

**VILLAGE OF LUDLOW
WATER COMMISSION**

REGULAR MEETING

June 2, 2009

5:00 PM

Board Present:

David Rose, Richard Strong

Staff Present:

Frank Heald, Pam Cruickshank

Call to Order:

Chair, David Rose called the meeting to order at 5:04 pm.

Approve Minutes:

David Rose made a motion to approve the minutes from April 7, 2009, April 14, 2009, May 19, 2009 and May 26, 2009 as presented. Motion was seconded by Richard Strong. All in favor and the motion passed.

Comments from Citizens:

None present.

Approve Engineer's Construction Contract:

- a. Frank Heald reported that he reviewed three areas in question with Mark Youngstrom that were discussed at the last meeting: 1). Lump Sum or not to exceed 2). Meals and Lodging 3). Hours for representatives.
- b. Frank Heald said that engineering is a fixed fee and the balance is an estimate. He added that the onsite technicians are required, but would be a management issue that would be decided weekly at construction meetings so they will be pre-planned. Frank said they will pay close attention to the hours. He said the room and meals section on the form didn't get crossed off and they do not anticipate any fees.
- c. Richard Strong made a motion to approve and authorize Frank Heald to sign the Engineers Construction Contract. Motion was seconded by David Rose. All favor and the motion passed.

Project Update:

- a. Frank Heald reported that the bid tabs confirmed Markowski Excavating, Inc. was the low bidder for the water distribution mains project and the paperwork has been sent to the state and U.S.D.A. Frank added that the turn around time would be within 10 days.
- b. Frank Heald reported that we have received a letter from the state verifying the stimulus money and the final paperwork for the construction (U.S.D.A.) will go in later this week. He said that the Village Trustees will be the signing entity.
- c. Richard Strong asked if the reservoir was going to go where the old one was and if there was any reason for changing it back.
- d. Frank Heald said they would move it toward the field and exercise the right-of-way.
- e. Richard Strong asked if it would be a one pipe system.
- f. David Rose said it would be one pipe up and one pipe down.
- g. Richard Strong said that with the old system one pipe fed up and out.
- h. David Rose said there would be a 10" pipe going up and a 12" pipe going out for fire flows.
- i. David Rose asked if the easements were in place and if Brady and Callahan would take care of the paperwork.
- j. Frank Heald said not yet, but he would follow up.

Other Business:

- a. Frank Heald gave an update on the water break last week on Gleascott Avenue. He said there was a spiral break in the 12" ductile iron pipe that he estimated was 30-years old.

- b. Richard Strong said that that pipe was installed at no charge to us years ago when the development was first constructed.
- c. Frank Heald said it took four valves before it was isolated, and the good news is that the valves worked. He said that is a good reason to exercise the various valves frequently to be sure they continue to work.
- d. Frank Heald said that the Water Department will purchase additional materials (pipe, compression couplings, impact wrench, sockets, etc.), and to be sure they have the proper saw blades on the shelves. He said the cost would be in the thousands, but they would have the material on hand.
- e. Frank Heald said the timing of the water break was key and that he was proud of the staff as they completed the work in 7.5 hours. They were lucky when they began digging because the first hole revealed the split in the pipe. If the break had happened in the middle of the night, they would have lost more water and would not have fixed the break so quickly. He added that they did not loose the siphon on the hill and the valves at Cap Blanchard's helped.
- f. Richard Strong asked if he anticipated problems when the new line is dug.
- g. Frank Heald said it was doubtful.
- h. Frank Heald reported that on July 7th there will be a public vote to decide if Ludlow will allow a drive up window in the R.C. district on Route 103 toward Cavendish and it is the same date of the July regular meeting.
- i. Richard Strong asked if we were still looking into meters.
- j. Frank Heald said that they are not free and would cost a great deal of money. He recommended that the Water Commission sit on their reserve and live off the interest until the day comes when meters are needed.
- k. Richard Strong said that the leak showed that the system worked.
- l. Frank Heald said if break happened in the middle of the night, the tank alarm would not have gone off until the tank was low.
- m. David Rose asked if it would be possible to have a second tank alarm like a floater that could be placed higher in the tank.
- n. Frank Heald said they will need to look into it.
- o. Frank Heald said if you see the Ludlow Fireman to thank them. They were very helpful as they always are, and provided a portable tank for the Gill Home while the water was turned off so they could flush their toilets.

Adjourn:

Richard Strong made a motion to adjourn. Motion was seconded by David Rose. All in favor and the motion passed.

Meeting adjourned at 5:25 pm.

Respectfully submitted,

Pam Cruickshank
Acting Clerk

David Rose, Chairman

Richard Strong

John Murphy, Sr.