

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
Tuesday, November 3, 2009
5:00 pm**

Board Present:

David Rose, Richard Strong, John Murphy, Sr.

Staff Present:

Frank Heald, Pam Cruickshank

Call to Order:

David Rose called the meeting to order at 5:03 pm.

Approve Minutes from Previous Meeting:

Richard Strong made a motion to approve minutes from October 6, 2009. Motion was seconded by John Murphy. All in favor and the motion passed.

Comments from Citizens:

None present.

Discuss Holiday Party:

- a. Frank Heald reported that the Select Board approved the Annual Holiday Party for Town and Village employees to say thank you to those who serve.
- b. David Rose said it was a good thing for staff members.
- c. Frank Heald said they will review the Annual Party with the Village Trustees later tonight.

Water Project Update:

- a. Frank Heald reported that the Village Water Project continues on.
- b. Richard Strong asked if the hydrants have been straightened out.
- c. Frank Heald said yes, they have worked it out.
- d. John Murphy asked if there was a check valve on the hydrant at the bottom of Hemingway Hill so the flow can't come back.
- e. Frank Heald said that would not be an issue.
- f. David Rose said he noticed that the aging shed at the bottom of Hemingway Hill was backfilled and the owner was trying to dig it out. He said Frank Heald may want to mention that at the next job meeting.
- g. Frank Heald said the tank project has been shut down for the winter and an engineering plan for shutdown has been submitted.
- h. Richard Strong asked if there was a cap on the tank yet.
- i. Frank Heald said not yet, but they have an extensive skeleton in place.

Discuss Budget Workshops:

- a. Frank Heald said the FY2011 budget drafts are on schedule to discuss at the December meeting.
- b. David Rose commented that the budget is ahead of schedule this year.
- c. Frank Heald said things are moving forward and he expects to see the financial statement by the December meeting.

Other Business:

- a. David Rose said the Water Commissioners will need to do Frank Heald's annual review at the December meeting.

Adjourn:

Motion by John Murphy and seconded by Richard Strong to adjourn. Meeting adjourned at 5:16 pm.

Respectfully submitted,

Pam Cruickshank
Acting Clerk

David Rose, Chairman

Richard Strong

John Murphy, Sr.