

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSION**

REGULAR MEETING MINUTES

Wednesday, December 14, 2011

Board Members Present:

Herbert VanGuilder, John Paige, Nataile Gruber, Ludwig Gabranski, and Brett Sanderson

Cemetery Employees Present:

None

Call to Order:

Special Meeting was called to order at 4:30 pm, as advertised, by Chairperson, Herbert VanGuilder.

Approve Meeting Minutes:

- a. MOTION by John Paige and seconded by Nataile Gruber to accept the minutes of November 16, 2011 as presented. So voted.

Comments from Citizens:

- a. None present.

New Business:

- a. Chairman Herbert VanGuilder presented the proposed budget for FY 2013. Herb explained several projects that the commissioners need to accomplish in the next fiscal year, with our present budget and the proposed budget as follows:
 - 1) Preparing part of the new section for the selling of lots. Presently the cemetery is down to less than 50 available lots. This project will be given top priority.
 - 2) Flag station and guard railings from the lower to upper cemetery.
 - 3) Large tree pruning at the cemeteries with four major trees needing removal.
 - 4) Sections of new fencing needed to prevent damage or vandalism.
- b. These are the major projects with a large list of smaller projects.
- c. After much discussion, a MOTION was made by Nataile Gruber and seconded by John Paige to accept the proposed budget of \$122,926.00 - give or take \$1000.00 after the Municipal Office reviews the figures for any corrections or additions. So Voted.
- d. Discussion as to when to open and close the cemetery presented some lively debate. Chairperson, Herbert VanGuilder, noted that he feels the cemetery should be opened as early as weather permits and should not close until the roads become impassable by Vermont weather. Herb also noted that many people go to Pleasant View Cemetery on a daily and weekly basis. It was also noted that this season was a prime example, with the closing because of the snowstorm and then needing to do four interments. Herb noted that he received several phone calls from people wanting to get into the cemetery to place their Christmas Wreaths, etc..., so he opened the cemetery's main entrance gate and has been monitoring the road conditions ever since he re-opened the gate. Herb also noted that he checks the cemetery on a daily basis, usually 1-3 times a day, with no charge to the cemetery.

Nataile Gruber noted that we should have a definite time we open in the spring and a definite closing date, particularly for any interments. John Paige was in agreement. The Commissioners noted that we would adopt a formal agreement before next spring and to publish the new agreement. The Chairperson was requested to write up different agreements for the Commissioners to consider at the next meeting.

Resolution:

The Cemetery Chairperson will have the full authority to act on behalf of the Board of Cemetery Commissioners. These duties will extend to being the overall manager of all personel/projects/ daily expenditures and any concerns that may come before the cemeteries requiring daily action. These duties are necessary and are beyond the scope or

requirements of being an elected Cemetery Commissioner. The above mentioned duties, when being performed, will be reimbursed at an hourly rate of \$25.00/hr.

After discussion, the above Resolution was adopted by a MOTION by John Paige and seconded by Brett Sanderson as presented. So Voted.

Adjourn:

- a. MOTION by Nataile Gruber and seconded by Joh Paige to adjourn. So voted.
- b. Meeting adjourned at 5:16 pm.

Respectfully submitted,

Ludwig Gabranski
Clerk

Herbert VanGuilder, Chairman

Nataile Gruber, Vice Chair & Flowers Chair

Ludwig Gabranski, Clerk

John Paige

Brett Sanderson