

**DRAFT**

These minutes have not been reviewed  
or approved by the convening board or commission.

**VILLAGE OF LUDLOW  
BOARD OF TRUSTEES**

**REGULAR MEETING**

**6:00 PM**

Tuesday, November 4, 2008

**BOARD MEMBERS PRESENT:**

Bob Gilmore, Chairman                      Jim Fuller                                      David Rose

**STAFF PRESENT:**

Frank Heald

**OTHERS PRESENT:**

Dave Allen                                      Ed Upson                                      Duncan Love – LPCTV

1. **Call to Order**

A. Chairman, Bob Gilmore, called the meeting to order at 6:00 p.m. All members present

2. **Approve Minutes from Previous Meetings**

- A. Bob Gilmore advised the minutes to be approved are from the regular meeting of October 7, 2008 and the Special meeting of October 20, 2008.
- B. David Rose noted that on the minutes for the Special meeting of October 20<sup>th</sup>, he was listed as both present and absent. He was absent from that meeting
- C. **MOTION by Jim Fuller and seconded by David Rose to approve minutes from the regular meeting of October 7, 2008 as submitted and from the Special meeting of October 20<sup>th</sup> as corrected. Motion passed unanimously.**

3. **Comments from Citizens**

A. None

4. **Sewer Allocation Request**

- A. **Sandra Johnson**
- i. Property address is 18 Okemo Heights, in the Village of Ludlow
- ii. David Rose advised that this is a request to hook-on a five (5) bedroom single-family dwelling unit to the sewer system. Loran Greenslet has approved this request.
- |     |                                                   |            |
|-----|---------------------------------------------------|------------|
| (1) | Allocation fee – 5 bedrooms @ \$545.00/bedroom    | \$2,725.00 |
| (2) | Hook on fee of 1 dwelling unit @                  | \$2,200.00 |
| (3) | Allocation reserves at 210 GPD per dwelling unit. |            |
- iii. **MOTION by David Rose and seconded by Jim Fuller to approve this application for one (1) dwelling unit with a total of 5 bedrooms @ \$545 per bedroom (\$2,725) plus hook on fee of \$2,200 per dwelling unit and for a total of \$4,925.00. The physical connection to the sewer collector must be witnessed by a member of the Village wastewater staff. Motion passed unanimously.**

5. **Sign Village of Ludlow Water Project Final Design General Obligation Note**

A. Frank Heald advised that this note would be in two pieces; last FY and FY. The total will be \$150,000. This note is for \$100,000 at 0% interest. The first payment will be due in 2013 and

be made for the next 5 successive years at \$20,000 per year. The Water Commissioners applied for the loan. If the vote on November 18, 2008 is positive, they will roll the loan into the \$3,500,000.00 bond. If the bond vote fails, the Water Commissioners will repay this note in 2013. They have the ability to do that in the current rate structure. The Water Commissioners received planning money for water systems at no cost to the Village.

- B. Bob Gilmore asked about a bid.
- C. David Rose said that the engineering is already underway. This is a way to fund that. If the vote fails, the Water Commissioners will pay for this.
- D. Jim Fuller asked how they got 0%?
- E. Frank Heald said that it is a revolving loan fund and part of the EPA planning money for water systems. This is not the first time the Water Commissioners have applied for one of these loans. The last time was the North Hill water tank, but it was not used.
- F. **MOTION by David Rose and seconded by Jim Fuller to approve and sign the General Obligation Note for the Water Commissioners' loan. Motion passed unanimously.**

6. **Discuss Holiday Party**

- A. Frank Heald advised that the Select Board and Water Commissioners are in favor of having a Holiday Party. Only two venues can accommodate the size of the crowd. This year Okemo has the winning price. He recommends that the Trustees also approve the Holiday Party.
- B. Jim Fuller asked about the different dates on the two quotes.
- C. Frank Heald advised that there was a typo on the Bella Luna quote and they also could not accommodate the date requested. The party date will be December 12, 2008.
- D. Bob Gilmore said that if the Select Board endorses the party, the Trustees would follow their lead.

7. **Other Business**

- A. **Next Meeting**
  - i. Frank Heald said that the Rotary is holding its Christmas Party on the same evening as the next scheduled Trustees' meeting. He would like to attend it and will ask Pam Cruickshank if she would be able to fill in for him at the Trustees' meeting.
  - ii. The board agreed that would be okay.
- B. **Streetscapes Project**
  - i. Bob Gilmore commented that the sidewalk paving at the Mill is almost done and looks good.
  - ii. Frank Heald advised that there would be a ribbon-cutting ceremony on Saturday, November 15<sup>th</sup>.
  - iii. Bob Gilmore asked the time.
  - iv. Frank Heald said around 2 to 3 p.m. He will let them know. After the ceremony, everyone will go to Christopher's. He added that the cost for a running foot is coming out to be competitive with concrete, about \$20 per square foot, and \$100 per running foot of 5 foot wide sidewalk. He will check pricing next spring when they start looking toward repairing other sidewalks.
  - v. Bob Gilmore said a benefit of the pavers is that if they lift, they can be reset.
- C. **Speed Signs**
  - i. Bob Gilmore noted that the radar speed signs have been installed and asked Frank Heald about the sign at Andover Street.
  - ii. Frank Heald advised that it was defective and sent back to the manufacturer. He added that there was some interest expressed last night about an additional sign at the entrance to town at Pond Street.
- D. **Speed Limits in Village**
  - i. Jim Fuller asked what the speed limit in the Village is? He thought it was 25 MPH, but the signs say 30 MPH coming into town from the south.
  - ii. David Rose said the ordinance says 25, but the AOT says 30 MPH.
  - iii. Frank Heald said that the study of the road has been done and he believes it has been sent in.

8. **Possible Executive Session/ Contracts and Personnel**

- A. Frank Heald advised that an Executive Session is needed for contracts.
- B. **MOTION by David Rose and seconded by Jim Fuller to enter into Executive Session. Motion passed unanimously.**
- C. Board entered into Executive Session at 6:20 p.m.

- D. Board exited from Executive Session at 6:44 p.m.
  - E. **MOTION by David Rose and seconded by Jim Fuller to ratify the union contract. Motion passed unanimously.**
9. **Adjourn**
- A. **MOTION to adjourn by David Rose and seconded by Jim Fuller. Motion passed unanimously.**
  - B. Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Lisha Klaiber

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Robert Gilmore, Chairman

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David Rose

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Jim Fuller