

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSION**

REGULAR MEETING MINUTES

Wednesday, July 15, 2009

6:00 PM

Board Members Present:

Herbert VanGuilder, Chair
Nataile Gruber, Vice Chair/Flowers Chair
Ludwig Gabranski, Clerk
Brett Sanderson

Staff Present:

Sexton James Farquhar
Asst. Sexton Eugene Dean

Call to Order:

Meeting was called to order at 6:00 pm by Chairman, Herbert VanGuilder.

Comments From Citizens:

No citizens present.

Approve Minutes:

Minutes of June 24, 2009- Motion by Ludwig Gabranski and second by Nataile Gruber to accept these minutes as presented. So voted.

Sexton's Report:

James Farquhar noted that it was 'business as usual'. He also noted that Heritage Engineering had come up in regards to a proposed sewer system for the lower building. The staff dug test holes for the engineer, Todd, who noted that the soil was great for a sewer system.

James Farquhar stated that he has received 2 more proposals on the much needed tree work. One proposal was from Knots Trees and the other was from Jason Barrows. These proposals will be reviewed with the other proposals.

Old Business/New Business:

Under old business, Ludwig Gabranski asked about the cooperation of locking the gates by the Police Department and unlocking the gates on the weekends. James Farquhar noted that, most of the time, the Police Department was doing a good job. A couple of times, the Police Department had forgotten. Chairman, Herbert VanGuilder, noted that the Funeral Home was upset on a Saturday that they had a funeral for Mary Bragg and the gates were locked. The Funeral Home's representative called the Police Dept., who advised him that the Police Dept. didn't have keys to unlock the Cemetery. Chairman, Herbert VanGuilder, called the Police Department and reviewed with the dispatcher on duty to unlock the Cemetery's gate.

Ludwig Gabranski asked Brett Sanderson if he had had the time to talk with Bob Kirkbride with regards to a 'right of way' on the backside of the upper Cemetery. Brett Sanderson noted that he had not seen Bob Kirkbride yet, but he will try to accomplish that task.

Chairman, Herbert VanGuilder, presented an update on the progress of the lower bid.

Under new business, Chairman Herbert VanGuilder, as directed by the commissioners, presented a diagram on a Chain of Command to be used by the Cemetery Commissioners and Staff. After discussion, Nataile Gruber made a motion to adopt the Chain of Command, as presented by Chairman, Herbert VanGuilder (see attached). Second by Ludwig Gabranski. So voted.

Adjourn:

As there was no further business to discuss, Nataile Gruber made a motion to adjourn. Second by Ludwig Gabranski. So voted. Meeting Adjourned at 6:22 P.M.

Respectfully submitted,

Ludwig Gabranski
Clerk

Herbert VanGuilder, Chairman

Nataile Gruber, Vice Chair & Flowers Chair

Ludwig Gabranski, Clerk

John Paige

Brett Sanderson

Town of Ludlow

Cemetery Commissioner's

Chain of Command

LUDLOW TOWN TAX PAYERS



LUDLOW CEMETERY COMMISSIONERS



LUDLOW CEMETERY CHAIRPERSON



LUDLOW CEMETERY SEXTON



LUDLOW CEMETERY STAFF

Special Project's Chain of Command:

LUDLOW CEMETERY COMMISSIONERS



LUDLOW CEMETERY CHAIRPERSON

Special Projects Requiring Clerk of the Works:

LUDLOW CEMETERY CHAIRPERSON