

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday, December 6, 2011

BOARD MEMBERS PRESENT:

Bob Gilmore

Jim Fuller

David Rose

STAFF PRESENT:

Frank Heald

OTHERS PRESENT:

Ulla Cook

Margot Martell

Matt Gajewski – LPCTV

Phil Dunwoody

Linda Tucker

1. **Call to Order**

- A. Chairman, Bob Gilmore called the meeting to order at 6:00 p.m., all members present.
- B. Bob Gilmore requested a moment of silence in memory of the passing of John Murphy. John Murphy served the community in many ways and for many years. He was on numerous committees and boards. He was the Dean Vermont of the House. He will be greatly missed.

2. **Approve Minutes from Previous Meetings**

- A. Bob Gilmore advised the minutes to be approved are from the regular meeting of November 1, 2011.
- B. **MOTION by David Rose and seconded by Jim Fuller to approve the minutes from November 1, 2011 as presented. Motion passed unanimously.**

3. **Comments From Citizens**

- A. There were none.

4. **Village of Ludlow Board of Abatement**

- A. Bob Gilmore advised that these were requests from property owners with property damaged during Tropical Storm Irene.
- B. Phil Dunwoody explained that this was for flood impact relief.
- C. Ulla Cook advised that the first 4 properties could be voted on together. The property owner and number of days are as follows:
 - i. Harry Butler – 307 days
 - ii. Edline Jelley – 307 days
 - iii. Lorraine Hughes – 76 days
 - iv. Joshua Rourke – 95 days
 - v. **MOTION by Jim Fuller and seconded by David Rose to approve the requested abatements as indicated. Motion passed unanimously.**
- D. Ulla Cook advised that the fourth property owner is Georgia Brehm. She lost the downstairs of the house and the value was decreased by the town by half. The village portion of the abatement is \$76.56.
 - i. **MOTION by David Rose and seconded by Jim Fuller to approve the abatement as indicated. Motion passed unanimously.**

- E. Ulla Cook said that the board needed more information for the other two properties listed, Windsor County Youth Services and Lynn Reilly, before they could act.
5. **Consider Request from Allen and Linda Seiple**
- A. Frank Heald advised that Allen Seiple is ill and would like to postpone this until the January meeting.
- B. Bob Gilmore said that would be okay.
6. **Flood – Wastewater Update**
- A. Frank Heald said that he would need the board's approval for payment of an invoice. The project finished under budget financially, but over budget on time for Resident Engineers. He has broken out the overtime for the project - \$16,000 for the water portion and \$10,295 for the wastewater portion. He said the Water Board had already approved payment to the engineers. We required a resident on-site for the projects.
- B. Bob Gilmore asked if this could be recovered from Markowski.
- C. Frank Heald said no. He added that this has no budget effect on the village. It gets added into the total project costs. He said the gross project was under by \$417,849.65. He has also applied for green credit on the water side and that could result in money from the state. The state is dragging its feet.
- D. Bob Gilmore asked what the likelihood is of getting that money.
- E. Frank Heald said they had just applied for consideration.
- F. **MOTION by David Rose and seconded by Jim Fuller to approve payment of the sewer related portion of the invoices from Otter Creek Engineering for \$10,295. Motion passed unanimously.**
7. **Schedule FY2013 Village Budget Workshops**
- A. Frank Heald said that the budget is pretty well put together and would be ready for review at the January 3, 2012 meeting. He said that he has been putting time on the town budget because it is due a month earlier than the village budget.
- B. Bob Gilmore asked if there are any impending surprises.
- C. Frank Heald said no. The town and village are pretty much status quo, aside from inflationary costs/
- D. Bob Gilmore asked about the new union contract.
- E. Frank Heald said that had been budgeted for.
8. **Discuss Water Board Vacancy**
- A. Bob Gilmore advised that he is expressing an interest in the interim vacancy.
- B. Frank Heald said that for transparency reasons, the position must be advertised and people should write letters on interest. This is short term – until Village Meeting in March. He would like to put it on the agenda for the January 3rd meeting.
- C. Bob Gilmore asked about need for petitions.
- D. Frank Heald said it is not necessary.
9. **Other Business**
- A. **Andover Radar Speed Sign**
- i. Bob Gilmore asked when the speed sign on Andover would be replaced.
- ii. Frank Heald said it is in, but needs CEA, the Ludlow Electric and Highway department for installation. He added that there have other things that have taken precedence.
- B. **Property on Andover Street**
- i. Bob Gilmore noted that the property on Andover Street that had had issues is back to its original state.
- ii. Frank Heald said that he had thought they were making progress and he had hoped that it would continue. He has not heard any other complaints.

- iii. Bob Gilmore said he would make a formal complaint in writing.
- iv. Frank Heald said that since this meeting is public and will be on TV, bob Gilmore has openly voiced his complaints. He will send a letter to the property owner.

10. **Set Date for Next Meeting**

- A. Frank Heald advised that the next meeting will be held on Tuesday, January 3, 2012 at 6:00 p.m.
- B. Bob Gilmore asked if there would need to hold an additional budget meeting.
- C. Frank Heald said they could do 2 meetings if needed.

11. **Possible Executive Session/Contracts**

- A. Bob Gilmore asked if an executive session is needed.
- B. Frank Heald asked if the board had worked on his review, he added that the Select Board is still working on it and that the Water Commissioners are done.
- C. Bob Gilmore said the Trustees could do it tonight.
- D. **MOTION by Jim Fuller and seconded by David Rose to enter into Executive Session. Motion passed unanimously.**
- E. Board entered into Executive Session at 6:20 p.m.
- F. Board came out of Executive Session at 6:40 p.m.

12. **Adjourn**

- A. **MOTION by Jim Fuller and seconded by David Rose to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 6:41 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Jim Fuller