

**MINUTES**

**VILLAGE OF LUDLOW  
WATER COMMISSION**

**Regular Meeting  
June 4, 2019  
5:00 PM**

**Board Members Present:**

David Rose, Chair	Robert Gilmore (absent)	Ron Bixby
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**Staff Present:**

Scott Murphy	Chuck Craig	John Watanabe, Winterplace COA
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1. **Call to Order:**
  - a. David Rose called the meeting to order at 5:00 pm.
2. **Consideration of any Changes, Additions or Removal to the Agenda:**
  - a. There were none.
3. **Approve Minutes:**
  - a. MOTION by Ron Bixby and seconded by David Rose to accept the meeting minutes from April 2, 2019 as presented. All in favor and the motion passed.
4. **Comments from Citizens:**
  - a. None present.
5. **Approve & Possibly Sign Conflict of Interest Policy:**
  - a. David Rose and Ron Bixby agreed to table the Conflict of Interest Policy until the July meeting.
6. **Water Allocation Request – 68 Andover Street:**
  - a. David Rose said there is a request from Tony Caruso from 68 Andover Street to add one additional bedroom to his residence.
  - b. MOTION by Ron Bixby and seconded by David Rose to approve the allocation request from Tony Caruso at 68 Andover Street to add one addition bedroom for a total of 4-bedrooms. All in favor and the motion passed.
7. **Water Allocation Request – 190 Main Street:**
  - a. David Rose said there is a change of use request from Carroll Kelly, Inc. located at 190 Main Street to turn the 3-bedroom second-floor apartment above Ma Ma's Restaurant into an office space. He said the request will not change the second-floor allocation, just the use from residential to commercial.

- b. MOTION by Ron Bixby and seconded by David Rose approve the change of use request from Carroll Kelly, Inc. at 190 Main Street from a 3-bedroom apartment to a commercial office space. This change will now reflect one 4-bedroom apartment and one office space on the second floor. All in favor and the motion passed.

**8. Change to the Agenda:**

- a. David Rose said the agenda will be changed to move item #8 Winterplace Possible Waterline Extension as next on the agenda.
- b. Change in agenda was approved by the Water Commissioners.
- c. John Watanabe said they have been exploring options with other condominium developments up and around Okemo Ridge Road to extend the waterline to other condominium communities that are now on private wells.
- d. David Rose said this has not been considered in the past due to the elevation differences and because it would require water pumping facilities. He added that the studies, engineering and pumping would all be at their own expense.
- e. Scott Murphy said this could mean hundreds of additional connections up and around the road.
- f. John Watanabe said Kettle Brook would be in favor of connecting and he was fairly confident Ledgewood would also connect. He said there are a total of four (4) associations inclusive of Solitude in the same area.
- g. John Watanabe explained that Winterplace currently utilizes five (5) wells on the Debish field which is enough water to service the entire town. He said state regulations have become too burdensome.
- h. Scott Murphy said it would not hurt to explore and see what options would be available.
- i. David Rose said he is concerned because that type of connection would require pumps, tanks and other water systems.
- j. Scott Murphy said we will work with John Watanabe and look at the possibility and see what options are available.
- k. David Rose said we will need to do a yield test at the Springs to be sure we have enough water.
- l. John Watanabe said long term, they will be looking at major capital repairs to their water line from the Debish field that extends up the mountain and across to Winterplace.

**9. Review of Water Ordinance & Perhaps Amend, Set Public Hearing Date to Receive Comments & Possibly Set New Rates:**

- a. David Rose said the next item on the agenda is to review the Water Ordinance. He recommended that the board discuss the rate increase but table the water ordinance discussion until the July meeting.
- b. David Rose said he would be in favor of a 10% increase in fees and Ron Bixby agreed.
- c. MOTION by Ron Bixby and seconded by David Rose to increase the water service fees by 10% effective July 1, 2019. All in favor and the motion passed.

**10. Authorize Municipal Manager to Sign Contract for Commonwealth Avenue Infrastructure Project:**

- a. David Rose asked when the Commonwealth Avenue Project went out for bid.
- b. Scott Murphy said they started the process about 9 months ago when the Class 2 application was submitted for funding.
- c. David Rose asked if we had received the funding yet.
- d. Scott Murphy said he was pretty confident the funding would be approved.
- e. David Rose felt that the cost of the Commonwealth project at \$274,000 may not be the best use of funds. He said the Bridge Street project made the water system much stronger and felt that we would be better served looking at High Street instead.
- f. Chuck Craig said Commonwealth Avenue will be paved soon so we decided to do the work before the paving was done.
- g. David Rose questioned if it would be worth it.
- h. Scott Murphy said he pulled the High Street project today and it totaled \$820,000.
- i. David Rose said that is why they haven't moved on High Street yet and cost should be lower.
- j. Scott Murphy said if we choose not to do Commonwealth, we should build toward something else. He said Pleasant Street is a higher priority.
- k. Chuck Craig felt that High Street is a higher priority.
- l. Scott Murphy agreed and we could also look at Pond Street at the bottom of Mountain Road.
- m. David Rose said there is a sharp angle in the sewer line and it would make sense to fix but that's a Trustee issue.
- n. Scott Murphy said it looks like High Street would be the project and he will talk with Regional Planning and get some numbers that we can deal with.
- o. Scott Murphy said there are some things that can be done before Commonwealth Avenue is paved.
- p. Chuck Craig said one new manhole in the middle and change out the manhole at the top would help on Commonwealth.

**11. Review & Possibly Award Construction Assistance Contract with Otter Creek Engineering for Godfrey Tank Project:**

- a. Scott Murphy said the original contract quote of \$13,000 was narrowed down to \$9,085 for the Godfrey Tank Project.
- b. MOTION by Ron Bixby and seconded by David Rose to award the Godfrey Tank engineering contract to Otter Creek Engineering. All in favor and the motion passed.
- c. David Rose asked what the timeline was for the project.
- d. Scott Murphy said they will get the information right away. He said the concern is getting good bids this time of year and they may want to wait until late fall or early spring.

**12. Other Business:**

- a. David Rose asked if the water mapping had been updated.
- b. Chuck Craig said Otter Creek has already visited and changes are underway.
- c. David Rose asked how the water at the Springs was running.
- d. Chuck Craig reported that the water is running very well and there is plenty.

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- e. David Rose asked if the Select Board will be considering having the impoundments behind the flood control dams dredged out.
- f. Scott Murphy said the state's engineer; Bob Thompson was at the Select Board meeting last night and reported that they are moving along with an environmental assessment of the dams, which the state will pay for and the Town will be responsible for 35% of the construction, which the Select Board said they could possibly bond for funds. He said one dam will need to be elevated by one foot, which will be a long project.
- g. David Rose said the infiltration gallery which is out water source is under the Site #2 dam. As the sediment at the bottom of the gets deeper it slowly reduces our water supply.
- h. Scott Murphy said the dam inspections are done annually and they are still in good shape.

**13. Set Date for Next Meeting:**

- a. David Rose said the next meeting will be held on Tuesday, July 7, 2019 at 5:30 pm.

**14. Possible Executive Session Personnel/Contracts/Legal:**

- a. Not needed.

**15. Adjourn:**

- a. MOTION by Ron Bixby and seconded by Robert Gilmore to adjourn. All in favor and the motion passed.
- b. Meeting adjourned at 5:35 pm.

Respectfully submitted,

Pam Cruickshank  
Recording Secretary

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David Rose, Chairman

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Robert Gilmore

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Ronald Bixby