

**LUDLOW ENTERPRISE FUND COMMITTEE
REGULAR MEETING**

**Town Hall Conference Room
January 21, 2010**

Board Members Present:

Richard Strong, Ted Reeves, Jim Fuller, Brett Sanderson, Frank Heald, Bruce Schmidt

Staff Present:

Pam Cruickshank, Howie Paul, Jean Morrill

Call to Order:

Frank Heald called the regular meeting of the Ludlow Enterprise Fund Committee was called to order at 4:00 pm.

Approve Minutes:

Richard Strong made a motion to accept the minutes of April 29, 2009. Motion seconded by Brett Sanderson. All in favor and the motion passed.

Review Fund Balance:

- a. He reported that the unaudited fund balance is \$30,145.00.
- b. Frank Heald said that the committee will need to confirm the annual contribution to the Public Safety Building.
- c. Motion by Bruce Schmidt to confirm the LEF annual expenditure and allocation of \$43,250 to the Public Safety Building. Motion was seconded by Jim Fuller. All in favor and the motion passed.
- d. Ted Reeves asked how many more years LEF would be in place.
- e. Frank Heald said just a few more years.

Consider Applications:

- a. Frank Heald reported that there were four applications received and asked the committee if they would hear Howie Paul and the Parks & Recreation Committee first because he needed to leave early for a school game.

Gazebo at Veteran's Memorial Park Request

- a. Frank Heald said the "sort in the electrical" should have been "short."
- b. Ted Reeves asked who owned the gazebo and the property.
- c. Frank Heald said the gazebo and land was Town property.
- d. Bruce Schmidt asked if there was any maintenance plan in place (using Weston for example) and if we were doing all things necessary to preserve the structure.
- e. Howie Paul said the gazebo has been painted several times, but the metal spindles have rusted over time and do not hold the paint anymore. He added that the roof is covered with moss and leaks, making any repairs very costly. Howie Paul added that they have looked into a metal roof or cedar shingles.
- f. Brett Sanderson said they would still need to maintain the surface.
- g. Jim Fuller asked if synthetic wood or decking would be an option.

- h. Howie Paul said the gazebo would be painted to match the church.
- i. Richard Strong asked how much money would be needed.
- j. Ted Reeves asked where the rest of the money would come from.
- k. Howie Paul said the total would be \$13,380, but they are asking for \$6,700 and the rest of the money would come from capital and the equipment fund.
- l. Richard Strong asked Howie if he had approached the Legion for funds.
- m. Howie Paul said he had talked with the Legion and did a presentation, but they said no and he would need to find other sources.
- n. Jim Fuller said if there were electrical shorts, the gazebo should either be fixed or closed up.
- o. Frank Heald said this is a project he felt they should do.
- p. Motion by Brett Sanderson to allocate \$6,700 to the Parks & Recreation to build a new gazebo. Motion was seconded by Jim Fuller. All in favor and the motion passed.

Mill Condominium Request

- a. Frank Heald said the application was from the Mill Condominium Association asking for \$5,000 to \$7,500 to fix the tower and clock.
- b. Ted Reeves said the application was too broad and did not include an estimate for repairs. He added that the application is for a private condominium association vs. non profit or town entities.
- c. Bruce Schmidt said the clock is an icon and a part of our history going back to the Mill town. He said he agrees it is a private entity, but the clock tower is a landmark in town.
- d. Brett Sanderson said the committee should consider it, but maybe not at this point because they need more cost details. He also questioned if repairs were made now, would it be outdated and in need to more repairs again in 5 years.
- e. Ted Reeves said they should only pay to have the clock repaired, not the roof.
- f. Jim Fuller said they will need to ask for more detail and they should not award any money at this time. He added that a letter should be written to the association.
- g. Motion by Bruce Schmidt to table the Mill Condominium clock tower request until there were more details available. Motion was seconded by Ted Reeves. All in favor and the motion passed.
- h. Bruce Schmidt added that they will need to know that we won't fund the entire project and they will need to provide funds.

Ludlow Highway Garage Request

- a. Bruce Schmidt said he felt the highway garage request was more operational and should be put into their budget for repairs.
- b. Ted Reeves agreed it would be Town budget vs. LEF.
- c. Brett Sanderson said the committee set a precedent last year when they funded the Library furnace replacement and should consider the request because of the impact.
- d. Bruce Schmidt asked if there were any other similar situations in the past.
- e. Frank Heald said they have mainly funded non-profits with Library computers, card file system and heating. He added they funded the LES playground equipment, Museum capital project, but rejected Village sidewalk work.
- f. Motion by Ted Reeves no to approve the Ludlow Highway Garage project. Motion was seconded by Jim Fuller. Discussion to follow.

- g. Brett Sanderson said they will need to better define what they can/cannot do with the LEF fund.
- h. Bruce Schmidt said they could spend considerable time defining LEF and impacts.
- i. Frank Heald said he has served on the committee since its inception and it has been discussed long and hard and LEF has been used for things to enhance the quality of life for people who live and visit this region.
- j. Motion on the table by Ted Reeves to not approve the highway project. Motion was seconded by Jim Fuller. All in favor and the motion passed.

Ludlow Streetscapes

- a. Frank Heald reported that last year the committee approved \$16,850, but they have only used approximately \$6,000 and are looking for more money for projects.
- b. Ted Reeves asked if a list of completed projects was included.
- c. Frank Heald said there was some re-building in the Mini-Park.
- d. Brett Sanderson said he had some concern in funding the full amount they have requested.
- e. Frank Heald said there was not enough money left.
- f. Bruce Schmidt asked if their prices/bids for work were competitive.
- g. Jean Morrill said Streetscapes did look at several companies and have worked with other people.
- h. Brett Sanderson said he did not recall seeing any other bids.
- i. Jim Fuller said the project is \$38,600, but \$26,600 is what they are asked for.
- j. Motion by Ted Reeves to fund the Streetscapes request for \$14,600, with one-half of the \$2,600 dedicated to fund the benches. Motion was seconded by Brett Sanderson.
Discussion to follow.
- k. Jim Fuller said there should be a plaque on the benches to say from LEF.
- l. Bruce Schmidt said it was too much money and asked what other funds Streetscapes has looked at for fundraising. He added that he is not sure all of the pavers need to be replaced.
- m. Frank Heald said Streetscapes does a lot in the Village and has spent money on light fixtures, posts and have raised and spent a fair amount of money.
- n. Brett Sanderson said they have also caused a substantial increase in the lighting bills.
- o. Jean Morrill said they have put a lot of effort into the Mini Park and the bricks are very unsafe. She said it is a very large project because the bricks keep settling.
- p. Brett Sanderson said it would require stabilization fabric and a lot of material fill.
- q. Bruce Schmidt said he would suggest giving them less money.
- r. Motion on the table by Ted Reeves to fund the Streetscapes request for \$14,600 with one-half of the \$2,600 dedicated to fund the benches. Motion seconded by Brett Sanderson. All in favor (Bruce Schmidt opposed) and the motion passed.
- s. Jean Morrill said Streetscapes will be having another meeting soon and her suggestion will be to really look at and explore the pavers.

Other Business:

- a. Jim Fuller said because Streetscapes did not spend \$10,000 of their funding last year, shouldn't there be a stipulation about unused funds.

Adjourn:

Motion by Brett Sanderson to adjourn. Motion was seconded by Bruce Schmidt. All in favor and the motion passed.

Meeting adjourned at 4:42 pm.

Respectfully submitted,

Pam Cruickshank
Acting Clerk