of the comments should really be directed to Montpelier, such as state taxes, but other comments concerned housing, activities, development, appearance and many other items.
- viii. Bob Gilmore complimented the Planning Commission on the good job they did. He added that as a long time resident, he has seen improvement in the downtown area. He noted that Streetscapes has done a great job to improve the appearance of the town. He said they work hard and this board supports them.
- ix. Christine Fuller said that several people mentioned Streetscapes in their survey responses.
- x. Bob Gilmore asked how the Planning Commission would like this board's response.
- xi. Christine Fuller said that the Planning Commission would like to see a response from this board and added that it would be nice if the Select Board, Trustees and Planning Commission could have a joint meeting at some time to discuss this.

4. **Sewer Allocation Request**

A. **Duane and Barbara Kaisand**

- i. Property address is 5 Komula Drive, Lot #21
- ii. David Rose advised that this is a request for a sewer allocation for one (1) additional bedroom for a single-family dwelling unit with 4 bedrooms, already connected to the sewer system. Total number of bedrooms will be 5. Loran Greenslet has approved this request.
  - (1) Allocation fee – 1 bedroom @ \$780.00/bedroom \$780.00
- iii. **MOTION by David Rose and seconded by Jim Fuller to approve this application for an additional bedroom to an existing single-family dwelling @ \$780 per bedroom for a total of \$780.00. Motion passed unanimously.**

B. **Winterplace Condominium Owners' Association**

- i. Property address is Building X, Winterplace/Harrison Lane 118 Lower Loop
- ii. David Rose advised that this is a request for a sewer allocation and hook-up for two (2) dwelling units each with five (5) bedrooms to connect to the sewer system. Total number of bedrooms will be 10. Loran Greenslet has approved this request.
  - (1) Allocation fee – 10 bedrooms @ \$780.00/bedroom \$7,800.00
  - (2) Hook on fee – 2 dwelling units @ \$4,500/unit \$9,000.00
  - (3) Allocation reserves at 210 GPD per dwelling unit, 420 GPD total.
- iii. **MOTION by David Rose and seconded by Jim Fuller to approve this application for two (2) 5-bedroom single-family dwelling units @ \$780 per bedroom (\$7,800) plus hook-on fee of \$4,500 per dwelling unit (\$9,000) for a total of \$16,800.00. Motion passed unanimously.**
- iv. The physical connection to the collector sewer must be witnessed by a member of the Village wastewater staff.
- v. Bob Gilmore noted that a copy of the check was included in the paperwork.
- vi. Frank Heald said that the bill had to be paid before closing.

5. **Consider Dog Ordinance to Include Article 4 (4.03) "Pooper Scooper Regulation"**

- A. Bob Gilmore advised that this is to include item 4.03 under Article 4 of the existing Dog Ordinance. He added that he has not looked at this ordinance in a while, but recalled that it was enacted due to a problem with vicious dogs and it has taken care of the problem. The ordinance is pretty comprehensive.
- B. Jim Fuller noted a typographical error in Article 2, Section 2.03.
- C. Frank Heald said he would get it corrected.
- D. Bob Gilmore said that the impetus for this addition was a letter from a property owner, Mr. Ramputi, who complained about dog excrement in the streets and on his property at 18 Smith Street. He noted the health hazard that is presents. Bob Gilmore added that other towns already have similar ordinances, and this makes sense.
- E. **MOTION by Jim Fuller and seconded by David Rose to accept the change to the Dog Ordinance as presented.**
- F. Frank Heald said that if the board approves this, it would take effect 60 days after proper posting. He will have Section 2.03 corrected and post the proper ordinance.
- G. Bob Gilmore asked about fines.
- H. Jim Fuller said they are listed in section 10.03 and 10.04. They are \$50 for the first offense and \$250 thereafter.
- I. Bob Gilmore advised the TV audience that the change might be challenged within 44 days by a petition of 5% of the qualified village voters. If there is no challenge, there will be no public hearing and the change will become effective 60 days after posting. He advised dog owners to carry the "proper equipment" with them when walking their dogs.
- J. **Motion passed unanimously.**

6. **Other Business**

A. **Sewer Rate Increase Resolution**

- i. Frank Heald apologized to the board for not having the resolution ready for this meeting. He will have it for the next meeting.

B. **Monday Morning Trash Collection**

- i. Bob Gilmore recalled that Gerald Sheehan has come to the last meeting to complain about enforcement of the trash ordinance that bans putting trash out prior to Monday morning. He advised that after the last meeting, Gerald Sheehan had called him and suggested that they do away with trash collection completely. Bob Gilmore asked the board if they felt that it really is needed. The contract is about \$28, 000 per year and that would be a savings to the Village. People could purchase transfer station permits and take their trash there. He would like feedback from Village residents on this matter.
- ii. David Rose noted that a lot of people do use the service and that many older people do not have vehicles to get to the transfer station.
- iii. Jim Fuller agreed that some people would really be affected by the loss of the service.
- iv. David Rose said that since they started enforcing the ordinance and sending out letters, there has been an improvement in the trash going out early.
- v. Jim Fuller asked if the pick up hours could be changed.
- vi. Frank Heald said no because it takes pretty much all day.
- vii. Bob Gilmore said this is only a suggestion. He would like to explore the need and overall impact. He asked about taxpayer savings.
- viii. Frank Heald advised that \$.01 generates about \$17,000.
- ix. Bob Gilmore asked anyone watching to please contact a board member with any comments or concerns they have. He noted that commercial pick up is still an issue.

7. **Set Date for April Meeting**

- A. Next regular meeting will be April 7, 2009 at 6:00 p.m.

8. **Adjourn**

- A. **MOTION to adjourn by Jim Fuller and seconded by David Rose. Motion passed unanimously.**
- B. Meeting adjourned at 6:26 p.m.

Respectfully submitted,

Lisha Klaiber

---

Robert Gilmore, Chairman

---

David Rose

---

Jim Fuller