

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
Friday, February 4, 2010
3:00 pm**

Board Present:

David Rose, Richard Strong, John Murphy, Sr.

Staff Present:

Frank Heald

Call to Order:

David Rose called the meeting to order at 3:00 pm.

Approve Minutes:

- a. Motion by Richard Strong and seconded by David Rose to approve the minutes from December 7, 2010. All in favor and the motion passed.

Comments from Citizens:

- a. None present.

Water Project Update:

- a. Frank Heald said they will have a schedule soon for completion of the project in the spring. He said completion should happen within a two week period.
- b. Frank Heald said he will have quotes for a mapping system showing lines and valves at the next meeting.

Financial Statements:

- a. Frank Heald said the management letter is clear with no issues of significance. He said the accounting also includes the single audit for the Water Project, which is for federal compliance. He said he received an email a few days ago confirming it had been received.
- b. Richard Strong asked if all of the hydrants purchased went into the project.
- c. Frank Heald said yes all have been included.

FY 2012 Budget Workshop:

- a. Frank Heald reported that most of the 2012 budget is down slightly. He said they took a closer look at the allocation of wages between water and wastewater to be sure the departments were charged correctly. Some areas may have been budgeted higher in 2011, so the new budget has been adjusted.
- b. Frank Heald said the debt management line includes the annual payment water project based on the full amount of the loan. He added we will only pay on the amortization of what we borrow.
- c. Frank Heald said that Rural Development interest rate is at 2% and by closing we will get a 35% credit which will bring the rate to 1.3%.
- d. Frank Heald reported that the water rate increase is anticipated to be lower than was originally projected.

- e. David Rose said the budget looks good. He noted that most all line items are down with the exception of debt management.
- f. Frank Heald said the rebate was added into the figure.
- g. John Murphy asked how raises are given to employees.
- h. Frank Heald said it is part of the collective bargaining agreement which is up this year. He said a 3% increase was added into the budget for 2012.
- i. Motion by John Murphy and seconded by Richard Strong to approve the Water budget as presented for FY 2012. All in favor and the motion passed.

Other Business:

- j. David Rose asked if there was any other business.
- k. John Murphy asked if they are spending money to replace tools.
- l. Frank Heald said they embarked on a bucket list to get the things needed and will revisit the list again in the spring.
- m. John Murphy asked if a generator was purchased.
- n. Frank Heald said yes, a towable air compressor was purchased last spring that will be put to good use.
- o. Richard Strong asked if a sump pump was installed in the house on Route 100.
- p. Frank Heald said a pump was installed because the ground water was following the line.
- q. John Murphy said if you look at current events in Rutland and Springfield, their pipes are old so it was good timing for us to get the water project done.
- r. Frank Heald said it was a good decision to get the engineering done in time to receive the stimulus money.

Set Date for Next Meeting:

- a. Next meeting has been scheduled on Tuesday, March 1, 2011 at 5:00 pm.

Adjourn:

- a. Motion to adjourn by John Murphy and seconded by Richard Strong. All in favor and the motion passed.
- b. Meeting was adjourned at 3:35 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Richard Strong

John Murphy, Sr.