

***PRELIMINARY MINUTES***

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**PUBLIC HEARING  
AND**

**REGULAR MEETING**

**6:00 PM**

Tuesday January 2, 2018

**BOARD MEMBERS PRESENT:**

David Rose, Vice Chairman

Earl Washburn

**BOARD MEMBERS ABESENT:**

Bob Gilmore

**STAFF:**

Frank Heald

Rose Goings

**OTHERS PRESENT:**

Alan Couch

Alan Isaacson

Jason Rasmussen

Terry Carter

Logan Nicoll

Ed McEaney – LPCTV

**PUBLIC HEARING**

Pursuant to the provisions of Title 24, Chapter 117, § 4444, of the Vermont Statutes Annotated, the Board of Trustees for the Village of Ludlow proposed to adopt an amendment to the Municipal Plan. The Ludlow Village Board of Trustees will conduct a public hearing for the residents, taxpayers and interested persons in the Village of Ludlow on the second day of January, 2018 at 6:00 PM in the Town Hall Conference Room to hear comments on the “Plan.”

**1. Call to Order**

- a. David Rose called the public hearing to order at 6:00 p.m. Bob Gilmore absent
- b. Alan Isaacson asked if the board members had any comments or questions.
- c. David Rose said he had read the plan and has no questions. He said the Planning Commission did a nice job on the plan.

**2. Close Public Hearing**

- a. David Rose closed the public hearing at 6:01 p.m.

**REGULAR MEETING**

1. **Call to Order**

A. David Rose called the meeting to order at 6:01 p.m., all present, except Bob Gilmore.

2. **Consideration of Changes, Additions or Removal to the Agenda**

A. Frank Heald said that no changes were necessary:

3. **Approve Minutes from Previous Meetings**

A. David Rose advised the minutes to be approved are from the regular meeting of December 5, 2017, December 18, 2017 and December 22, 2017.

B. **MOTION by Earl Washburn and seconded by David Rose to approve minutes from the meeting of December 5, 2017, December 18, 2017 and December 22, 2017 as submitted. Motion passed unanimously.**

4. **Comments From Citizens**

A. There were none.

5. **Consider & Adopt Amendments to the Municipal Plan**

A. **MOTION by Earl Washburn and seconded by David Rose to approve and adopt the amendments to the Municipal Plan. Motion passed unanimously.**

6. **FY 2019 Budget Workshop**

A. Frank Heald advised that the budget for Waste Water, much as the Water budget, is pretty much done. Capital projects and depreciation will throw off \$105,000. The fees we charge will support this year's budget. They will meet again to review the Water budget and the Asset Management Program. He has been exchanging emails with the engineer and has asked them for a proposal for preliminary engineering. He would like to have this all in place for approval of bonding at Village meeting. There is some state program funding available. By the first part of next week, he should have the Asset Management plan and phasing in place. He asked if the board wants to approve the budget or wait.

B. Earl Washburn said he would prefer to wait.

C. Frank Heald said they are up 5% in the Village budget, mostly due to changes in streets' staff. The Village portion is \$6,400.

D. David Rose asked about the sweeper.

E. Frank Heald said he did a web search and they might get lucky. He looked for Elgin Pelican models and used ones ranged from about \$35,000 for older ones to \$70,000 for newer ones. He

also looked at a device that can be attached to the front of the loader. It runs for about \$24,500 less trade in.

- F. David Rose asked about sweeper rentals.
- G. Frank Heald said it's about \$2,000 per day.
- H. David Rose said it would be used mostly for about 2 weeks in the spring.
- I. Frank Heald said at least. They could get the loader rig and use Gurney for a couple of days to do the heavy stuff. They have been spending \$6,000 to \$8,000 per year for parts for the sweeper they have.
- J. David Rose asked if the town would pay for part of it.
- K. Frank Heald said the town might only use it for bridges and maybe Red Bridge Road.
- L. David Rose suggested waiting and using the old one, but not put any more money into it and have Gurney come in. He said we would have to finance a new machine.
- M. Frank Heald said either 5 year revolving or a bond.
- N. Earl Washburn asked the average service life of a unit.
- O. Frank Heald said Gurney's is about 30 to 40 years old. He will keep looking.
- P. David Rose said they should put something in the budget for it. He said they should continue looking.
- Q. Frank Heald said they can't afford to buy a new unit for the amount they use it. He would like to find one in the \$50,000 to \$70,000 range with 3,000 to 6,000 hours. If they will consider a \$50,000 unit, he will look seriously to find what's available.
- R. Earl Washburn asked if they could get something to handle the normal stuff and contract out the heavy stuff.
- S. David Rose said they need it every spring. He asked Frank Heald if Ron Tarbell has any suggestions.
- T. Frank Heald said Ron Tarbell has been very tied up.
- U. Earl Washburn asked Frank Heald to get more information and see if Ron Tarbell has suggestion for the next meeting.
- V. David Rose asked Frank Heald to try to locate a decent used one.
- W. Frank Heald said he would also try to get more information on the loader rigs.
- X. David Rose said everything else in the Village looks okay.
- Y. Frank Heald said they did not do much retreatment this year and sewer work would require paving, but that would be Capital.
- Z. David Rose asked the life span of a trackless.
- AA. Frank Heald said 10 to 12 years. They use it for the dams and sidewalks.

7. **Other Business**

- A. **Management Recruitment Information**
  - i. Frank Heald distributed the ad program suggested by VLCT and noted that the ads for SEVEN DAYS was reduced to \$400.
  - ii. David Rose asked if we should look at the rates.

8. **Set Date for Next Meeting**

- A. Special Joint meeting with Water Commissioners is on Tuesday, January 16, 2018 at 5:00 p.m.
- B. Next regular meeting is February 6, 2018 at 6:00 p.m.

9. **Sign Warrant Orders**

- A. Warrant orders were signed.

10. **Possible Executive Session/Personnel/Contracts**

- A. Frank Heald advised that an Executive Session is not needed.

11. **Adjourn**

- A. **MOTION to adjourn by Earl Washburn and seconded by David Rose. Motion passed unanimously.**
- B. Meeting adjourned at 6:23 p.m.

Respectfully submitted,

Lisha Klaiber

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Robert Gilmore, Chairman

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David Rose

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Earl Washburn