



- B. **MOTION by John Neal and seconded by Logan Nicoll to approve the liquor license applications for The Outback and The Loft as indicated above. Motion passed unanimously.**
5. **Authorize Select Board Chair to Sign Letter to VT DEC for Flood Resiliency RE: Changes to the ANR River Corridor Map**
- A. Rose Goings advised that at this board's last meeting, we discussed the ANR River Corridor Map and that the corridor as indicated on the map is too wide for Ludlow. She said that the Planning Commission had suggested to this board, that it write a letter to VT DEC to request that they meet and/or communicate with the Select Board regarding changing the map. The letter will start this process.
- B. John Neal asked if any other towns had given any feedback regarding the process.
- C. Rose Goings advised that so far, only Springfield has begun the process and they have told her that the response from DEC has been good. She said that she hopes to get the letters in to the DEC as soon as possible, hoping that Ludlow would be next on the list and that no other towns have started the process before Ludlow. She said that she will go to the Trustee's meeting tomorrow night, to have them sign a letter from the village.
- D. **MOTION by John Neal and seconded by Logan Nicoll to authorize the chairman, Howard Barton to sign the letter on behalf of the Town of Ludlow, to begin the process to change the River Corridor map. Motion passed unanimously.**
6. **Award Bid for Audit Services**
- A. Frank Heald advised that they had sent out 6 RFPs and only received 2 responses. He said that the committee had met for the public opening, last Thursday. He said that he and the treasurer have evaluated the two bids. He said that the town has used Fothergill, Segale & Valley and they are good. He said that he checked with Duncan Hastings from Johnson and they are pleased with Graham and Graham. He said that the committee recommends that the bid be awarded to Graham and Graham for the next three years.

VILLAGE AUDIT	FY2015	FY2016	FY2017
Graham & Graham, PC	\$11,100 & \$2,000	\$11,600 & \$2,100	\$12,100 & \$2,200
Fothergill, Segale & Valley	\$15,000 & \$2,500	\$15,500 & \$2,500	\$16,000 & \$2,500

TOWN AUDIT	FY2015	FY2016	FY2017
Graham & Graham, PC	\$10,100 & \$2,000	\$10,600 & \$2,100	\$11,100 & \$2,200
Fothergill, Segale & Valley	\$20,000 & \$2,500	\$20,600 & \$2,500	\$21,200 & \$2,500

- B. Howard Barton asked what the extra \$2,000 is for.
- C. Frank Heald said that is for a single audit, when you exceed a threshold of federal monies. He added that we will need one in 2015 for Tuckerville and one in 2016 for Black River Overlook.
- D. Howard Barton asked why Frank Heald thought that the Fothergill bid was so much higher.
- E. Frank Heald said that after sending out 6 RFPs and only getting 2 responses, it would seem that many have as much work as they want. He said that Fothergill is further away and has overnight stays included.

- F. **MOTION by John Neal and seconded by Logan Nicoll to award the audit bid to Graham & Graham as presented above. Motion passed unanimously.**

7. **Update from VHB & VTRANS RE: Walker Bridge**

- A. Aaron Guyette advised that the project has 3 phases. Phase A included definition of project, Phase B is design and Phase C is Construction. There was a local meeting in May, 2011 to hear local concerns. There was a meeting in March 2012 where there was an alternatives analysis presentation. In February 2014, NEPA documents were presented. In Phase B, the preliminary design was presented in January 2013. The ROW negotiations started in December 2012 and are ongoing. Utility Relocations are ongoing and the Environmental Permits process was in June 2014. The Final Design portion includes contract plans and construction procurement. The Construction Phase includes kick off meetings, project schedules (this will be an accelerated project schedule), there will be a public outreach officer assigned to the project, there will be a preconstruction meeting and then field construction. The ROW portion includes identifying areas where ROWs will be needed and getting parcel numbers, getting plans and titles, appraisals, minor alteration and condemnation and compensation.
- B. Liz Lawes said that the design originally called for 94' NEXT beams, increased sidewalk width and replacement, pier removal. Due to the length of the beams, they were not sure if the NEXT beams would work with the light concrete. The pier and abutment portion requires significant stream work and they will need to drive piles through the existing abutments. It is risky. They decided to change to 105' PBU Pre Fab bridge structures and also do the abutments in precast. The bridge will be wider, the shoulder will be wider, there will be 5' sidewalks, and the bridge will be raised slightly to help with the hydraulics.
- C. Aaron Guyette said the ROW impacts are key to the project. Each property on the 4 corners is historic. He continued, saying that in May 2015, they will submit revised hydraulics and the revised permit application. In July 2015 they will submit the final plans. In February 2016, they will have the ROWs clear. In March 2016, they will submit precontract plans. In April 2016, they will submit contract plans. In the summer of 2016, they will advertise for construction bids. Field construction will be in the summer of 2017. He explained that with an accelerated construction project, the lead time prior to construction is long. The risks now are the ROW acquisitions and making sure that the components are properly fabricated. There are also risks driving the piles and weather issues. He said that the existing bridge was last inspected in June 2013. The deck and substructure were rated Fair, the superstructure and channels were rated Satisfactory. There are no restrictions or load postings on the bridge. The next inspection is scheduled for June 2015. There are currently no safety concerns. Any concerns as of June 2015 will be identified.
- D. Frank Heald asked what happens if concerns are identified.
- E. Aaron Guyette said that they had looked at the bridge today and it looks similar to what it was in 2013. If the inspection shows any real safety concerns, then it would become an emergency situation. He said that he did not expect that to happen.
- F. Frank Heald asked him if he had looked under the deck.
- G. Aaron Guyette said no.
- H. Todd Sumner said they will inspect the bridge. He said that they are making good progress with the design and if there is an emergency situation, the plans are just about ready to go.

- I. Aaron Guyette said that Frank Heald has expressed his concerns with VTRANS and VTRANS is also concerned as this is an important corridor.
- J. Sharon Bixby said that traffic in Ludlow is very heavy in the summer and asked if it is possible to change the timing of the project.
- K. Aaron Guyette said there are some regulatory constraints, but they will try to push it earlier.
- L. Todd Sumner said the bulk of the construction will be in 2017, but much of it will be fabricated ahead of time. They want to have everything ready to go when they get into the stream.
- M. Frank Heald asked how much time impact will the new abutments have.
- N. Liz Lawes said they are just moving.
- O. Frank Heald noted that they had originally said there would be a 30-day closure.
- P. Aaron Guyette said he does not think they ever committed to that. It will be from 30 to 60 days. He added that there will be less excavation with the new plan and that will save time and mitigate the risk of running into the timber piles. He said that after the substructure is up, they can put up Jersey barriers. There will be both local and regional detours.
- Q. Sharon Bixby said that the outreach that VTRANS does now is great and lets people know what's going on.
- R. Aaron Guyette said there is a lot of public interaction up front and we want to stay better connected throughout the plans stage.
- S. Michael Chenette said that most of the appraisals should be completed by mid-July.
- T. Frank Heald said the next bridge inspection will be critical. He said that he has some money to fix parts of it, but thought that the project would have started. He said that he is truly concerned about the condition of the bridge and that the town will also have an engineer look at the bridge. He said that the contractors have really fallen down on this project. It started in 2010 and we have been billed 10% Local Share when it should have been 5%.
- U. Todd Sumner said some projects get caught in a window where only parts are 5%.
- V. Michael Chenette said maybe the 10% was for the preliminary engineering.
- W. Frank Heald asked for estimated updated costs.
- X. Todd Sumner said when we finish the final plans; we will have an idea of the increase over the last 3 years.
- Y. Michael Chenette said that the NEXT beams are more expensive now than they were in 2010.
- Z. Sharon Bixby asked if the bridge would have railing like Chester.
- AA. Aaron Guyette said similar.
- BB. John Neal asked if an emergency situation occurs, then what happens.
- CC. Aaron Guyette said the state would recommend to the town to close the bridge. Then, the emergency process would begin and it shortens the bid time.
- DD. Todd Sumner said the main portion of the funding is FHWA. If an emergency situation exists, we send them a letter and ask them to concur that an emergency exists. If they agree, we can do things.
- EE. Aaron Guyette said they can also short list bidders.
- FF. Frank Heald said if the bridge fails in the winter, we will need a temporary structure. He said that after the inspection, the reports usually take a while to get to us. He said we have a structure grant to do some work underneath, but have been holding it to see what happens with this.
- GG. Ralph Pace asked if the Power Point is available to the public.
- HH. Aaron Guyette said he would send it to Frank Heald.

8. **Discuss Route 100/103 Intersection Hearing**

- A. Frank Heald said that in 2017. VTRANS proposes to put in an actuated signal system at the intersection of Routes 100 and 103. It would recognize traffic patterns and could be an interesting advantage. It could also save money on traffic control.
- B. Mike Doran said Okemo would be involved.
- C. Frank Heald said it may be an interesting fix at the intersection. He said he also suggested that the state sand and salt, but they said it is a different department.
- D. John Neal asked if it would cost the town anything.
- E. Frank Heald said no. He added, for the record, that he is very concerned about the additional costs for the Walker Bridge project.
- F. Frank Heald said the original project was about \$2,000,000. He added that he is also very concerned about the time for closure from 30 to 60 days.
- G. Sharon Bixby said that the Chester closure was 6 weeks.

9. **Department Head Reports**

- A. Howard Barton advised that all reports are in.

10. **Other Business**

- A. Frank Heald said he would like to set up a site visit to Dr. Carey Camp Road in June.

11. **Set Date for Next Meeting**

- A. Howard Barton advised that the next regular meeting would be June 1, 2015 at 7:00 p.m.

12. **Sign Warrant Orders**

- A. Warrant orders have been signed.

13. **Possible Executive Session/Personnel/Contracts/Legal Issues**

- A. Frank Heald advised that a brief Executive Session is needed for Contracts.
- B. **MOTION by Logan Nicoll and seconded by John Neal that in accordance with the provisions of 1VSA §313 (1) (B), he moves that the Town of Ludlow Select Board enter into Executive Session to consider contracts. The premature public knowledge of this proposed contract would place the Town and Village of Ludlow at a substantial disadvantage. This motion for Executive Session includes the members present and the Municipal Manager. Motion passed unanimously.**
- C. Board entered into Executive Session at 7:55 p.m.
- D. **MOTION by John Neal and seconded by Logan Nicoll to exit Executive Session. Motion passed unanimously.**

- E. Board exited Executive Session at 8:30 p.m.
- F. No action taken.

14. **Adjourn**

- A. **MOTION by John Neal and seconded by Logan Nicoll to adjourn. Motion passed unanimously.**
- B. Meeting adjourned at 8:31 p.m.

Respectfully submitted,

Lisha Klaiber

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Howard Barton, Jr., Chairman

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Brett Sanderson

\_\_\_\_\_  
John Neal

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Bruce Schmidt

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Logan Nicoll