

PLANNING COMMISSION

PRELIMINARY MINUTES

REGULAR MEETING

September 19, 2017

MEMBERS PRESENT:

Alan Couch, Chair
Terry Carter

Alan Isaacson

Logan Nicoll

MEMBERS ABSENT:

Norm Vanasse

STAFF PRESENT:

Rose Goings

OTHERS PRESENT:

Jason Rasmussen

Adam Sayre - LPC-TV

Lisha Klaiber, Recorder

1. CALL TO ORDER

- A. Alan Couch called the meeting to order at 6:00 p.m.

2. ROLL CALL BY RECORDING SECRETARY

- A. All Planning Commission members present, except Norman Vanasse

3. APPROVE MINUTES

- A. The minutes to be approved are from the meeting of August 15, 2017.
B. Terry Carter questioned item 5RRR on page 4 regarding the hydroelectric dams. Tape was reviewed and the item should read, "Terry Carter had visited the Springfield Reservoir and the engineer at the reservoir told her that they have 7 different dams from the reservoir going south; 5 are operational and 2 are not..."
C. **MOTION by Alan Isaacson and seconded by Terry Carter to approve the minutes August 18, 2015 as corrected. Motion passed unanimously.**

4. COMMENTS FROM CITIZENS

- A. There were none.

5. ENERGY CHAPTER

- A. Jason Rasmussen said there were a couple of changes he had incorporated that were from the discussion at the last meeting. The changes were pertaining to wind turbines, solar farms, and brownfields and parking canopies. He said they will delete the existing Energy Chapter and insert this new one.
- B. **MOTION by Terry Carter and seconded by Alan Isaacson to delete the existing Energy Chapter and insert the new version. Motion passed unanimously.**

6. **MUNICIPAL PLAN**

- A. Jason Rasmussen said that other than the Energy Chapter, he had made a few changes.
 - i. Chapter 1, deletes purpose, add new Vision Statement, delete Process section.
 - ii. Chapter 2; updated Profile, deleted old charts, deleted Birth and Death Rate chart
 - iii. Added Appendix E
 - iv. Deleted Community Profile Policies
 - v. Chapter 3, page 14, added reference for Flood Resilience components to comply with state regulations
 - vi. Made changes to the River Corridor and Fluvial Erosion
 - vii. Added information about Shoreland Protection
 - viii. Added a piece about what Ludlow has done
 - ix. Added information about Tactical Basin Plans, the Black River is in Basin #10. He added that this information is needed for certain grants
 - x. Changes to Wild Life habitats on page 27
 - xi. Page 28, added air resources information
 - xii. Page 30 added note that Ludlow adopted a Ridgeline Protection Overlay district.
 - xiii. Page 34, added new Village Center Designation map and boundaries
 - xiv. Page 35, inserted note about consideration of application for Neighborhood Designation. At this time the state is talking about expanding the benefits to towns for this designation.
 - xv. Reference to Streetscapes, Inc. was deleted
 - xvi. Terry Carter suggested adding information to the Community Garden's efforts regarding composting. She said she would ask Phil Carter to write something up and email it to Alan Isaacson tomorrow.
 - xvii. Page 56, under Utilities, Facilities and Services, added information about trends.
 - xviii. Terry Carter asked about adding a goal to improve faster, more community based internet service. Jason Rasmussen said that has been done.
 - xix. Page information about Solid Waste was updated.
 - xx. Page 66, updated Health & Safety data
 - xxi. Page 67, added information about Act 46.
 - xxii. Page 69, deleted reference to reducing vandalism at the schools.
 - xxiii. Page 74, deleted reference to Walker Bridge
 - xxiv. Page 75, update information about pending project to put in a traffic signal at the intersection of Route 103 and Route 100N.
 - xxv. Page 77, added reference to Clean Water Act
 - xxvi. Page 82, deleted reference to the bike path
 - xxvii. Page 95, added information about THE CURRENT bus.
 - xxviii. Page 96, added reference to Village Center boundary
 - xxix. Page 98 corrected name of Proprietary Municipal area from Conservation Area
 - xxx. Page 101, added references and hyperlink to Smart Growth Principles per state statute

- xxxi. Page 108, added sentence regarding town communicating with the Lakes Association with information for residents regarding Shoreland Protection
- xxxii. Page 110, Implementation Matrix for Municipal Development Plan added, detailing recommendations, who is responsible for their implementation, priority and costs.
- xxxiii. Glossary – Jason Rasmussen suggested that they leave this for the next update and Alan Isaacson said he has tried to keep this updated and current.
- B. Rose Goings said that we need 30 days to warn the public hearing.
- C. Alan Isaacson said it would be posted in THE VERMONT JOURNAL in their September 27th issue. The soonest we can schedule the hearing would be on October 30.
- D. Lisha Klaiber said she would not be available for the meeting on the 30th.
- E. Rose Goings said we still have to write the report.
- F. Jason Rasmussen said he would be able to do the report
- G. Alan Isaacson said he would write an executive summary and send it to Jason Rasmussen to incorporate into the formal report.
- H. Terry Carter asked if the board also would meet on their regularly scheduled date of October 17th.
- I. Rose Goings said no.
- J. MOTION by Alan Isaacson and seconded by Terry Carter to schedule the Public Hearing for the Town Plan on Monday, October 30, 2017 at 6:00 p.m.
- K. Alan Isaacson asked if there is enough time to get in on the Select Board's and Trustee's agendas for November.
- L. Rose Goings said yes, but suggested only the Select Board.
- M. Motion passed unanimously.
- N. Rose Goings said we need to get the document to the well before November 6th.
- O. Alan Isaacson said there may only be minor changes after our hearing and if would be possible to send to the Select Board before that and send email to them with any changes resulting from our hearing. He asked why not also send it to the Trustees.
- P. Rose Goings said it is possible.
- Q. Alan Isaacson asked Rose Goings to have this scheduled on the Trustees' November 7th agenda.
- R. Logan Nicoll said they should send it to the Trustees and Select Board for comments at the public hearing.
- S. Alan Isaacson suggested that the document be sent to Pam Cruickshank to print on the color printer and mail to Select Board and Trustees. This way they will be able to see the changes better.

7. **DISCUSS MATRIX**

- A. There was general consensus of the board to include the matrix.

8. **SCHEDULE PUBLIC HEARING**

- A. The public hearing is scheduled for Monday, October 30, 2017 at 6:00 p.m.
- B. Regular Meeting normally scheduled for October 17, 2017 is cancelled.

9. **SIGN MUNICIPAL PLANNING GRANT BY CHAIRMAN**

- A. Rose Goings advised that the grant is work on the total town plan revision and payment for Jason Rasmussen's time. The application is for \$12,540 and will be matched by the town in the amount of \$1,280.00.

10. **OTHER BUSINESS**

- A. There was none.

11. **ADJOURN**

- A. **MOTION by Terry Carter and seconded by Logan Nicoll to adjourn this meeting. Motion passed unanimously.**
- B. Meeting adjourned at 7:23 p.m.

Respectfully submitted,

Lisha Klaiber

Alan Couch, Chairman

Logan Nicoll

Terry Carter

Norman Vanasse

Alan Isaacson