

**TOWN OF LUDLOW  
SELECT BOARD**

**SPECIAL MEETING MINUTES**

**July 30, 2012**

**Board Members Present:**

John Neal, Brett Sanderson, Doug Ficken, Bruce Schmidt (via phone)

**Staff Present:**

Frank Heald, Ulla Cook

**Call to Order:**

- a. Vice Chair, Bruce Schmidt appointed Brett Sanderson to act in his behalf and run the special meeting. Brett Sanderson called the special meeting to order at 8:10 am.

**Consider & Approve Encumbrances:**

- a. Frank Heald noted that there are monies that the Select Board may want to consider and approve to encumbering funds from the Cemetery and retreatment. He said Cemetery surplus is \$19,000 and retreatment is \$86,000.
- b. MOTION by Doug Ficken and seconded by John Neal to encumber funds for the Cemetery in the amount of \$19,000 and Retreatment in the amount of \$86,000. All in favor and the motion passed.

**Set Town Tax Rate for FY 2013:**

- a. Frank Heald said a copy of last year's tax analysis was included in the packet for review. He said last year the Select Board elected to use \$350,735 of the surplus to buy down the tax rate. He said the estimated available surplus this year is \$359,779.
- b. Frank Heald said if the Select Board chose to use \$264,248 of the estimated available surplus from this past year it would reduce the tax rate by 2 cents.
- c. MOTION by John Neal and seconded by Doug Ficken to use \$264,248 of the surplus and set the town tax rate at \$00.2496 for FY 2013. All in favor and the motion passed.

**Execute Cooperative Agreement with USDA/NRCS to Acquire Funding to Repair Flood Control Dams 2, 3 & 5.**

- a. Frank Heald said the Cooperative Agreement (USDA/NRCS) would fund 90% of the repairs to the Flood Control Dams 2, 3 & 5, up to \$73,000. He said project went out to bid last week and an extension through October 26, 2012 has been granted.
- b. Frank Heald said the bids will be opened on Monday, August 6<sup>th</sup> at the Select Board Meeting and the project should begin within 15 days after the award.
- c. MOTION by Doug Ficken and seconded by John Neal to authorize Howard Barton to sign and execute the appropriate documents for the Cooperative Agreement with USDA/NRCS for the repairs to the Flood Control Dams 2, 3 & 5.

**Adjourn:**

- a. MOTION to adjourn by Doug Ficken and seconded by John Neal. All in favor and the motion passed.
- b. Meeting adjourned at 8:22 am.

**Call Back to Order:**

- a. Meeting was reconvened and called back to order at 8:25 am by Brett Sanderson with Doug Ficken, John Neal and Brett Sanderson (without Bruce Schmidt via phone).
- b. MOTION by John Neal and seconded by Doug Ficken to move the first tax payment to September 14, 2012 and to keep the remaining payments dates the same. All in favor and the motion passed.

**Adjourn:**

- a. MOTION to adjourn by Doug Ficken and seconded by John Neal. All in favor and the motion passed.
- b. Meeting adjourned at 8:27 am.

Respectfully submitted,

Pam Cruickshank  
Acting Clerk

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Howard Barton Jr., Chairman

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John Neal

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Bruce Schmidt

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Brett Sanderson

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Douglas Ficken