

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSION**

REGULAR MEETING MINUTES

Wednesday, April 27, 2013

Board Members Present:

Herbert VanGuilder, Brett Sanderson, Nataile Gruber, John Paige, Louie Gabranski

Call to Order:

Meeting was called to order at 6:04 pm.

Annual Board Re-Organization as follows:

- a. MOTION by Nataile Gruber to nominate Brett Sanderson as Chairman.
- b. MOTION by Louie Gabranski to elect Herbert VanGuilder as Chairperson. All in favor and the Chairman declared Herb VanGuilder as the Chairman by a majority vote. Brett Sanderson abstained from voting.
- c. MOTION by John Paige to elect Brett Sanderson as Vice Chairperson. No further nominations. So Voted.
- d. MOTION by John Paige to elect Ludwig Gabranski as Clerk. No further nominations. So Voted.
- e. Herb VanGuilder presented information as previously requested to hire a recording secretary for the minutes.
- f. MOTION by Louie Gabranski and seconded by John Paige to hire Lisha Klaiber as the recording secretary and pay her \$100 per meeting to transcribe and type the official minutes for the Cemetery Commission. So voted.
- g. MOTION by Nataile Gruber to elect John Paige as Flowers Chair. No further nominations. So Voted.
- h. MOTION by Brett Sanderson and seconded by Louie Gabranski to elect the Chairperson, Herbert VanGuilder as the Signer of the Deeds. So Voted.
- i. MOTION by Brett Sanderson and seconded by John Paige to hold the monthly meetings at 6:00 p.m. on the 3rd Wednesday of every month and alternate meetings to be called by the Chairperson. So Voted.
- j. MOTION by Brett Sanderson that the Vermont Journal be the newspaper on record. Seconded by Ludwig Gabranski. So Voted.
- k. MOTION by John Paige and seconded by Louie Gabranski to adopt the Robert's Rules of Order as the official rules that govern the board's meetings. So Voted.

Approve Minutes:

- a. MOTION by John Paige and seconded by Louie Gabranski to approve the minutes of March 20, 2013 as presented. So voted.

Old Business:

- a. Herb VanGuilder explained he has been working with Steve Mongeon of VT Land Surveying on the boundary line in the upper cemetery that borders Okemo. Herb noted that the boundary line has a lot to be desired.
- b. MOTION by Brett Sanderson and seconded by Louie Gabranski to authorize the Chairman to continue with the boundary line project and work out an amicable solution. So voted.
- c. Herb VanGuilder noted that he plans to discuss the issue with the Municipal Manager, Bruce Schmidt and Ted Reeves. He will report back to the Cemetery Commission with the results.

New Business:

- a. Herb VanGuilder noted that the commission needs to write up an RFP for the final grading to a portion of the upper cemetery. He said Brett Sanderson has agreed to help.
- b. Herb VanGuilder noted that the Lake Rescue Association is getting permits to do some dredging at the lake and they have offered the material to the cemetery. The work has been contracted with M & M Excavating.
- c. Herb VanGuilder noted that he has received phone calls for interments starting in the middle of May. He said the cemetery commission should re-hire staff to work

starting next week. All Cemetery Commissioners were in agreement. Nataile Gruber was not present.

- d. Louie Gabranski said the Cemetery Commission should open the cemetery for the season. All were in agreement.
- e. Herb VanGuilder noted that he will open the gates on Thursday.

Adjourn:

- a. MOTION by Brett Sanderson and seconded by John Paige to adjourn. So voted.
- b. Meeting adjourned at 6:40 pm.

Respectfully submitted,

Ludwig Gabranski
Clerk

Herbert VanGuilder, Chairman

Nataile Gruber

Ludwig Gabranski

John Paige

Brett Sanderson