



3. **ELECTION OF CHAIRPERSON**

- A. **MOTION by Terry Carter and seconded by Ryan Silvestri to elect Alan Couch as chairman. Motion passed unanimously (Alan Couch, Terry Carter, and Ryan Silvestri.)**

4. **ELECTION OF VICE-CHAIRPERSON**

- A. **MOTION by Alan Couch and seconded by Ryan Silvestri to elect Terry Carter as vice-chairperson. Motion passed unanimously (Alan Couch, Terry Carter, and Ryan Silvestri.)**

5. **ELECTION OF CLERK**

- A. **MOTION by Terry Carter and seconded by Ryan Silvestri to elect Alan Isaacson as clerk. Motion passed unanimously (Alan Couch, Terry Carter, and Ryan Silvestri.)**

6. **ELECT PAPER OF RECORD**

- A. Alan Couch advised that the previous newspapers of record were THE VERMONT JOURNAL and THE RUTLAND HERALD (as back-up). He said that they have been doing a good job.
- B. **MOTION by Terry Carter and seconded by Ryan Silvestri to keep THE VERMONT JOURNAL as paper of record and THE RUTLAND HERALD as backup. Motion passed unanimously (Alan Couch, Terry Carter, and Ryan Silvestri.)**

7. **ELECT RECORDING SECRETARY**

- A. **MOTION by Alan Couch and seconded by Terry Carter to appoint Lisha Klaiber as recording secretary.**
- B. Terry Carter asked Lisha Klaiber if she would be available for meetings if changed to Mondays.
- C. Lisha Klaiber said that she has spoken with Rose Goings and while she will not be available for all of the meetings, she will be available for most of them.
- D. **Motion passed unanimously (Alan Couch, Terry Carter, and Ryan Silvestri.)**

8. **ADOPT RULES OF PROCEDURE**

- A. Alan Couch said that the board uses a modified version of Roberts Rules of Order and they have been working well for this board.
- B. **MOTION by Alan Couch and seconded by Terry Carter to adopt the Rules of Procedure that the board has been using. Motion passed unanimously (Alan Couch, Terry Carter, and Ryan Silvestri.)**

9. **ADJOURN**

A. **Meeting adjourned by Alan Couch at 6:12 p.m.**

Respectfully submitted,  
Lisha Klaiber

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Alan Couch, Chairman

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Ryan Silvestri

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Terry Carter

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George Tucker, Jr.

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Alan Isaacson