

**TOWN OF LUDLOW
BOARD OF SELECTMEN**

SPECIAL MEETING

January 16, 2012

BOARD MEMBERS PRESENT:

Howard Barton, Jr., Chairman Brett Sanderson
Doug Ficken

BOARD MEMBERS ABSENT:

John Neal Bruce Schmidt

STAFF:

Frank Heald

OTHERS PRESENT:

Howie Paul

1. **Call to Order**

- A. Chairman, Howard Barton called the meeting to order at 7:00 p.m. Bruce Schmidt and John Neal absent.

2. **FY 2013 Budget Workshop**

- A. Frank Heald said that he sent board members a memo. The cemetery commissioners will not need articles this year as they will use money they have on hand. With no article from them, we can reduce the operating budget. Including the cemetery budget, if we adopt the overall budget as is, the increase would be about \$39,000.
- B. Frank Heald advised that the county tax is \$1800 less than we anticipated.
- C. Frank Heald said that with we are at about \$49,000 or approximately 1.5% and including cemetery at about \$39,000 or 1.1%. This includes the addition of a sinking fund for the Community Center.
- D. Howard Barton confirmed that the increase from the total town and cemetery budgets is 1.1%
- E. Frank Heald said that is correct.
- F. Howard Barton asked if that includes the Recreation Plan that the board members received last week.
- G. Frank Heald said yes.
- H. Howard Barton said he was glad to see the job description for the possible new person included.
- I. Doug Ficken asked Howie Paul if he is confident that the plan will work.
- J. Howie Paul said yea. It covers staffing for days and nights. This included the new person and a part time person. He said it should work well.
- K. Howard Barton asked what happens when that person id out – does Howie Paul have people to fill in.
- L. Howie Paul said he does have people he can call or he can cover.
- M. Doug Ficken said the budget looks good.
- N. Howard Barton asked if this is the final draft.
- O. Frank Heald said he thinks it is done.
- P. **MOTION by Brett Sanderson and seconded by Doug Ficken to accept the budget as presented. Motion passed unanimously.**
- Q. Frank Heald advised that the board will need to hold a quick meeting this week to sign the warning. It would be at about 7:30 or 8:00 a.m. He said that the only things not yet complete are the final auditors' financial statements. He hopes to have them by the end of the week and will get them to the board as soon as possible.
- R. Howard Barton asked about a Smoking Policy.
- S. Frank Heald said that he will hopefully have something put together for the February meeting.

3. **Adjourn**

- A. **MOTION by Doug Ficken and seconded by Brett Sanderson to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 7:13 p.m.

Respectfully submitted,

Lisha Klaiber

Howard Barton, Jr., Chairman

Brett Sanderson

Doug Ficken

Bruce Schmidt

John Neal