

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday, August 3, 2010

BOARD MEMBERS PRESENT:

Bob Gilmore, Chairman

Jim Fuller

David Rose

STAFF:

Frank Heald

OTHERS PRESENT:

Duncan Love – LPCTV

1. **Call to Order**

A. Chairman, Bob Gilmore, called the meeting to order at 6:08 p.m. All members present.

2. **Approve Minutes from Previous Meetings**

A. Bob Gilmore advised the minutes to be approved are from the regular meeting of July 6, 2010 and the Special Meeting of July 13, 2010.

B. **MOTION by David Rose and seconded by Jim Fuller to approve minutes from the meetings of July 6 and July 13, 2010 as submitted. Motion passed unanimously.**

3. **Comments From Citizens**

A. There were none.

4. **Sewer Allocation Request**

A. Mark T. Macchiarulo

i. Property address is 70 Upper Loop

ii. This is a request for a sewer allocation for two (2) additional bedrooms at the property. Loran Greenslet has approved this request.

- (1) Allocation fee – 2 bedrooms @ \$780.00/bedroom \$1,560.00
- iii. **MOTION by Jim Fuller and seconded by David Rose to approve this application for two additional bedrooms at the property @ \$780 per bedroom for a total of \$1,560.00. Motion passed unanimously.**

5. **Consider Action Under Village Junkyard Ordinance at 92 Andover Street**

- A. Frank Heald advised that a corrective action agreement has been reached with the property owner and no action is needed by this board at this time.

6. **Project Updates -**

A. **Water Project**

- i. Frank Heald advised that they held a job meeting today. They are in good shape with the schedule. They will be patch paving the streets from the end of this week into next week. They are pressure testing and chlorinating. The tank will be physically, substantially complete by the end of this week into next week and the contractor will be back for inspections. They will fill it and test for leaks and chlorinate. The construction at Depot Street Bridge and Vail Bridge is almost complete. The connections by the fire station still need to be done but by the end of this month we will be pretty well done.

B. **Andover Street Sanitary/Storm Sewer Project**

- i. Frank Heald said Markowski just started. It will be slow going and is expected to be finished toward the end of October as scheduled.
- ii. Bob Gilmore asked if they would be tearing up the street
- iii. Frank Heald said yes, side to side. It will be basically a dirt road for September and October.
- iv. Bob Gilmore asked if it would be okay to pave in October.
- v. Frank Heald said yes. From Bridge #98 to the trestle will be all new paving.
- vi. Bob Gilmore asked if there was a source of infiltration there.
- vii. Frank Heald said he didn't believe there is not a lot of infiltration there. The most concern is for the age and fragility of the existing pipe. The existing storm drain system is old infrastructure also and does not work. By the time we do the service connections the street will be 75% torn up.

7. **Radar Speed Sign Reports**

- A. Radar sign reports were provided for July 1st through July 28th for the units at Subway and the fire station.
- B. Bob Gilmore noted that there were 131,000 vehicles by Subway.
- C. David Rose said that the speed on Route 103 by Subway is not bad. There were some violations.
- D. Jim Fuller said that only 30% of the vehicles by the fire station were doing the limit, the rest were speeding.
- E. Frank Heald said that the reports are for traffic information and anecdotal information. The signs do have a dampening effect on the speed of the traffic. The reports are not really to encourage issuing tickets.

- F. Bob Gilmore said they are effective. The object of the signs was to calm the speeds of the vehicles going through the town and village.
- G. Jim Fuller said the speeds are better (slower) by Subway.
- H. Frank Heald said that when coming into town from that direction, the speed limit is at 40 MPH for a longer distance. Coming in from the north, the 40 MPH is only a few hundred yards, before dropping to 30 MPH.
- I. Jim Fuller said the board should continue to review the speeds and if an increase is noted, then start enforcing the limits.

8. **Other Business**

A. **Trash Pick Up**

- i. Frank Heald advised that a letter was received from Gobin apologizing for the pick up confusion over the 4th of July weekend. (See copy attached to minutes.) He said that a copy of the letter would be placed in THE VERMONT JOURNAL.
- ii. David Rose noted that it says that trash pick up for the Labor Day weekend will be on Tuesday, September 7th.

B. **Letter from Congressman Peter Welch**

- i. Frank Heald said that a letter was received from Mr. Welch congratulating Ludlow on the approval for the Water Environmental Grant for the sewer project.

C. **Walker Street Bridge**

- i. Frank Heald advised that the state wants to begin a study for repairs of the Walker Street Bridge. Work would not begin for several years.

D. **Village Center Designation**

- i. Bob Gilmore asked for an update on this project.
- ii. Frank Heald said that Jason Rasmussen had been on vacation and that he has not spoken to Jason since he returned from vacation.
- iii. Bob Gilmore said that he thought they would have something for this month's meeting.
- iv. David Rose said that as he recalled, Jason Rasmussen said that he would draft a proposal for discussion.
- v. Jim Fuller said that he did not recall any specific time limit.
- vi. Bob Gilmore asked Frank Heald to follow-up.

E. **Armory Project**

- i. Bob Gilmore said that he heard that part of the project – outside pad for freezer - had to be shelved for cost. He asked if there would be funds available from the Enterprise Fund to put in windows on that wall.
- ii. Frank Heald said not within the timeframe. The next meeting of the Enterprise Fund is not scheduled until September and there is already a fairly long queue line for funds. He added that the space is not as dark as Bob Gilmore may think. There is a double door that is ½ glass, there is no wall between the kitchen and dining room and there are 2 large windows on the north side. There is a double door that is ½ glass into the gym. There is a possible need for a door at that end of the dining room and if needed, it would be ½ glass also. He added that there are many things they wish they could do, but that the funds are not there to do them.
- iii. Bob Gilmore said that he was in on the project at the beginning and told the committee that he wanted to see natural light in the kitchen, but was evidently not heard. He feels that it is critical to have natural light in the kitchen. It would be

- more subtle and give a better work environment. They should still consider some kind of windows.
- iv. Jim Fuller said windows were not part of the original drawing and unfortunately, that is what got approved.
 - v. Frank Heald said that the Trustees could make a donation.
 - vi. Bob Gilmore said that is what he would like to do if there are no funds available from the Enterprise Fund.
 - vii. Frank Heald said there is no additional money in the project for windows.
 - viii. Bob Gilmore said they could take part of the Village surplus for the windows. He realizes that the building is brick and putting windows in would be more of an effort than wood.
 - ix. Frank Heald agreed that it would not be a simple deal. He added that time is also against it. They will be spraying insulation in the gym tomorrow and the masons are at the end of their scope of work. You would have to make a decision tonight.
 - x. Jim Fuller said that the Trustees gave \$.02 back from the reserves already.
 - xi. Frank Heald said that the Village has about \$90,000+ left in the reserves.
 - xii. David Rose said that most of that money is already allocated for sidewalks.
 - xiii. Frank Heald said it has been suggested that they do the sidewalk on Depot Street from Smith to High Street. It is a good time to do it as the road is under construction and the contractor will extend the pricing for it. It would be about \$20 per foot less than our normal pricing.
 - xiv. **MOTION by Bob Gilmore and seconded for discussion by David Rose to allocate up to \$5,000 for the Armory project to provide natural light in the kitchen.**
 - xv. Bob Gilmore said this board would still be able to accomplish its sidewalk goals and do the windows.
 - xvi. David Rose said that Markowski's current pricing for the sidewalks is lower than what the Village has been paying in past years.
 - xvii. Frank Heald said he does not know what the actual costs would be.
 - xviii. David Rose said it would be a good time to do Depot Street since the road is already torn up. He said that the Armory is a worthy project and has many other issues. Who is to say what issue is most important. He would prefer to reserve the money for the sidewalks.
 - xix. Jim Fuller agreed and added the Village should keep money available in case an emergency occurs.
 - xx. Bob Gilmore said that people would be working in the kitchen 6-7 hours per day.
 - xxi. Frank Heald advised that the Recreation Department gave money to adjustable backboards for basketball so that everyone, including the younger children could use them. He said that the current dining room arrangement would be used for the students, but that they will not be good for adults. He added that it would be nice to have folding chairs and square tables for community functions, but there is no money in the budget for that.
 - xxii. Bob Gilmore asked why the budget did not include these.
 - xxiii. Frank Heald said that they did their best to bring in an affordable project. The job will get done, but there are no extra funds.
 - xxiv. David Rose said they could do the windows in the future.
 - xxv. Frank Heald said he is not sure exactly where they would be located. The wall has the hood, then the stove, then the tilt skillet and they run almost to the end of that wall. The original plans had a window, but that is where the pizza kiosk will be located.

- xxvi. Bob Gilmore asked how they plan to address other shortages.
- xxvii. Frank Heald said they are still trying to get donations. They will work it out. He added that if that 3rd door were not needed, a window would be great.
- xxviii. **VOTE TAKEN, 1 in favor, 2 opposed.**

F. **Depot Street Sidewalks**

- i. David Rose asked Frank Heald to contact Markowski to get a ballpark number for the sidewalks on Depot from Smith to High Street.
- ii. Frank Heald said that it would probably be about \$45,000-\$50,000. He will have a definite price by the end of the week.
- iii. David Rose said they could have a quick meeting to discuss it.
- iv. Frank Heald said he would notify them when he gets the price.
- v. Bob Gilmore asked if there is granite curbing in storage.
- vi. Frank Heald said there is, but they are using new on Andover as it actually comes out less expensive. They will keep the old for the time-to-time needed replacements.

G. **Abandoned Building Ordinance**

- i. Jim Fuller asked if the ordinance was now in effect. If it is, it should be implemented.
- ii. Frank Heald said he needs a stimulus before looking at places. The municipal manager needs to be advised of a specific problem property. He needs a reason to look for trouble.
- iii. Jim Fuller said that he would make a complaint if the ordinance were now in effect.
- iv. Bob Gilmore said that abutting property owners might make complaints.
- v. Frank Heald said that he would respond to complaints, but would not go looking for problems.

9. **Set Date for September Meeting**

- A. Next regular meeting will be September 7th at 6:00 p.m.
- B. Bob Gilmore asked Frank Heald to advise the board when they would have a special meeting for the curbing.

10. **Possible Executive Session/Personnel/Contracts**

- A. Frank Heald said that a brief meeting is needed.
- B. **MOTION by Jim Fuller and seconded by David Rose to enter into Executive session. Motion passed unanimously.**
- C. Board entered into Executive session at 6:48 p.m.
- D. Board exited from Executive session at 7:05 p.m.

11. **Adjourn**

- A. **MOTION to adjourn by Jim Fuller and seconded by David Rose. Motion passed unanimously.**
- B. Meeting adjourned at 7:05 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Jim Fuller



Gobin Disposal Systems

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OPEN LETTER TO THE VILLAGE OF LUDLOW RESIDENTS

Dear Ludlow Village Residents,

The purpose of this letter is to convey to you our sincerest apologies for any inconvenience you may have experienced with respect to the curbside garbage pick-up after the July 4th holiday weekend. We regret the communication error which left garbage on the streets overnight.

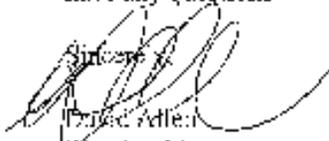
The Village of Ludlow has been a valued customer of ours for many years and we appreciate your affording us the opportunity to serve you. Gobin Disposal is committed to providing Village residents with the highest standards of service in the industry.

You may rest assured that this problem will not surface again.

For the remainder of 2010, Ludlow Village rubbish collection will be provided on Mondays except for the Labor Day holiday listed below:

- **Labor Day September 6, 2010**
Rubbish collection will be provided one day late on Tuesday September 7th

Please don't hesitate to contact me at Gobin Disposal Systems at 802-295-2560 if you have any questions.


David Allen
Division Manager
Gobin Disposal Services