

## MINUTES

### VILLAGE OF LUDLOW WATER COMMISSION

**Regular Meeting**  
**Tuesday, September 2, 2014**  
**5:00 pm**

**Board Present:**

David Rose, Ron Bixby, Robert Gilmore

**Staff Present:**

Frank Heald, Chuck Craig

**Others Present:**

Mary Jane O'Hara

**Call to Order:**

- a. David Rose called the meeting to order at 5:00 pm.

**Approve Minutes:**

- a. MOTION by Ron Bixby and seconded by Robert Gilmore to approve the minutes from August 5, 2014. All in favor and the motion passed.

**Comments from Citizens:**

- a. None present

**Water Allocation Requests:**

- a. David Rose said there were two water allocation requests on the agenda and the first is for 126 Main Street.
- b. Frank Heald said the Select Board approved their liquor license last night and they already have a water connection.
- c. MOTION by Robert Gilmore and seconded by Ron Bixby to approve the water allocation request for 126 Main Street for a 24-seat Bistro, serving two meals a day and two office/retail owned by Paul Olson. All in favor and the motion passed.
- d. David Rose said there is a request from Lamere Square to change the use from a Hair Salon to a café/restaurant with eight seats.
- e. Frank Heald said this will not change the allocation, it will just be a matter of record.

**Water Removal Request:**

- a. David Rose said there is a water removal request from Mary Jane O'Hara.
- b. Frank Heald suggested the Water Commission table this request until the next meeting so the Lister's Office can do a site visit to review the property.
- c. David Rose said the request will be tabled until the next meeting.

**Other Business:**

- a. Frank Heald said that Loran Greenslet has been on vacation for several weeks and Chuck Craig has been doing the job in his absence. He said the plan is to appoint Chuck as the interim Chief Operator and work with him over the next 90 days at which time they will make an evaluation and enter into a written agreement and discuss salary at another time.
- b. Chuck Craig said he appreciates the trust and faith the Water Commission has in him.
- c. Robert Gilmore asked Chuck how long he has worked for the Village.
- d. Chuck Craig said it was 18 years last month.
- e. The Water Commission and said they have full confidence in Chuck and wished him their best.

**Set Date for Next Meeting:**

- a. Next meeting has been scheduled on Tuesday, September 2, 2014 at 5:00 pm.

**Possible Executive Session Personnel/Contracts/Legal:**

- a. Frank Heald advised that an Executive Session is needed.
- b. **MOTION by Robert Gilmore and seconded by Ron Bixby, in accordance with the provisions of 1VSA§ 313 (1)(B) to move that the Ludlow Village Water Commission enter into Executive Session to consider:**
  - i. **A proposed labor relations agreement with certain Municipal Employees.**
  - ii. **The evaluation/appointment of certain Municipal Employees****The premature public knowledge of this proposed agreement would place the Town & Village of Ludlow at a substantial disadvantage. This motion is for executive session and includes the members present and the Municipal Manager. Motion passed unanimously.**
- b. Board entered into Executive Session at 5:15 p.m.
- c. Board exited Executive Session at 5:35 p.m.
- d. **MOTION by Robert Gilmore and seconded by Ron Bixby to ratify the union contract and approved the wage increases as presented. Motion passed unanimously.**

**Adjourn:**

- a. **MOTION to adjourn by Robert Gilmore and seconded by Ron Bixby. All in favor and the motion passed.**
- b. Meeting was adjourned at 5:36 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

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David Rose, Chairman

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Robert Gilmore

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Ronald Bixby