

## MINUTES

### VILLAGE OF LUDLOW WATER COMMISSION

**Regular Meeting**  
**Tuesday, March 3, 2015**

**Board Present:**

David Rose, Ron Bixby

**Staff Present:**

Frank Heald, Municipal Manager

Chuck Craig, Chief Water & Wastewater Operator

**Others Present:**

Rochelle Jonswold

Luke Chrisinger – LPC-TV

**Call to Order:**

- a. David Rose called the meeting to order at 5:00 pm.

**Approve Minutes:**

- a. MOTION by Ron Bixby and seconded by David Rose to approve the minutes from February 3, 2015. All in favor and the motion passed.

**Comments from Citizens:**

- a. None.

**Water Allocation Request:**

- a. David Rose said there is a request from Benson's Chevrolet for their dealership that will require a new hook-on. He said the hook-on fee will generate \$500.
- b. Frank Heald said they have two existing water units at their location.
- c. Chuck Craig said they will need to install a 6 inch feeder for a sprinkler.
- d. MOTION by Ron Bixby and seconded by David Rose to approve the water hook-on for Benson's Chevrolet dealership. All in favor and the motion passed.

**Update on Freeze-Ups:**

- a. Frank Heald said it hasn't been the best of winters.
- b. David Rose added that many towns are having the very same issues.
- c. Frank Heald said Chuck Craig has provided a list of properties that has experienced water issues and has also identified those properties that were frozen from the curbsstop to the main.
- d. David Rose asked how we determine if the freeze is from the curbsstop to the house or in the main.
- e. Chuck Craig said they will try to thaw the curbsstop to the house with whatever means possible and if it is still frozen, they will travel to the next curbsstop with a welder wire.
- f. Ron Bixby said he wanted to thank the Water Department staff for a job well done.
- g. Rochelle Jonswold said her water froze and the Water Department was at her house on Saturday.
- h. Chuck Craig said they are still receiving phone calls relating to frozen water pipes.

- i. Rochelle Jonswold said they are now running their water 24 hours and is concerned their sewer pipe may freeze and the house will flood. Rochelle said she is a water conservationist and doesn't like to just let the water run. She asked if there is a solution to the freezing because next year the winter may be just as cold.
- j. Ron Bixby that at his office (Ludlow Insurance Agency) they hired a contractor to thaw their frozen pipes. He said the contractor told them if they have a continuous flow of water, their water pipes will not freeze. Ron said he is also believes in conserving water but still runs the water and checks it every day. He said two years ago their water froze four times.
- k. Rochelle Jonswold said she is concerned that the water could build up gradually and freeze and asked if there is any engineering or electrical "something" that could be done vs. running the water 24/7.
- l. David Rose said it is abnormally cold and the winter frost has been driven down 5 feet where the pipes are. He said the only fix is to change the water pipes in the ground, but that would not happen.
- m. Ron Bixby said there is no other solution than to run the water.

**Other Business:**

- a. Frank Heald said the USDA grant application was sent off for the High Street project planning grant.
- b. Frank Heald said a new water flow meter was ordered for the Springs.
- c. David Rose asked if the meter could be installed "in house."
- d. Chuck Craig said they will do the installation and have an electrician to assist.

**Set Date for Next Meeting:**

- a. Next meeting has been scheduled on Tuesday, April 7, 2015 at 5:00 pm.

**Possible Executive Session Personnel/Contracts/Legal:**

- a. None needed.

**Adjourn:**

- a. MOTION to adjourn by Ron Bixby and seconded by David Rose. All in favor and the motion passed.
- b. Meeting was adjourned at 5:13 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

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David Rose, Chairman

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Robert Gilmore

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Ronald Bixby