

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSION**

REGULAR MEETING MINUTES

**Wednesday, April 20, 2011
6:30 PM**

Board Members Present:

Herbert VanGuilder
Nataile Gruber
Ludwig Gabranski
John Paige

Call to Order:

Meeting was called to order at 6:30 pm by Chairperson, Herbert VanGuilder.

Comments from Citizens:

None present.

Approve Meeting Minutes:

- a. Motion by Nataile Gruber to accept the minutes of March 30, 2011 as presented. Motion seconded by John Paige. So voted.

New Business:

- a. Chairman Herb VanGuilder noted that he had met with the Municipal Manager, Mr. Frank Heald, on 04/18/2011 and discussed employees and procedures on hiring and benefits. Mr. Heald was very helpful with his suggestions.
- b. Chairman, Herb VanGuilder also noted that he had spoken with the Chief of Police to ask his opinion on the two employees that are being hired. The Chief of Police had no concerns with regards to the two individuals in question.
- c. Pay and Benefit packages were discussed. Chairman Herb VanGuilder presented information that was provided by the Municipal Manager and the Municipal Office.
- d. Motion by Nataile Gruber to present pay packages to Joshua Adams and Joe Gaudiana as discussed. Motion seconded by John Paige. So voted.
- e. Motion by Nataile Gruber to authorize Chairman, Herb VanGuilder, to hire the employees to work in our Cemetery. Motion seconded by Ludwig Gabranski. So voted.
- f. Chairman, Herb VanGuilder, stated that he had spent approximately 3 hours on Sunday, April 17, 2011, surveying the winter damages in the Pleasant View Cemetery. Herb also noted that he took approximately 24 pictures of the damage.
- g. Chairman, Herb VanGuilder, noted that he had changed the Cemetery locks, gave 3 new keys to the Ludlow Police Dept. and had a discussion with the Chief of Police with regards to having the police department lock the Cemetery gate at night and opening and locking the Cemetery gate on the weekends.
- h. Herb reviewed several of the phone calls that he has received to date on Cemetery inquiries.
- i. Discussion on opening the Cemetery to the public was noted to do so anytime, even if all the winter damages have not been cleaned or repaired.
- j. Chairman, Herb VanGuilder, noted that on May 7, 2011, he will be attending (on behalf of the Cemetery Commissioners) the VT Old Cemetery Association meeting in Danville, Vermont.
- k. Chairman, Herb VanGuilder, noted that he has been working on trying to find some free help as suggested at the town meeting, but with no luck.

Old Business:

No old business to discuss.

Adjourn:

- a. *Motion by John Paige and seconded by Nataile Gruber to adjourn. So voted.*
- b. Meeting adjourned at 7:20 pm.

Respectfully submitted,

Ludwig Gabranski
Clerk

Herbert VanGuilder, Chairman

Nataile Gruber, Vice Chair & Flowers Chair

Ludwig Gabranski, Clerk

John Paige

Brett Sanderson