

**VILLAGE OF LUDLOW  
WATER COMMISSION**

**Regular Meeting  
Monday, November 7, 2011  
5:00 pm**

**Board Present:**

David Rose, Richard Strong

**Staff Present:**

Frank Heald

**Call to Order:**

David Rose called the meeting to order at 5:10 pm.

**Approve Minutes:**

- a. MOTION by Richard Strong and seconded by David Rose to accept the minutes from October 3, 2011. All in favor and the motion passed.

**Comments from Citizens:**

- a. None present.

**Water Allocation Requests:**

- a. David Rose said Judy Libuda of 36 Andover Street has water allocation for two units and is requesting the removal of one unit and returning to a single family home.
- b. MOTION by Richard Strong and seconded by David Rose to approve the change in the allocation of 36 Andover from two units to a single family dwelling. Motion passed unanimously.
- c. David Rose advised that the owner of 213 Main Street wishes to remove the allocation for the Coin Op Laundry. It has been closed since August 30, 2011 and all of the equipment, plumbing and electrical have been removed.
- d. MOTION by Richard Strong and seconded by David Rose to approve the removal of the allocation for 213 Main Street and refund any unused fees. Motion passed unanimously.

**Water/Sewer Project Update:**

- a. Frank Heald reported that this will be the last update on the water project as it is essentially finished.
- b. Frank Heald said that data recorders were installed on the Strong and Godfrey water tanks which recorded an unexplained four-foot drop in water during the flood. The drop started on August 28<sup>th</sup> and corrected itself on September 2<sup>nd</sup>. Frank said we don't know why the drop occurred, but hope to have answers at a later date. He thought it may be connected to the barometric pressure which may have closed the valve when the eye of the storm passed over Ludlow.

**FY 2013 Budget Workshops:**

- a. Frank Head said we should have a draft of the budget ready at the December meeting.

**Other Business:**

- a. Frank Heald said he received an email from Mark Youngstrom/Water Resources regarding additional “green” savings, but will need to follow up with Al Lewis.
- b. Frank Heald advised that the Water Commission should either adjust the water rates at the December meeting, or postpone and increase in six months.

**Set Date for Next Meeting:**

- a. Next meeting has been scheduled on Monday, December 6, 2011 at 5:00 pm.

**Adjourn:**

- a. MOTION to adjourn by Richard Strong and seconded by David Rose. All in favor and the motion passed.
- b. Meeting was adjourned at 5:30 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

---

David Rose, Chairman

---

Richard Strong

---

John Murphy, Sr.