

**VILLAGE OF LUDLOW  
WATER COMMISSION**

**Regular Meeting  
Tuesday, January 5, 2010  
5:00 pm**

**Board Present:**

David Rose, Richard Strong, John Murphy, Sr.

**Staff Present:**

Frank Heald, Pam Cruickshank

**Call to Order:**

David Rose called the meeting to order at 5:15 pm.

**Approve Minutes from Previous Meeting:**

John Murphy made a motion to approve the minutes from December 1, 2009. Motion seconded by Richard Strong. All in favor and the motion passed.

**Comments from Citizens:**

None present.

**Water Project Update:**

- a. Frank Heald reported that the project was buttoned up for the winter. Pay requests have gone through and we are now waiting for the money. The money that was borrowed from Chittenden Bank to bridge the project has been paid down and will pay off the rest when the requisition money comes in.
- b. Frank Heald said the pipe part of the project is behind in time and they will talk to the state about how to address it.
- c. John Murphy asked if rainy days were in the contract.
- d. Frank Heald said no.
- e. Frank Heald said there are a few things we should be aware of. New regulations went into affect on January 1<sup>st</sup>. Act 193 reduced the amount of lead to appear on surface valves and fittings. The impact on us is 30-40 valves that may or may not meet regulations. This is an ongoing discussion.
- f. David Rose asked what VLCT has to say about the new regulations.
- g. Frank Heald said the Attorney General's office brought this about.
- h. Richard Strong said originally they all had lead goose necks, which were heavy and thick with lead that would eventually erode and leak.

**Budget Workshop:**

- a. David Rose said the next order of business is the budget workshop.
- b. Frank Heald said this was the first cut of the budget for the water department.
- c. John Murphy asked about the operators wages.

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- d. Frank Heald said the union contract is 4% and the operator's hours are being re-allocated and tuned up.
- e. Frank Heald said the insurances have increased.
- f. Frank Heald said the special water fund balances the end result somewhere near "0".
- g. David Rose asked why money has not been allocated to the South Hill Tank.
- h. Frank Heald said the \$1,000 last year was to replace instrument equipment and there were no projected needs this year.
- i. David Rose asked what he thought the bottom line would be.
- j. Frank Heald said it would end up being around "0".
- k. David Rose asked how much money was in the water fund.
- l. Frank Heald said at the end of last year \$600,000 in cash and investments. He added that as we put the capital project together we can decide on how much reserve fund to use to pay down what we will borrow.
- m. Frank Heald said the water department should always have a surplus of \$200,000 to \$300,000 to spend at the drop of a hat if needed.
- n. Richard Strong asked if monies were only insured up to \$100,000.
- o. Frank Heald said there is a section in the financials that talks about custodial risk up to \$250,000, adding there is money collateralized that we can convert.
- p. Frank Heald said that is evaluated on a regular basis and the money is safety being taken care of.

### **Other Business:**

- a. David Rose asked where the water break was.
- b. Frank Heald said Prospect/Depot and it was noted over the weekend and was a service connection.
- c. Frank Heald said they have accomplished a lot with the "bucket list" and will also look into purchasing a generator and air compressor that can be put in the back of a pick up truck.
- d. John Murphy asked when they will vote on the budget.
- e. Frank Heald said one more go-around and can vote at the next meeting.

### **Adjourn:**

- a. Motion by John Murphy and seconded by Richard Strong to adjourn. All in favor and the motion passed.
- b. Meeting adjourned at 5:38 PM.

Respectfully submitted,

Pam Cruickshank  
Acting Clerk

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David Rose, Chairman

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Richard Strong

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John Murphy, Sr.