

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday February 9, 2016

BOARD MEMBERS PRESENT:

David Rose, Vice Chairman Richard Harrison

BOARD MEMBERS ABSENT:

Bob Gilmore, Chairman

STAFF:

Frank Heald

OTHERS PRESENT:

Fred Marin– LPCTV

1. **Call to Order**

- A. Vice Chairman, David Rose, called the regular meeting to order at 6:01 p.m., all members present, except Bob Gilmore.

2. **Approve Minutes from Previous Meetings**

- A. David Rose advised the minutes to be approved are from the meeting of January 5, 2016.
B. **MOTION by Richard Harrison and seconded by David Rose to approve minutes from the meeting of January 5, 2016 as submitted. Motion passed unanimously.**

3. **Comments from Citizens**

- A. There were none.

4. **Consider Coin Drop Request from Sons of the American Legion Squadron 36**

- A. David Rose advised that a request had been received for a coin drop on the first available Saturday in April from 10:00 a.m. to 2:00 p.m. He said that the proceeds would be divided between the Children’s Miracle Network and other Legion programs.
B. Frank Heald said that the legion needs to do this early and that since Easter is in March, there would be a conflict there. He added that since the village only allows one coin drop per month and the high school Project Graduation also requests a coin drop, he would work out the dates.

- C. **MOTION by Richard Harrison and seconded by David Rose to approve the request from the Sons of the American Legion for a coin drop in early April and the date would be discussed with Frank Heald. Motion passed unanimously.**

5. **Consider Sewer Request from Jean Gaviglio**

- A. David Rose advised that a letter had been received from Ms. Gaviglio requesting reduction in the number of bedrooms from 4 to 3 and retroactive adjustment. Property address is Trailside 10A at Okemo.
- B. David Rose said that the board does not typically give retroactive adjustments.
- C. Frank Heald said they usually only give adjustments for the current billing cycle.
- D. **MOTION by Richard Harrison and seconded by David Rose to reduce the Water/Sewer Allocation for Jean Gaviglio from 4 to 3 bedrooms. Motion passed unanimously. .**

6. **Execute Certificate of Highway Mileage**

- A. Frank Heald advised that this is an annual thing and there has been a change in highway mileage since last year. He said that there was a reduction of about .02 miles (about 100 feet) for the Elm Street triangle at the intersection with Main Street.
- B. **MOTION by Richard Harrison and seconded by David Rose to execute and sign the Certificate of Highway mileage as presented. Motion passed unanimously.**

7. **Continue FY2017 Budget Workshop**

- A. Frank Heald advised that there have been no changes in the draft for the village budget since the last meeting. He said that there was a charge of \$650 added to the Water/Sewer Department for dispatch services.
- B. David Rose asked if that was for services provided by the Police Department.
- C. Frank Heald said yes, there has been a feeling for the need to share the burden of costs with other enterprise fund departments (ones that generate and pay for themselves.) He advised that the Fire and Highway departments were town entities. He said that there will throw off \$65,000 in depreciation in the Waste Water department side. He said the Village side is even with the board at the end of this fiscal year.
- D. **MOTION by Richard Harrison and seconded by David Rose to approve the budgets for FY2017 for the Village and the Waste Water Department as presented. Motion passed unanimously.**

8. **Other Business**

- A. **Sewer**
- i. Frank Heald advised that they have discovered a property on Ghia Farm Road that may have been a “midnight connection” to the municipal sewer years ago. The property owners need to rectify this in order to sell the property and must pay all past fees.
 - ii. David Rose asked how long ago this may have happened.
 - iii. Frank Heald said that it was quite a substantial amount of time and they connected into a manhole.

B. Planning Commission Minutes

- i. David Rose noted that in the recent minutes of the Planning Commission, there was reference to possible imposition of a 5,000 square foot maximum for retail businesses and he asked how that may have started and what it was based on.
- ii. Frank Heald said that the Planning Commission can defend itself and explain their motivations when they present it to the Trustees.

9. Set Date for Next Meeting

- A. The next regular meeting is set for Tuesday March 1, 2016 at 6:00 p.m.

10. Sign Warrant Orders

- A. David Rose advised that warrant orders have been signed.

11. Possible Executive Session/Personnel/Contracts

- A. Frank Heald advised that an Executive Session is not needed.

12. Adjourn

- A. MOTION to adjourn by Richard Harrison and seconded by David Rose. Motion passed unanimously.
- B. Meeting adjourned at 5:11 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Richard Harrison