

MINUTES

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
November 5, 2019
5:30 PM**

Board Members Present:

David Rose, Chair	Robert Gilmore	Ron Bixby
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Staff Present:

Scott Murphy		
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1. Call to Order:

- a. David Rose called the meeting to order at 5:30 pm.

2. Consideration of any Changes, Additions or Removal to the Agenda:

- a. There were none.

3. Approve Minutes:

- a. **MOTION by Rob Bixby and seconded by Robert Gilmore to accept the meeting minutes from October 8, 2019 as presented. All in favor and the motion passed.**
- b. Ron Bixby wanted to clarify the minutes were for October 8th and not October 1st as indicated on the agenda.

4. Comments from Citizens:

- a. None present.

5. Water Allocation Requests:

86 Main Street:

- a. David Rose said there is a water allocation request and change of use from Cathy and James Kubec of 86 Main Street.
- b. Scott Murphy said this is the former Governor's Inn.
- c. David Rose said they reduced their allocation and changed from commercial to residential a few years ago.
- d. **MOTION by Ron Bixby and seconded by Robert Gilmore to approve the change of use back to commercial and to increase their allocation by 360 gallons per day to reflect a Bed & Breakfast with 9 rooms and restaurant service for 18 guests. All in favor and the motion passed.**

53 Soapstone Road:

- a. David Rose said there is a water hook-on request from Aaron Dubin of 53 Soapstone Road for a new water service connection.
- b. **MOTION by Robert Gilmore and seconded by Ron Bixby to approve the water hook-on request at 53 Soapstone for 3-bedroom home. All in favor and the motion passed.**

6 Parker Avenue:

- a. David Rose said there is a request from Francis & Donna Brzoza at 6 Parker Avenue to hook-on a one-bedroom garage apartment to the water system.
- b. MOTION by Ron Bixby and seconded by Robert Gilmore to approve the water hook-on request at 6 Parker Avenue for a 1-bedroom apartment. All in favor and the motion passed.

6. Water Abatement Request:

- a. David Rose said there is an abatement request from Frank Dwyer regarding his property at 18 Mill Street.
- b. Scott Murphy said he talked with Frank Dwyer earlier in the day and he will be here for the Trustees meeting tonight.
- c. David Rose said the water has already been turned off and the building has not been used in years.
- d. Scott Murphy said Mr. Dwyer reached an agreement for payment with Frank Heald, but never followed through.
- e. Robert Gilmore questioned why he waited until now to come forward because his account is in arrears.
- f. Scott Murphy said he believes Mr. Dwyer is looking to have the interest and penalty abated.
- g. Ron Bixby said if the interest and penalty fees were removed Mr. Dwyer could be a good paying customer in the future.
- h. Scott Murphy said this has been a difficult situation for him.
- i. David Rose said he would be open to suggestions, but feels he must pay the service fees due that are due.
- j. MOTION by Ron Bixby and seconded by Robert Gilmore to abate the interest and penalty fees for Frank Dwyer's property at 18 Mill Street, but the water service fees in the amount of \$194.18 must be paid in full. All in favor and the motion passed.

7. Possibly Approve Christmas Party:

- a. Scott Murphy said we received several quotes from businesses to host the Annual Christmas Party and the low quote came from Mangiamo's Restaurante.
- b. MOTION by Ron Bixby and seconded by Robert Gilmore to approve this year's Christmas Party at Mangiamo's. All in favor and the motion passed.

8. Set FY 2021 Budget Workshop Dates:

- a. Scott Murphy said the Select Board scheduled their first workshop for November 18.
- b. David Rose said the Trustees can start at the next meeting.

9. Municipal Manager Updates:

- a. Scott Murphy said the water line on Main Street will be done next week. He said they have contracted with Buck Adams.
- b. Robert Gilmore said the paving on Pleasant Street is very nice.
- c. Scott Murphy said they are re-installing the bollard on the corner of Pleasant Street for the Ordinance enforcement that starts tomorrow. He said they will try to find out what GPS the truckers use that brings them in that direction.

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10. Other Business:

- a. David Rose asked if the PFO testing had been completed.
- b. Scott Murphy said we are ok.
- c. David Rose asked about the work at the vault and Godfrey tank.
- d. Scott Murphy said the work at the vault was approved a while ago and they may need to order the materials. He said the Godfrey work will be done in December.
- e. Ron Bixby asked how the wastewater treatment plant construction is going.
- f. Scott Murphy said things are very good.

11. Set Date for Next Meeting:

- a. Next meeting will be on December 3, 2019

12. Possible Executive Session/Personnel/Contracts/Legal Issues:

- a. David Rose said a brief executive session is needed.
- b. MOTION by Robert Gilmore and seconded by Ron Bixby to enter into executive session. All in favor and the motion passed.
- c. Board entered into executive session at 5:45 pm.
- d. The Water Commission came out of executive session at 5:50 pm.
- e. No action was taken.

13. Adjourn:

- a. Meeting adjourned at 5:52 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby