

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
Tuesday, July 11, 2017**

Board Present:

David Rose	Robert Gilmore	Ron Bixby
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Staff Present:

Frank Heald	Chuck Craig	
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Others Present:

John Norton	Diane Petrilli	Francis Brzoza
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1. Consideration of any Changes, Additions, or Removal to the Agenda;

- a. Frank Heald said there is a request from Diane & Christian Petrilli to re-locate the waterline at 11 Okemo Heights and to include the water re-allocation from Jewell Brook Inn LLC to Green Mountain Lodge.
- b. MOTION by Robert Gilmore and seconded by Ron Bixby to include and discuss the additions to the agenda. All in favor and the motion passed.

2. Call to Order:

- a. David Rose called the meeting to order at 5:00 pm.

3. Approve Minutes:

- a. MOTION by Robert Gilmore and seconded by Ron Bixby to accept the minutes from June 6, 2017 as presented. All in favor and the motion passed.

4. Discuss Water Line Re-location at 11 Okemo Heights:

- a. Frank Heald said there was a letter of request from Diane and Christian Petrilli regarding the water line located at 11 Okemo Heights.
- b. Frank Heald said the water lines in the Okemo Heights/Twine Hill are were in place prior to the housing development. He said the water line goes underneath the Petrilli property. He added that the Petrilli's had planned to replace the existing house with a modular unit and the water line conflicts with their current plans.
- c. Frank Heald said John Norton estimates that the re-location would cost around \$7,000.
- d. David Rose asked how many feet of line would be affected with the project.
- e. John Norton said 60 feet and that will include two bends in the line.
- f. Robert Gilmore asked if the property had an existing hook-on.
- g. David Rose said yes there was a house there with water service.
- h. David Rose questioned if they knew a waterline was under the home because there was a trailer on the property.
- i. Diane Petrilli said they did not know it was a town waterline.
- j. David Rose said the Petrilli's are asking the Water Commission to replace the line at our expense, which we have not done before. He said the trailer was tied into the water line and they were receiving water.
- k. Robert Gilmore said he was averse to setting a precedent for this type of request.
- l. Diane Petrilli said she has three reasons why it would be reasonable for the board to consider their request.
 - o The town water line services the entire neighborhood
 - o They were issued a building permit by the town with a full foundation and were not alerted that this would be an issue. They have spent thousands of dollars to have the modular home built.
 - o She and her husband have been saving for over 20 years to build their home and this expense would be a huge financial hardship.

- m. John Norton said the waterline is under the house and questioned who would fix it. He asked if the board could help the Petrilli's out with anything.
- n. David Rose said the house cannot be built over the water line.
- o. John Norton said it needs to be moved.
- p. Diane Petrilli said she feels her request is reasonable because the water line services so many other homes in the area. She said they have owned the property since 1993.
- q. David Rose asked what the estimated cost of materials would be.
- r. John Norton said around \$2,000 for the pipe.
- s. David Rose asked if the board decides to do this, would the right angles be ok in the water line.
- t. Chuck Craig said there are not many thrust issues in that area.
- u. Ron Bixby asked if the water line ran under any other houses.
- v. Frank Heald said not in those two lots.
- w. David Rose said he would be open to have the water department purchase the materials and have Chuck Craig look at the project. He added that he does not like the right angles.
- x. Diane Petrilli said they would be grateful for that.
- y. Robert Gilmore asked if the bedroom count would stay the same.
- z. Diane Petrilli said the new home has a smaller footprint and one less bedroom.
- aa. Frank Heald said it would be good to set an upside on the materials cost.
- bb. MOTION by Ron Bixby and seconded by Robert Gilmore to pay \$3,000 toward the cost of the materials to re-located the water line at 11 Okemo Heights and the materials would be purchased through the Village Water Department. All in favor and the motion passed.
- cc. Diane Petrilli said thank you and they are grateful for the Water Commissioner's help.

5. Water Re-Allocation Jewell Brook Inn

- a. Frank Heald said the original allocation was for 34 units at \$300 each. He said the calculated gallons for the new project calls for 10,325 total gallons.
- b. David Rose asked why they are only being charged for 9,980 gpd.
- c. Frank Heald said they have already paid for the model and one existing unit. He said the new allocation fee is \$9,981 which represents 33.27 user units.
- d. David Rose said he does not see any problem with this.
- e. MOTION by Robert Gilmore and seconded by Ron Bixby to re-allocate the water for Green Mountain Lodge to represent 10,325 gallons per day and charge them for 9,980 gpd. All in favor and the motions passed.

6. Water Allocation Request:

- a. David Rose said there is a request from 112 Main Street for additional allocation.
- b. Frank Heald said they are increasing their allocation and so they will have 15 bedrooms and an 8-seat bar. They are also asking for a hook-on for the sprinkler system.
- c. MOTION by Robert Gilmore and seconded by Ron Bixby to approve the increase of 70 gpd and an additional hook-on. All in favor and the motion passed.

7. Construction Project Update:

- a. Frank Heald reported that all of the work at the Springs is finished.
- b. Chuck Craig reported that the waterline by Walker Bridge is ready to roll.
- c. Frank Heald said they did find a valve new Thompson Avenue that will not open.
- d. David Rose asked if the valve would be fixed this summer.
- e. Frank Heald said sooner than later and as soon as Walker Bridge is finished and the traffic is resolved.

8. Other Business:

- a. David Rose asked if there had been any other discussions with the Rolkas or Dwyer's.
- b. Frank Heald said they have received partial payment for Mill Street, but the others are status quo.
- c. Ron Bixby asked about the fire hydrants on Main Street and Pleasant Street Extension.
- d. Chuck Craig said they are just waiting for the Bridge to be finished.
- e. Robert Gilmore asked if the stop light would be adjusted after the detour.
- f. Frank Heald said it will be re-set for Depot Street to keep up with the through traffic.
- g. Robert Gilmore said there is also a crosswalk there.
- h. Frank Heald said there is currently one extra minute on the light.

9. Set Date for Next Meeting:

- a. Next meeting has been scheduled on Tuesday, August 1, 2017

10. Possible Executive Session Personnel/Contracts/Legal:

- a. In accordance with the provisions of IVSA § 313 (1) (B) I move that the Village of Ludlow Board Water Commission enter into Executive Session to consider the evaluation of certain Municipal Employees. The premature public knowledge of this proposed agreement would place the Town & Village of Ludlow at a substantial disadvantage. This motion for executive session includes the members present and the Municipal Manager.
- a. MOTION by Robert Gilmore and seconded by Ron Bixby to enter into executive session. All in favor and the motion passed and the board entered into executive session at 5:28 pm.
- b. The board exited executive session at 5:30 pm.
- c. MOTION by Ron Bixby and seconded by Bob Gilmore to approve the Municipal Managers recommendations regarding employee salaries. All in favor and the motion passed.

11. Adjourn:

- a. MOTION to adjourn by Robert Gilmore and seconded by Ron Bixby. All in favor and the motion passed.
- b. Meeting was adjourned at 5:40 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby