

MINUTES

**VILLAGE OF LUDLOW
WATER COMMISSION**

**Regular Meeting
February 4, 2020
5:30 PM**

Board Members Present:

David Rose, Chair	Robert Gilmore	Ron Bixby
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Staff Present:

Scott Murphy	Chuck Craig	
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1. Call to Order:

- a. David Rose called the meeting to order at 5:30 pm.

2. Consideration of any Changes, Additions or Removal to the Agenda:

- a. Scott Murphy made a request to drop item #8 and replace with the High Street discussion.

3. Approve Minutes:

- a. MOTION by Robert Gilmore and seconded by Ron Bixby to accept the meeting minutes from January 7, 2020 as presented. All in favor and the motion passed.

4. Comments from Citizens:

- a. None present.

5. Water Allocation Removal Request:

- a. David Rose said there is a request from Frank Dwyer from 16 Mill Street to remove the water allocation from his property.
- b. MOTION by Robert Gilmore and seconded by Ron Bixby to remove the water allocation from 16 Mill Street. All in favor and the motion passed.

6. Water Allocation Request:

- a. David Rose said there is a water allocation request from Roger Danyew at 119 Pleasant Street Extension. David said he will recuse himself because he is doing work on the project.
- b. Scott Murphy said this would be one (1) hook-on to the main water line with three (3) separate hook-on/services. He said this would eliminate the need to cut into the main water line three times.
- c. MOTION by Robert Gilmore and seconded by David Rose to grant the water hook on to the subdivision located at 119 Pleasant Street Extension to include one (1) hook-on to the water main and three (3) individual water service hook-on's for each lot. All in favor and the motion passed.

7. Consider Water Request from Richard Franke:

- a. David Rose said there is a water request from Richard Franke of 108 Pleasant Street.
- b. Chuck Craig said Rich Franke contacted him over the weekend with a complaint about dirty water at his house. Chuck said in the past the Water Department had purchased water filters for him.
- c. Ron Bixby said he spoke with Rich Franke and Rich said he has not used his second bathroom in over 20 years. Ron wondered if the water was running throughout his pipes would he still have dirty water.
- d. Chuck Craig said he didn't think it would make a difference and believes there may be a water leak in the system somewhere. He said Rich Franke does have sediment in his water.
- e. Ron Bixby said Rich Franke feels there may be a swag in the water line with a buildup of sediment.
- f. David Rose said that water line is relatively new and is only 5-6 years old.
- g. Chuck Craig agreed and said it is an 8" line. He said he talked with neighbors to see if they had any dirty water complaints and said they had none.
- h. Robert Gilmore suggested the water department do more leg-work on this issue.
- i. Chuck Craig said they will do more water sampling with neighbors close to Rich's house and also flush the water main in front of his house. He thought that the water line running under the Mill Street Bridge may be leaking and is also showing signs of wear.
- j. Scott Murphy said the Godfrey Water Tank project may help.
- k. Scott Murphy said they can bring this up again next month when more testing has been completed.
- l. Robert Gilmore suggested they table the discussion and have Scott Murphy inform Rich Frank by phone to let him know.

8. Discuss High Street Water Project:

- a. Scott Murphy said the Water Commission has the opportunity to get in the "pipeline" for funding for the High Street Project with the Revolving Fund Program. He said we have the information to submit so we can get this project into the queue by February 24th and have an opportunity to become a priority project. Scott said that Robert Clark from Otter Creek Engineering can put the application together.
- b. Scott Murphy said he believes the consensus from the commission is to move forward with the pre-application.
- c. David Rose asked if this would include the entire project or just the water portion.
- d. Scott Murphy said just the water portion.
- e. Robert Gilmore asked what the cost would be.
- f. Scott Murphy said that including the sewer it could be \$600,000 to \$800,00.

9. FY 2021 Budget Workshop:

- a. David Rose said the budget numbers have not changed.
- b. Scott Murphy said the budget represents a 2.9% change and the key changes are in salaries and insurance.
- c. David Rose said the budget looks good.

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- d. MOTION by Robert Gilmore and seconded by Ron Bixby to approve the FY 2021 Water Budget as presented. All in favor and the motion passed.

10. Other Business:

- a. David Rose asked Chuck Craig that if the water tanks are down will he start looking for the water leak.
- b. Ron Bixby asked how a water leak can be found.
- c. Chuck Craig said they can track it down by exercising gate valves and isolating the mains. He said Rural Water has a staff member who will be able to assist.
- d. David Rose said the river crossing under the Mill Street Bridge should also be on our radar if there is wear in the concrete.
- e. Chuck Craig agreed and said there have been a few breaks over the years.

11. Set Date for Next Meeting:

- a. Next meeting will be March 3, 2020 at 5:30 pm.

12. Possible Executive Session/Personnel/Contracts/Legal Issues:

- a. Not needed.

13. Adjourn:

- a. MOTION to adjourn by Robert Gilmore and seconded by Ron Bixby. All in favor and the motion passed.
- b. Meeting adjourned at 5:50 pm.

Respectfully submitted,

Pam Cruickshank
Recording Secretary

David Rose, Chairman

Robert Gilmore

Ronald Bixby