

DRAFT

These minutes have not been reviewed
or approved by the convening board or commission.

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday, June 2, 2009

BOARD MEMBERS PRESENT:

Bob Gilmore, Chairman

Jim Fuller

David Rose

STAFF:

Frank Heald

OTHERS PRESENT:

Brett Sanderson

Ron Tarbell

Duncan Love – LPCTV

1. **Call to Order**

- A. Vice Chairman, David Rose called the meeting to order at 6:01 p.m. All members present (Bob Gilmore arrived slightly after.)

2. **Approve Minutes from Previous Meetings**

- A. David Rose advised the minutes to be approved are from the regular meeting of May 5, 2009.
B. **MOTION by Jim Fuller and seconded by David Rose to approve minutes from the meetings of May 5, 2009 as submitted. Motion passed unanimously.**

3. **Comments From Citizens**

- A. There were none.

4. **Discuss Bids for 2009 Summer Paving Project**

- A. Frank Heald advised that the Select Board opened their bids last night and Fuller was the low bidder.
B. Ron Tarbell explained that he is not in favor of paving Hemingway Hill this summer because of the water project. He is also not in favor of paving Lawridge Heights because the sewer mains need to be replaced.
C. Frank Heald said that Lawridge Heights is a new issue.
D. Ron Tarbell said that the Village roads are not as bad condition. Fuller will do the work on an as needed basis.
E. Frank Heald said the he recommends having Fuller Sand and Gravel do the work. At this point it is a small piece on Pleasant Street and the Okemo Mountain Road and that (Okemo Mountain Road) is paving money from the State.
F. **MOTION by Jim Fuller and seconded by David Rose to have Fuller \Sand and Gravel do the summer paving as found necessary. Motion passed unanimously.**
G. David Rose noted that the paving for the water project is included in the project's cost. He asked about the paving that Glenn Mottau was supposed to do on Hemingway Hill when he hooked up to the sewer.
H. Ron Tarbell said that he did the patch back to his trench. This was all Ron Tarbell asked for, as we will be paving up there anyway.

5. **Consider Sale of Wastewater Tanker Truck**

- A. Bob Gilmore noted that the tanker has been sitting idle for a while.
- B. Frank Heald said that they have decided not to continue trucking sludge. He suggests that they reject the offer for the truck of \$2,500 as the stainless steel tank is worth more than the offer for the whole truck. They will look into it further.

6. **Sign U.S.D.A Loan Resolution**

- A. Bob Gilmore said they would sign the document.
- B. Jim Fuller asked why the resolution did not mention an interest rate.
- C. Frank Heald said it would be 2.75% or lower if the rates are lower at closing. He added that it is a standard USDA form and is a resolution to incur the debt.
- D. Bob Gilmore said to seek out a loan.
- E. Frank Heald said the actual note would be less than the \$1,974,800. This form does not have the terms. It is just a resolution to incur.
- F. Jim Fuller asked about Item #2, noting that the loan.
- G. Frank Heald added that would be if we could match or get better rates. The rate is 2.75% for 40 years.
- H. Bob Gilmore said that it would be unlikely for us to get better rates.
- I. Jim Fuller said he thought the water project total was about \$3,500,000.
- J. Frank Heald advised that this note is to incur up to \$1,974,800. The actual note will be for construction, engineering and the short tem loan. It will probably be less than \$1,974,800.
- K. David Rose advised that the water project funds would come from the USDA, Federal stimulus money and grants.
- L. Frank Heald said that we would fund \$2,000,000 with State ERA funds, of which about \$1,000,000 (57%) would be virtually immediately forgiven. The balance of that would be a secured – yet to be written note over 20 years at 3%. The balance of the total \$3,500,000 would be funded by USDA Bonds – this loan resolution. We have applied for the loan; it is obligated and will be completing the paperwork this week.
- M. Bob Gilmore asked about stimulus money.
- N. Frank Heald said it is all stimulus money from different funds. The first \$2,000,000 is state stimulus and the last \$1,500,000 is USDA stimulus. This resolution locks up to \$1,974,800.
- O. **MOTION by David Rose and seconded by Jim Fuller to authorize the chairman, Bob Gilmore, to sign the resolution. Motion passed unanimously.**
- P. Bob Gilmore will come into the office tomorrow to sign the paperwork.

7. **12th Annual Zucchini Festival – RE: Road Close Request**

- A. Bob Gilmore noted that this is a request to close the cross road in front of the Baptist Church on Saturday, August 15, 2009 from 9:00 a.m. to 5:00 p.m. He added that this has been done in the past.
- B. Frank Heald advised that this year it is a group of town business owners coordinating the activities. It is not the Chamber of Commerce.
- C. **MOTION by Jim Fuller and seconded by David Rose to approve the request for permission to close the cross road in front of the Baptist Church on Saturday, August 15, 2009 from 9:00 a.m. to 5:00 p.m. Motion passed unanimously.**

8. **Village Streetscapes – RE: License for Public Festival**

- A. Bob Gilmore asked why they needed a permit, as this event would be on private property.
- B. Frank Heald said Streetscapes is making sure “cross all of the t’s.” It is also for safety. We should waive the fee.
- C. **MOTION by Jim Fuller and seconded by David Rose to approve the request for a license and waive the fees. Motion passed unanimously.**

9. **Other Business**

- A. **Water Project**
 - i. David Rose said that the water project would be starting soon.
 - ii. Frank Heald said that after the contract is awarded, they would sit with the contractor and get an estimate to replace the sewer line from the Jewel Brook Bridge near the intersection Plumley Street along Andover Street to a point past the railroad teasel where the line turns and runs behind Pleasant Street. It is

possible they may get some stimulus money (1/2) to put the sewer in from the manhole this side of the bridge, right turn behind Pleasant and two more structures. They don't want to put the water project in and pave the street, then have to tear up the street to replace the sewer. They would prefer to do it all while the street is opened up for the water project. There is no definite plan, yet.

- iii. Ron Tarbell asked about replacing the storm drains on Andover Street . Frank side yes.
- iv. Frank Heald advised there is an issue on Depot Street below the trestle with the storm drains. Stormwater water has undermined the sidewalk and ran in the basement of the house. There is an old stone culvert and the retaining wall has already collapsed. The storm drains run from Bridge to Terrace Avenue. We have sent out in-house specifications to replace the culvert, catch basin and fix the wall. There are three bids in the safe however the bid opening is not on the agenda.
- v. David Rose asked if they would replace the sidewalk.
- vi. Frank Heald said yes, to the corner of Pleasant Street. He scheduled a special meeting for Thursday, June 4, 2009 at 4:00 p.m.

B. Jewell Brook Condominiums

- i. Jim Fuller asked what effect they would have on the work that Ron Tarbell would be doing.
- ii. Ron Tarbell said none, but it will improve the sight distance on the road.

10. Possible Executive Session – Personnel/Contracts

- A. Frank Heald said that an Executive Session for personnel was needed.
- B. MOTION by David Rose and seconded by Jim Fuller to enter into Executive Session. Motion passed unanimously.
- C. Board entered into Executive Session at 6:35 p.m.
- D. Board exited from Executive Session at 7:05 p.m.

11. Adjourn

- A. MOTION to adjourn by David Rose and seconded by Jim Fuller. Motion passed unanimously.
- B. Meeting adjourned at 7:05p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Jim Fuller