

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday April 3, 2012

BOARD MEMBERS PRESENT:

Bob Gilmore, Chairman

Jim Fuller

David Rose

STAFF:

Frank Heald

OTHERS PRESENT:

Phil Dunwoody

Matt Gajewski – LPCTV

1. **Call to Order**

A. Chairman, Bob Gilmore, called the meeting to order at 6:00 p.m., all members present.

2. **Annual Board Reorganization**

A. Elect Chairman of the Board

- i. **Motion by David Rose and seconded by Jim Fuller to elect Bob Gilmore Chairman of the Board. Motion passed unanimously.**

B. Elect Vice Chairman of the Board

- i. **Motion by Jim Fuller and seconded by Bob Gilmore to elect David Rose Vice Chairman of the Board. Motion passed unanimously.**

C. Elect Clerk of the Board

- i. **Motion by David Rose and seconded by Bob Gilmore to elect Jim Fuller as Clerk of the Board. Motion passed unanimously.**

D. Appoint Union Negotiating Team Member

- i. **Motion by Jim Fuller and seconded by Bob Gilmore to appoint David Rose as Union Negotiating Team Member. Motion passed unanimously.**

E. Appoint Recording Secretary

- i. **Motion by David Rose and seconded by Jim Fuller to appoint Lisha Klaiber Recording Secretary. Motion passed unanimously.**

F. Appoint Ludlow Enterprise Fund Committee Member

- i. **Motion by Bob Gilmore and seconded by David Rose to appoint Jim Fuller Ludlow Enterprise Team Member. Motion passed unanimously.**

G. Set Day and Time of Regular Meetings and Alternate meetings.

- i. **Motion by David Rose and seconded by Jim Fuller to continue with regular meetings to be held on the first Tuesday of the month at 6:00 p.m. and to have alternate meetings scheduled, as required, on the third Tuesday of the month at 6:00 p.m. Motion passed unanimously.**

H. Designate Newspaper of General Circulation

- i. **Motion by David Rose and seconded by Jim Fuller to continue with THE VERMONT JOURNAL as the newspaper of General circulation. Motion passed unanimously.**

- ii. **Motion by David Rose and seconded by Jim Fuller to use THE RUTLAND HERALD as the back-up newspaper of General circulation. Motion passed unanimously.**

I. Adopt Roberts Rules of Order

- i. **Motion by Jim Fuller and seconded by David Rose to adopt Roberts Rules of Order for meetings. Motion passed unanimously.**

3. **Approve Minutes from Previous Meetings**

- A. Bob Gilmore advised the minutes to be approved are from the regular meeting of March 6, 2012.
- B. **MOTION by Jim Fuller and seconded by David Rose to approve minutes from the meeting of March 6, 2012 as submitted. Motion passed unanimously.**

4. **Comments From Citizens**

- A. **Traffic on High Street**
 - i. Phil Dunwoody advised that board that he has been contacted by many people who live on High Street about vehicles speeding on High Street and not stopping at stop signs. The speed limit is 25 MPH and people are clearly speeding. He added that people are also concerned about cars being detoured onto High Street when the Walker Bridge is being repaired. He would like to ask for help from Police Chief Billings.
 - ii. Bob Gilmore said assistance from the police would have to be taken up at the Select Board meetings, but this board may ask also.
 - iii. Phil Dunwoody said that the police are there for public safety and this is a matter of public safety. He also said that he was unable to attend the public hearing about the Walker Bridge, but would like to learn more about the proposed traffic detour patterns.
 - iv. Frank Heald said there will be more hearings.
 - v. Bob Gilmore said that the bridge project is 6+ weeks and he has read some of the material. Some traffic will be routed down Route 11 and local traffic will possibly be routed on Pleasant Street Extension. Some may be routed on High Street to Depot Street to the light.
 - vi. Frank Heald said there will be plenty of time to get more information.

5. **Sons of the American Legion Coin Drop**

- A. Bob Gilmore advised that this in an annual request by the Sons of the American Legion to have a coin drop. The requested date is Saturday, April 21, 2012 from 10:00 a.m. to 2:00 p.m. He said this was brought up at the last meeting and the group had requested a different date. The board voted to allow this on the 21st and the group had agreed to this date.
- B. Jim Fuller noted that this is one of the four permitted coin drops of the year.

6. **Sewer Allocation Request**

- A. **Alexander and Ryck Koke**
 - i. Property address is 116 Deerfield Drive
 - ii. David Rose advised that this is a request for a sewer allocation for 3 additional bedrooms to a single family dwelling with 3 existing bedrooms. Loran Greenslet has approved this request.
 - (1) Allocation fee – 3 bedrooms @ \$780.00/bedroom = \$2,340.00
\$2,180.00
 - iii. **MOTION by David Rose and seconded by Jim Fuller to approve this application for 3 additional bedrooms @ \$780 per bedroom for a total of \$2,340.00. Motion passed unanimously.**

7. **Radar Speed Sign Report**

- A. Bob Gilmore advised that a memo had been received from Ron Tarbell and Pam Cruickshank regarding the units.
- B. David Rose read the memo into the record, copy attached.

8. **Other Business**

- A. **Annual Financial Plan**
 - i. Frank Heald indicated that this needs to be signed annually in order to get state aid for highways.

B. Catch Basins

- i. David Rose noted that the catch basins on Smith, High and by the Baptist Church need work.
- ii. Frank Heald said there is a ton of work to be done and the staff will do as much as possible.
- iii. Phil Dunwoody said the one at Depot and High Streets is also in need of repair.
- iv. Frank Heald said that one is high on the list.

C. Sidewalks

- i. Phil Dunwoody asked if they are planning to work on the sidewalks on High Street.
- ii. Frank Heald said they do not currently have plans to do it this year. They will start on Andover Street and get that finished. High Street is on the list, but they probably will not get to it this year.
- iii. Phil Dunwoody said that he needs to do some cement work on his property and asked if the board would mind him fixing parts of the sidewalk in front of his house.
- iv. The board agreed.

9. Set Date for May Meeting

- A. Meeting set for Tuesday, May 1, 2012 at 6:00 p.m.

10. Sign Warrant Orders

- A. Warrant orders were signed.

11. Adjourn

- A. **MOTION to adjourn by Jim Fuller and seconded by David Rose. Motion passed unanimously.**
- B. Meeting adjourned at 6:15 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Jim Fuller

Memo

To: Village Board of Trustees

From: Ron Tarbell & Pam Cruickshank

Date: 3/30/2012

Re: Radar Speed Signs

Message

We are in the process of re-setting the radar speed signs located on Route 103 South and Route 103 North, and plan to have the Route 100 sign re-installed in the near future.

It is our plan to provide updated reports starting in May.

Please don't hesitate to contact us if you have any questions. Thank you.