

**PRELIMINARY MINUTES**

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**6:00 PM**

**March 7, 2017**

**BOARD MEMBERS PRESENT:**

Bob Gilmore, Chairman                      David Rose

**BOARD MEMBERS ABSENT:**

Richard Harrison

**STAFF:**

Frank Heald                                      Chuck Craig

**OTHERS PRESENT:**

Ed McEneaney – LPCTV

1. **Call to Order**

A. Chairman, Bob Gilmore, called the meeting to order at 6:00 p.m. Richard Harrison absent.

2. **Approve Minutes from Previous Meetings**

A. Bob Gilmore advised the minutes to be approved are from the regular meetings of February 7 and February 14, 2017.

B. **MOTION by David Rose and seconded by Bob Gilmore to accept the minutes from February 7 and February 14, 2017 as presented. Motion passed unanimously.**

3. **Comments From Citizens**

A. There were none.

4. **Sewer Allocation Request –**

A. Richard Cariddi/Margaret Margiotta

i. Property address is 96 Route 66, Parcel 060162.000

ii. Frank Heald explained when this house was built a second unit was added under the radar. The home is now for sale and when the listers checked it, it was found to be 2 units, while the Bianchi said one unit. Back fees in the amount of \$3,856.64 are due.

iii. David Rose advised that this is a request to add 3 bedrooms to an existing dwelling unit on the sewer system.

a) Allocation fee – 3 bedrooms @ \$780.00/bedroom                      \$2,340.00

b) Use Fees from the date of construction in 1992                      \$3,856.64

iv. **MOTION by David Rose and seconded by Bob Gilmore to approve this application for an allocation for 3 additional bedrooms to an existing dwelling at \$780 per bedroom for**

**an allocation total of \$2,340.00 plus back fees of \$3,856.64 for a total of \$6,196.6. Motion passed unanimously.**

5. **Consider Wounded Veteran’s Walk/Run Request**

- A. Bob Gilmore advised that a letter had been received from Sara Stryhas for approval to sponsor the third 5K/10K run on May 27, 2017. This is the 4<sup>th</sup> year for this event. Approval has been given by Chief Billings for the event.
- B. **MOTION by David Rose and seconded by Bob Gilmore to approve the request from Sara Stryhas to hold a 5K/10K run made to benefit wounded soldiers on Saturday, May 27, 2017 as presented. Motion passed unanimously.**

6. **Execute Codes & Standards Certification of Compliance for Village Road & Bridge Standards**

- A. **MOTION by David Rose and seconded by Bob Gilmore to approve and execute the Codes & Standards Certification of Compliance for Village Road and Bridge Standards as presented. Motion passed unanimously.**

7. **Review Spring/Summer Construction Update**

- A. Frank Heald gave a review of upcoming construction projects (Copy of Schedule attached at end of minutes):
  - i. **Pleasant Street Extension Bridge Deck Replacement** – project will run from April 3 to May 5, 2017. It is a town project and Cold River will be doing the work. The road will be closed and alternate routes will be Depot, Pleasant and Elm Streets. This is a town project and detour signs will be posted 500 feet down the roads and in the village. There will be NO PARKING TOW AWAY ZONE signs posted. There will be cautionary 20 MPH speed signs.
  - ii. **Branch Brook Bridge Deck Replacement** – Intersection Route 100 and Route 103 North. The project will start on May 15<sup>th</sup> and last 10 days. This is a state project and the state will provide alternate routes. The state will sign the detours. Local alternate traffic routes will be Buttermilk Falls Road and Rod & Gun Club Road.
  - iii. **Walker Bridge Complete Bridge Replacement** – Project will start on June 9<sup>th</sup> and run for no more than 35 days. This is a state project and the state will sign the detours for trucks. Alternate routes will include Route 11, 100 and 155. Local alternate routes will be High Street, Depot Street and Pleasant Street. Frank Heald said that there through trucks will not be allowed. There will be NO PARKING TOW AWAY ZONE signs posted on Main/High Streets from the east end of Veterans Park to Depot Street and Depot Street from High Street to Main Street from June 5, 2017 to no later than August 31, 2017. This includes Sunday Church services.
  - iv. **Andover Street Culvert Replacement** – Replacement of a small box culvert at the bottom of Hemingway Hill. Andover Street will be one-way during construction.
  - v. **State Signal** at Route 100 North and Route 103. This project may be in the fall 2017 or spring of 2018.
- B. Frank Heald said this will be a busy summer, but the work is needed.
- C. Bob Gilmore said that people will have to be patient and understand that these are “must do” projects.
- D. Frank Heald said that he is trying to encourage local merchants to get together and plan some events for the summer that will attract people to the downtown.

- E. Bob Gilmore advised people that Ludlow leases the back of the parking lot between Brewfest and the OMS training space on Main Street and it can be used by businesses, their employees and customers.
8. **Adopt Temporary Parking Restrictions for the Spring & Summer Bridge Construction**
- A. **MOTION by David Rose and seconded by Bob Gilmore to adopt the following parking restrictions for the duration of the upcoming bridge rehabilitation projects:**
- i. PLEASANT STREET EXT. BRIDGE: Pleasant Street, Depot Street (between Main & Pleasant Street,) Elm Street (between Main & Pleasant Street) will have “NO PARKING\_TOW AWAY ZONE” from April 1<sup>st</sup>, 2017 until May 8<sup>th</sup>, 2017.
  - ii. WALKER BRIDGE: Main/High Street from the east end of Veterans Park to Depot Street, and Depot Street from High Street t Main Street will have “NO PARKING\_TOW AWAY ZONE” from June 5, 2017 until no later than August 31, 2017 .
  - iii. These regulations shall be enforced as all other parking regulations within the Village of Ludlow.
  - iv. **Motion passed unanimously.**
9. **Other Business**
- A. **Wastewater Treatment Facility**
- i. David Rose asked about the clarifier
  - ii. Chuck Craig said the drive is still out.
- B. **High Street Sewer Project**
- i. Frank Heald advised that they are in the process with DuFresne of the application to Rural Development for a grant. They still may need to go to the voters for a bond.
- C. **Wastewater System**
- i. Frank Heald said that he and Chuck Craig met with Otter Creek. The weakest part of the system is from the Black River to the river, along the Main Street side to the plant. There are 2 ways to repair this. One is open cut and that is serious construction. The other is lining. They are checking companies for pricing. It is an inflatable tube and put in through the manholes. It is expanded with steam and forms a permanent coating about ¾ inch thick. It can also go through the collector lines and where the laterals come in, they can cut holes. He will have pricing for the next meeting. With this process, they may lose a little flow, but there will not be leaks or obstructions.
  - ii. Chuck Craig said you see the leaks mostly when the river level rises.
  - iii. Bob Gilmore asked when they would do the project.
  - iv. Frank Heald said July-August-September.
  - v. Bob Gilmore asked Frank Heald if he is convinced this is the way to go.
  - vi. Frank Heald said that engineers that he has faith in suggested this method. The City of Rutland uses it extensively.
  - vii. Chuck Craig said they say it is an absolute seal.
  - viii. Frank Heald said it would also not have any road cutting. He said that one line reaches under one of the homes in the trailer park.
  - ix. David Rose asked if we have an easement there.
  - x. Frank Heald said he thinks they do.
10. **Set Date for Next Meeting**
- A. Meeting set for Tuesday, April 4, 2017 at 6:00 p.m.

11. **Sign Warrant Orders**

- A. Warrant orders were signed.

12. **Possible Executive Session/Personnel/Contracts**

- A. Frank Heald advised that an Executive Session is not needed.

13. **Adjourn**

- A. **MOTION to adjourn by David Rose and seconded by Bob Gilmore to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 6:24 p.m.

Respectfully submitted,

Lisha Klaiber

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Robert Gilmore, Chairman

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David Rose

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Richard Harrison

**Spring & Summer  
2017 Town & Village of Ludlow**

**Construction Timeline For  
Town of Ludlow Projects & State of Vermont Projects**

**April, 2017 – Deck Replacement from Tropical Storm Irene Damage  
Pleasant Street Extension Bridge (closed for 30-days) - Town of Ludlow Project**

- ✓ Bridge will be closed from April 3<sup>rd</sup> to May 5<sup>th</sup>
- ✓ Alternate route using Pleasant Street

**May, 2017 – Deck Replacement  
Branch Brook Bridge - Jct of Rte 100/103 North (closed for 10 days) - State of VT Project**

- ✓ Bridge will be closed starting May 15<sup>th</sup>
- ✓ Alternating one-way traffic (on the front & back end of construction)
- ✓ Alternate routes using Buttermilk Falls Road to Rod & Gun Club Road

**June, 2017 – Complete Bridge Replacement  
Walker Bridge – Main Street (closed for 35-days) - State of VT Project**

- ✓ Bridge will be closed starting June 9<sup>th</sup>. Anticipated to re-open in July
- ✓ Alternate routes using Depot Street, High Street & Pleasant St
- ✓ Truck routes using Route 11, Route 100 & Route 155 to Route 103

**Later in the Summer, 2017 – Replacement of Old Deteriorated Culvert  
Andover Street Culvert Replacement - Town of Ludlow Project**

- ✓ Intersection of Hemingway Hill
- ✓ Andover Street will be one-way traffic during construction

*If you would like more information on any of the construction projects, feel free to contact the Ludlow Municipal Office at 802-228-2841 or drop by the office. Updates will be posted on the Town & Village website at [www.ludlow.vt.us](http://www.ludlow.vt.us).*