

PRELIMINARY MINUTES

**VILLAGE OF LUDLOW
BOARD OF TRUSTEES**

REGULAR MEETING

6:00 PM

Tuesday, April 6, 2010

BOARD MEMBERS PRESENT:

Bob Gilmore, Chairman Jim Fuller

BOARD MEMBERS ABSENT:

David Rose

STAFF:

Frank Heald

OTHERS PRESENT:

Bart Bonanno – LPCTV

1. **Call to Order**

A. Chairman, Bob Gilmore, called the meeting to order at 6:01 p.m., David Rose absent.

2. **Annual Board Reorganization**

A. Elect Chairman of the Board

i. **Motion by Jim Fuller and seconded by Bob Gilmore to elect Bob Gilmore Chairman of the Board. Motion passed unanimously.**

B. Elect Vice Chairman of the Board

i. **Motion by Bob Gilmore and seconded by Jim Fuller to elect David Rose Vice Chairman of the Board. Motion passed unanimously.**

C. Elect Clerk of the Board

i. **Motion by Bob Gilmore and seconded by Jim Fuller to elect Jim Fuller as Clerk of the Board. Motion passed unanimously.**

D. Appoint Recording Secretary

i. **Motion by Bob Gilmore and seconded by Jim Fuller to appoint Lisha Klaiber Recording Secretary. Motion passed unanimously.**

E. Set Day and Time of Regular Meetings and Alternate meetings.

i. **Motion by Jim Fuller and seconded by Bob Gilmore to continue with regular meetings to be held on the first Tuesday of the month at 6:00 p.m. and to have alternate meetings scheduled, as required, on the third Tuesday of the month at 6:00 p.m. Motion passed unanimously.**

F. Designate Newspaper of General Circulation

i. **Motion by Bob Gilmore and seconded by Jim Fuller to continue with THE VERMONT JOURNAL as the newspaper of General circulation. Motion passed unanimously.**

ii. **Motion by David Rose and seconded by Jim Fuller to use THE RUTLAND HERALD as the back-up newspaper of General circulation. Motion passed unanimously.**

G. Adopt Roberts Rules of Order

i. **Motion by Bob Gilmore and seconded by Jim Fuller to adopt Roberts Rules of Order for meetings. Motion passed unanimously.**

3. **Approve Minutes from Previous Meetings**

- A. Bob Gilmore advised the minutes to be approved are from the regular meeting of March 2, 2010.
 - B. **MOTION by Jim Fuller and seconded by Bob Gilmore to approve minutes from the meeting of March 2, 2010 as submitted. Motion passed unanimously.**
4. **Comments From Citizens**
- A. There were none.
5. **Springfield Humane Society / Paws About Ludlow Walk-A-Thon & Coin Drop**
- A. Jim Fuller said that the board approved the request last year for the Walk-a-thon, but there was no coin drop.
 - B. Frank Heald said we generally try to keep the coin drops for local organizations.
 - C. Jim Fuller said that the village limits the number of coin drops to 4.
 - D. **MOTION by Jim Fuller and seconded by Bob Gilmore to approve the request by the Springfield Humane Society for the Paws About Ludlow Walk-A-Thon for May 15, 2010 as presented, and to decline the request for the coin drop. Motion passed unanimously.**
6. **Sons of the American Legion Coin Drop**
- A. Bob Gilmore advised that this is an annual request by the Sons of the American Legion to have a coin drop. The requested date is Saturday, April 24, 2010 from 9:00 a.m. to 2:00 p.m.
 - B. **MOTION by Jim Fuller and seconded by Bob Gilmore to approve the request for a coin drop as presented by the Sons of the American Legion. Motion passed unanimously.**
7. **Sewer Allocation Request**
- A. Nicholas Alimanestianu/Stephen Harold
 - i. Property address is South Hill Road Extension
 - ii. Jim Fuller advised that this is a request for a sewer allocation for a single family dwelling with four (4) bedrooms. Loran Greenslet has approved this request.
 - (1) Allocation fee – 4 bedrooms @ \$545.00/bedroom
\$2,180.00
 - (2) Hook on fee- 1 dwelling unit @ \$2,200.00 \$2,200.00
 - iii. **MOTION by Jim Fuller and seconded by Bob Gilmore to approve this application for one single-family dwelling with four (4) bedrooms @ \$780 per bedroom for a total of \$4,380.00. This allocation reserves 210 gallons per day in accordance with ANR specifications. A member of the Village wastewater staff must witness the physical connection to the collector sewer. Motion passed unanimously.**
 - B. Michelle Shaw
 - i. Property address is 8 Pond Street
 - ii. Jim Fuller advised that this is a request for a sewer allocation for one (1) additional bedroom for a single-family dwelling unit. Total number of bedrooms will be 1. Loran Greenslet has approved this request.
 - (1) Allocation fee – 1 bedroom @ \$545.00/bedroom \$545.00
 - (2) Hook on fee- 1 dwelling unit @ \$2,200.00 \$2,200.00
 - iii. **MOTION by Jim Fuller and seconded by Bob Gilmore to approve this application for an additional bedroom to a single-family dwelling @ \$780 per bedroom for a total of \$2,745.00. Motion passed unanimously.**
8. **Radar Speed Sign Report**
- A. Bob Gilmore noted that David Rose would probably like to be here for the report.
 - B. Frank Heald said that they had been sent the wrong software and all they were able to get was that from March 2nd through March 25th, 2010, 118,000 cars passed the speed sign on

Route 103 by Subway at an average rate of 3.3 MPH over the speed limit. They are waiting for the correct software.

- C. Bob Gilmore asked about the other speed signs.
- D. Frank Heald said they were not downloaded because of the software problems.
- E. Bob Gilmore said that he had heard something about a “calm zone.”
- F. Frank Heald said it would be from Dug Road up to the 30 MPH zone and would go from 50 MPH to 40 MPH. We were asked by AOT to provide our comments and we commented that we wanted it.

9. **Andover Street Project Update**

- A. Frank Heald said that this is for the sewer project and the plans were received today. The engineers and contractors are doing the take-offs. We may need to hold another meeting. This is for work from Andover Bridge to where the sewer crosses Pleasant Street. We are considering a Long Term Rural Development note, but need to further analyze the figures. He will have to get back to the board about the financing.
- B. Bob Gilmore said that we have a bond for the water project.
- C. Frank Heald said we would be able to get another long-term note from Rural Development.
- D. Bob Gilmore asked if we would do that instead of using the reserve funds.
- E. Frank Heald said he is still working up the figures and they may need to meet again in a couple of weeks to decide on this.
- F. Bob Gilmore asked who is doing the work.
- G. Frank Heald said Otter Creek. He said that it is prudent to do the sewers at the same time the water project is being done. This way the roads will not have to be torn up twice.

10. **Other Business**

- A. **Wastewater Flow Report**
 - i. Frank Heald indicated that the volume was high.
 - ii. Bob Gilmore said the rate tops April 2009.

11. **Set Date for May Meeting**

- A. Meeting set for Tuesday, May 4, 2010 at 6:00 p.m.
- B. Jim Fuller said that he will not be here, but would arrange to call in.

12. **Adjourn**

- A. **MOTION to adjourn by Jim Fuller and seconded by Bob Gilmore. Motion passed unanimously.**
- B. Meeting adjourned at 6:16 p.m.

Respectfully submitted,

Lisha Klaiber

Robert Gilmore, Chairman

David Rose

Jim Fuller