

**TOWN OF LUDLOW  
BOARD OF CEMETERY COMMISSION**

**REGULAR MEETING MINUTES**

**Wednesday, July 28, 2010  
6:00 PM**

**Board Members Present:**

Herbert VanGuilder  
Nataile Gruber  
John Paige  
Ludwig Gabranski

**Staff Present:**

James Farquhar, Sexton  
Eugene Dean, Assistant Sexton

**Call to Order:**

Meeting was called to order at 6:00 pm by Chairperson, Herbert VanGuilder.

**Comments from Citizens:**

None present.

**Approve Meeting Minutes:**

- a. Motion by Nataile Gruber, second by John Paige, to approve the minutes of June 16, 2010 as presented. So Voted.

**Sexton's Report:**

- a. Sexton Jamie Farquhar noted that they are back mowing and trimming.
- b. Jamie Farquhar noted that they repaired two (2) water breaks in the upper Cemetery.
- c. Jamie Farquhar noted that they are working on cutting brush on the right-hand side of the Cemetery.
- d. Jamie Farquhar also noted that they have started to move out of the lower building to the upper building and the tomb with the anticipation of the lower building being rebuilt.

**Old Business:**

Herbert VanGuilder, Chairperson, noted that he had met with the Town Manager, Frank Heald, on July 17, 2010 to discuss the balance of monies from last year's budget, replacement of lower building, and a replacement employee for next season. Frank Heald noted that there is \$25,000 in the Cemetery's Building Fund, no decision has been made on a replacement employee, and the budget fund's balance will have to be approved by the Selectboard to be encumbered for Cemetery use. Herbert VanGuilder noted that we will meet with the Selectboard.

Herbert VanGuilder also noted that he had met with the Town Highway Foreman, Ronald Tarbell, to request that any ditch cleaning material be delivered to the Cemetery to help fill in the deep holes and improve the future Cemetery area. Herbert VanGuilder also asked if the Cemetery could have the Town Highway crew pick up/deliver mulch from the recycling center and that the Cemetery would reimburse the Highway Dept. for this service. Ronald Tarbell noted that the highway department would be willing to deliver the ditch material and mulch as 'fill in' work for the road crew.

Motion at 6:15 p.m. by Nataile Gruber, second by John Paige, that the bid acceptance on the lower building be closed as advertised. So Voted.

The pavement/tree work and land site work bid proposals were discussed. Herbert VanGuilder noted that these companies have all been notified and are awaiting their down payment monies. Some of these companies started the work but were advised to 'hold off' until the Commissioners have the checks available.

**New Business:**

Two (2) proposals on the replacement of the lower building were discussed, as advertised in the Vermont Journal. LaValley’s Building Supply bid proposal was for \$ 15, 991.00 and J&B Builder’s bid proposal for \$ 11,550.00.

Motion by Nataile Gruber, second by John Paige, to accept J&B Builder’s bid proposal if it meets our specifications and the Clerk of the Works approval upon further request of possible minor changes with the bid that are not to exceed \$15,000.00. So Voted.

A lengthy discussion on the Cemetery rates were completed as follows:

a. Motion by Nataile Gruber, second by John Paige, to rescind the June 16, 2010 motion dealing with cremation rates. So Voted.

b. Motion by Nataile Gruber, second by John Paige, to adopt the following Cemetery rates:

<u>Single Grave Lot ( lot size 5 x 11)</u>	<u>Cremation Lot (lot size 4 x 4)</u>
Fund.....\$ 250.00	Fund.....\$ 175.00
Lot.....\$ 200.00	Lot.....\$ 160.00
Grading.....\$ 75.00	Grading.....\$ 50.00
Recording.....\$ 20.00	Recording.....\$ 20.00
 (1 burial or 2 cremations allowed per lot)	 (2 cremations allowed per lot)
 <u>Corner Stones.....\$ 225.00</u>	 <u>Corner Stones.....\$ 225.00</u>

Interments:

Mon-Fri (7a- 3:30p).....\$ 425.00  
Weekends/Holidays/After Hours.....\$ 700.00

Interments:

Mon-Fri (7a-3:30p).....\$ 300.00  
Weekends/Holidays/After Hours.....\$ 450.00

Use of Vault.....\$ 175.00

Use of Vault.....\$ 175.00

Grass markers will be allowed with foundations in the Cemetery Cremation section only.

All lots and memorials are sold subject to the rules and regulations of the Cemetery Commissioners.

So Voted.

c. Motion by Nataile Gruber, second by Ludwig Gabranski, that the new Cemetery rates/charges will become effective on September 10, 2010. So Voted.

**Adjourn:**

a. Motion by Nataile Gruber to adjourn and seconded by John Paige. So voted.

b. Meeting Adjourned at 6:59 P.M.

Respectfully submitted,

Ludwig Gabranski  
Clerk

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**Herbert VanGuilder, Chairman**

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**Nataile Gruber, Vice Chair & Flowers Chair**

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**Ludwig Gabranski, Clerk**

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**John Paige**

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**Brett Sanderson**