

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday November 3, 2015

BOARD MEMBERS PRESENT:

Bob Gilmore, Chairman Richard Harrison David Rose

STAFF:

Frank Heald

OTHERS PRESENT:

Barbara Ruiss Phil Stratman Ed McEneaney – LPCTV
Margaret Stratman

1. **Call to Order**

A. Chairman, Bob Gilmore, called the regular meeting to order at 6:001 p.m., all members present.

2. **Approve Minutes from Previous Meetings**

- A. Bob Gilmore advised the minutes to be approved are from the meeting of October 6, 2015.
B. **MOTION by David Rose and seconded by Richard Harrison to approve minutes from the meeting of October 6, 2015 as submitted. Motion passed unanimously.**

3. **Comments From Citizens**

- A. Phil Stratman voiced serious concerns regarding a construction dumpster located at 58 Pleasant Street, approximately 100 feet from his mother's front door. He said that it smells and there are critters there.
B. Barbara Ruiss asked the procedure to have this removed.
C. Bob Gilmore said this is the first that he had heard of it.
D. Barbara Ruiss said that it appeared the day after the village garbage pickup stopped. She said it has no cover and the side door was unhinged. It is dangerous.
E. David Rose asked if the property owners are renovating.
F. Barbara Ruiss said no.
G. Phil Stratman said that there was a similar problem with that property in 2007. The dumpster has been there 3 months. He said it also makes it hard for him to pull out of his driveway because of the sight obstruction.
H. Barbara Ruiss asked if there are health regulations to cover this and can it be removed.
I. Bob Gilmore said the village does have an ordinance to cover this.
J. Frank Heald said the first time that he had heard of this was when Phil Stratman told him about it. He has contacted the state fire marshal and they will visit this week. He said the town Health Officer has contacted the owner. He hopes the issue will be resolved within the next few days. He added that staff does not patrol the streets and that after their visit; we started the ball rolling to resolve this.

4. **Consider Sewer Abatement Request from Julia Burton**

- A. Bob Gilmore advised that Julia Burton's house had burned down and she is still being charged for wastewater. She is looking for credit on the amount paid until she moves back into her house.
B. **MOTION by David Rose and seconded by Richard Harrison to approve the credit of \$238.00 for wastewater at 118 Lower Loop. Motion passed unanimously.**

5. **Discuss Christmas Party**

- A. Frank Heald advised that the Select Board and Water Commissioners have approved the Christmas Party. It will be the typical Town/Village/ Cemetery Commission Christmas celebration and is for regular staff, elected and appointed officials. It is a thank you at Christmas.
- B. Bob Gilmore asked if this board approves it, will the next steps be for it to go out to bid and then back to the boards.
- C. Frank Heald said it will be sent out to bid and the decision will be made by staff.
- D. **MOTION by David Rose and seconded by Richard Harrison to approve the Village portion of the Christmas party. Motion passed unanimously.**

6. **Other Business**

- A. **Replacement Structure**
 - i. Frank Heald advised that the replacement structure for the sewer just above the trestle had arrived today.
- B. **Curbing and Sidewalk**
 - i. Frank Heald advised that the curbing and sidewalk on Pond Street are done. The crosswalk is done and the old one will be ground out.
 - ii. Bob Gilmore asked about the granite along the sidewalk by Benson's.
 - iii. Frank Heald said that it was all good.
- C. **Traffic Light by Benson's**
 - i. Phil Stratman asked if there would be a traffic light installed by Benson's and if the 2 entrances would be both ways.
 - ii. Frank Heald advised that he doesn't recall any zoning requirement for a light. It would require state approval. He added that he suspects that both entrances are in/out.
- D. **Veteran's Parade on November 7, 2015**
 - i. Frank Heald advised that his understanding is that people will gather at Stearns Pit and parade down Witalec to West Hill to Benson's to Pullinen Field. There are electric signs on either end of the village announcing the parade. The Municipal Transit buses will transfer the people back to their cars. He also advised that the Green Mountain Boys will do a fly over.

7. **Set Date for Next Meeting**

- A. Meeting set for Tuesday, December 1, 2015 at 6:00 p.m.

8. **Possible Executive Session/Personnel/Contracts**

- A. Frank Heald advised that an Executive Session is not needed.

9. **Adjourn**

- A. **MOTION to adjourn by David Rose and seconded by Richard Harrison. Motion passed unanimously.**
- B. Meeting adjourned at 6:13 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Richard Harrison