

MINUTES

VILLAGE OF LUDLOW WATER COMMISSION

Regular Meeting
Tuesday, March 5, 2013
5:00 pm

Board Present:

Robert Gilmore, Ron Bixby

Staff Present:

Frank Heald, Chuck Craig

Others Present:

Mark Youngstrom (Otter Creek Engineering)

Call to Order:

Robert Gilmore called the meeting to order at 5:00 pm.

Approve Minutes:

- a. MOTION by Ron Bixby seconded by Robert Gilmore to approve the minutes from February 5, 2013. All in favor and the motion passed.

Comments from Citizens:

- a. Mark Youngstrom from Otter Creek Engineering presented the completed water system maps to the Water Commission. He said it would be a good check-sheet to live with for the next 3-4 months and mark up with any questions or changes. He said they will print a final set with any changes this summer.
- b. Mark Youngstrom also presented the Long Range Plan & Hydraulic Analysis to the Water Commission. He said the Hydraulic Analysis included recommendations for improvements and outlined the pressures throughout the system, fire flows existing and fire flows proposed.
- c. Mark Youngstrom explained that they divided the recommendations into phases for High Street, Pleasant Street and Pleasant Street Extension.
- d. Ron Bixby asked if they were able to identify the pressure issues on Meadow Street and Bridge Street.
- e. Mark Youngstrom said they still are unsure but suspect it is caused by a blockage.
- f. Frank Heald asked Mark Youngstrom if we should put flow meters on every hydrant.
- g. Mark Youngstrom suggested using a pressure gauge and measure the flows when you do the tests. He said he will go over a process to capture a good log if you choose to go this route.
- h. Mark Youngstrom said the included CD's include all of the plans. He said you can load it into the system and zoom around the entire image or zoom into a certain area.
- i. Frank Heald said with this program Otter Creek can update the mapping from year to year and send a revised sheet and CD.
- j. Mark Youngstrom said he has a proposal for the engineering services for the design of the water line replacement on Pleasant Street. He said it would be \$4,000.
- k. Mark Youngstrom asked Frank Heald if he wanted Otter Creek to do up a bid sheet for the project or lump sum.
- l. Frank Heald said to prepare it as lump sum.

Water Allocation Request:

- a. Robert Gilmore said Darren & Laura Williams of 70 Main Street have submitted an application for additional water allocation.
- b. Frank Heald said the only reason this request is in the Water Commission file is because we have hook-on fees but have not established water allocation fees.
- c. Frank Heald said the water is calculated from the state tables and that 817gpd was needed.
- d. Frank Heald said the Water Commission may want to consider a water allocation fee in the future.

- e. MOTION by Ron Bixby and seconded by Robert Gilmore to accept the additional water allocation request totaling 817 gpd for 70 Main Street. All in favor and the motion passed.

Other Business:

- a. None

Set Date for Next Meeting:

- a. Next meeting has been scheduled on Tuesday, April 2, 2013.

Adjourn:

- a. MOTION to adjourn by Ron Bixby and seconded by Robert Gilmore. All in favor and the motion passed.
- b. Meeting was adjourned at 5:25 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore, Vice Chair

Ronald Bixby, Clerk