

PLANNING COMMISSION

PRELIMINARY MINUTES

REGULAR MEETING

July 18, 2017

MEMBERS PRESENT:

Alan Couch

Alan Isaacson

Norm Vanasse

MEMBERS PRESENT:

Terry Carter

Logan Nicoll

STAFF PRESENT:

Rose Goings

OTHERS PRESENT:

Lisha Klaiber, Recorder

SPECIAL MEETING – REORGANIZATION

1. **CALL TO ORDER**

- A. Meeting opened at 5:55 p.m. by Chairman Alan Couch.

2. **ROLL CALL BY RECORDING SECRETARY**

- A. Terry Carter and Logan Nicoll absent with a family emergency. There is a quorum.

3. **ELECTION OF CHAIRPERSON**

- A. **MOTION by Alan Isaacson and seconded by Norm Vanasse to elect Alan Couch as chairman. Motion passed unanimously.**

4. **ELECTION OF VICE-CHAIRPERSON**

- A. **MOTION by Alan Isaacson and seconded by Norm Vanasse to elect Logan Nicoll as vice-chairperson. Motion passed unanimously.**

5. **ELECTION OF CLERK**

- A. **MOTION by Norman Vanasse and seconded by Alan Couch to elect Alan Isaacson as clerk. Motion passed unanimously.**

6. **ELECT PAPER OF RECORD**

- A. Rose Goings advised that the previous newspapers of record were THE VERMONT JOURNAL and THE RUTLAND HERALD (as back-up).
B. Alan Isaacson asked if the Select Board and Trustees are using these papers.
C. Rose Goings said yes.

- D. **MOTION by Alan Isaacson and seconded by Norm Vanasse to keep THE VERMONT JOURNAL as paper of record and THE RUTLAND HERALD as backup. Motion passed unanimously.**

7. **ELECT RECORDING SECRETARY**

- A. **MOTION by Alan Isaacson and seconded by Norman Vanasse to appoint Lisha Klaiber as recording secretary. Motion passed unanimously.**

8. **ADOPT RULES OF PROCEDURE**

- A. Alan Couch said the board uses Robert Rules of Order.
B. **MOTION by Alan Isaacson and seconded by Norman Vanasse to use Roberts Rules of Order. Motion passed unanimously.**

9. **ADJOURN**

- A. Alan Couch adjourned the meeting at 6:01 p.m.

REGULAR MEETING

1. **CALL TO ORDER**

- A. Rose Goings advised that Jason Rasmussen would not be present tonight. He will be at the meeting on August 15, 2017.
B. Meeting cancelled.

Respectfully submitted,

Lisha Klaiber

Alan Couch, Chairman

Logan Nicoll

Terry Carter

Norman Vanasse

Alan Isaacson