

**VILLAGE OF LUDLOW  
BOARD OF WATER COMMISSIONERS**

**Regular Meeting Minutes**

**April 1, 2008  
5:00 PM**

**Board Present:**

David Rose, Chair, John Murphy, Sr., Richard Strong

**Staff Present:**

Frank Heald, Municipal Manager, Pam Cruickshank

**Call to Order**

Chairman David Rose called the meeting to order at 5:05 pm.

**Approve Minutes from Previous Meeting(s)**

Richard Strong made a motion to approve the minutes from March 4, 2008. Seconded by David Rose.

**Comments from Citizens:**

Frank Heald reported that Loran Greenslet had planned to attend the meeting, but was unable to attend at the last minute.

**Annual Re-Organization**

**Board members:**

Richard Strong made a motion to keep the same board organization as last year and to hold the Water Commission meetings at 5:00 pm on the first Tuesday of each month.

- David Rose – Chair
- Richard Strong – Vice Chair
- John Murphy – Clerk

Motion was seconded by David Rose. All in favor and the motion carried.

**Newspaper of Record:**

Richard Strong made a motion to designate the Vermont Journal as the newspaper of general circulation. Motion was seconded by David Rose. All in favor and the motion passed.

**Roberts Rules of Order:**

Richard Strong made a motion to adopt Roberts Rules of Order. Motion was seconded by David Rose. All in favor and the motion carried.

**Review Water Study**

Frank Heald reported that the Water Study was a well written document.

Richard Strong commented that fire control was one of the areas mentioned. He added that there is an abundance of water to hook-onto, but questioned if fire control was a priority?

Frank Heald recommended that they do as many fixes as possible and that it would be a bid-situation, with plenty of contractors wanting to do the work. He added that the ISI levels will affect insurance rates and any work that enhances the Fire Department's capabilities would save money us in the long run.

Richard Strong talked about the dry hydrants and asked if another dry hydrant could be installed by the river. He added that they have had good fire protection over the years. He also asked if there was any money available for the water project.

Frank Heald recommended that Mark Youngstrom come and spend a few hours with the Commissioners to go over the project and financing in detail. He advocated that the work be done in one summer (tank, pump and pipe) and the Commissioners move fast (next 2 years).

David Rose asked if easements would be needed. Frank Heald said no.

Richard Strong recommended they do the project before Frank Heald and Loran Greenslet leave (retire).

Frank Heald added that it would be important to harness each Commissioner's knowledge and Loran Greenslet's experience. Loran has done much over the years to save money and get things done.

David Rose asked when they could meet with Mark Youngstrom.

Frank Heald suggested they meet on Tuesday, April 8, 2008 at 2:00 pm and recommended that the Commissioners organize their thoughts and questions. He added that Mark Youngstrom could address the various financing models.

Frank Heald said there would be a need to schedule a Village Meeting so the public understands why the Water Department is doing the project. The public will need to understand the need for the project and the financing plan and be aware that the current water system is over 100-years old. Frank said that the good news is that we own the land.

David Rose thought that the Water Study was very well written.

#### **Ludlow Enterprise Fund**

Frank Heald mentioned that LEF was included on the agenda in error and reminded everyone that a Commissioner is on the committee.

David Rose made a motion to appoint Richard Strong to the LEF. Motion seconded by Richard Strong. All in favor and the motion carried.

#### **Adjourn**

Motion to adjourn by David Rose, seconded by Richard Strong. All in favor and the motion carried. Meeting adjourned at 5:50 pm.

Respectfully submitted,

Pam Cruickshank  
Acting Clerk

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David Rose, Chairman

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John Murphy, Sr.

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Richard Strong