

**TOWN OF LUDLOW
BOARD OF CEMETERY COMMISSION**

REGULAR MEETING MINUTES

**Wednesday, September 15, 2010
6:00 PM**

Board Members Present:

Herbert VanGuilder
Nataile Gruber
Ludwig Gabranski
Brett Sanderson

Staff Present:

James Farquhar, Sexton
Eugene Dean, Asst. Sexton

Call to Order:

Meeting was called to order at 6:00 pm by Chairperson, Herbert VanGuilder.

Comments from Citizens:

None present.

Approve Meeting Minutes:

- a. Motion by Nataile Gruber and seconded by Brett Sanderson to approve the minutes of August 25, 2010. So Voted.

Sexton's Report:

- a. Sexton Jamie Farquhar noted the staff has been mowing and trimming.
- b. Jamie Farquhar also noted that the staff helped out on the new septic system for the new lower building. Existing granite posts were used and installed for a fence to protect the new septic system.
- c. Staff have also scraped and painted the woodwork on the tomb building and repaired two older monuments.
- d. Jamie Farquhar also noted that someone had put a deep scratch mark on the new dump truck and that the big hole in the upper cemetery had received 18 loads of ditch material from the Town of Ludlow. Louie Gabranski and Nataile Gruber suggested that the staff should make room in the upper building to park the truck at night.

New Business:

- a. Chairman, Herb VanGuilder noted he met with the cemetery neighbor, Mr. Roy, and spent time reviewing the cemetery and its' future projects. Mr. Roy agreed to give an easement over his property for future power to the upper building. Motion by Brett Sanderson that Chairman, Herb VanGuilder proceed with an attorney to draw up the proper easement papers. Second by Louie Gabranski. So Voted.

Old Business:

- b. Discussion was held regarding the new cemetery rates adopted at the July 28, 2010 meeting. It was noted that due to the late date of being published in the newspaper the adoption should be extended. Motion by Nataile Gruber and seconded by Louie Gabranski that the adoption date for the new cemetery rate increases will be extended to October 10, 2010. So Voted.
- c. Discussion was expressed on the various projects being done at the Pleasant View Cemetery. It was noted that the Chairman, Herb VanGuilder will improve and work on the completion of the projects.
- d. Discussion was held as to the payment of staff members to attend the commissioner’s meetings. It was noted, by consensus, not to pay staff for attendance, but also noted that they are welcome to attend if they so desire.
- e. Discussion was held on the needed personnel for various projects. By consensus, it was noted that the commissioners felt that most projects would require only two employees with the third employee mowing and trimming.
- f. Discussion was held in regards to the existing Sexton, Jamie Farquhar retiring November 1, 2010. The commissioners felt that no staff was needed beyond the November 1st date. Chairman, Herb VanGuilder, expressed that some partial employment by some of the employees may be required beyond the November 1st date. It was expressed that the Chairman, Herb VanGuilder, could make that call.
- g. Discussion was noted as to what projects have been completed or worked on in accordance with the Cemetery Commissioner’s so called ‘Wish List’. Chairman, Herb VanGuilder will review.
- h. Chairman, Herb VanGuilder, noted it may be time to study the possibility of one full time staff person. He also noted the possibility of separate part time staff being assigned to specific projects. He noted that there were three articles in the newspaper this week regarding cemetery issues and the changes that cemeteries have to make to keep up with the changing times. Chairman, Herb VanGuilder, noted that he will discuss the commissioners concerns with the staff.

Adjourn:

- a. Motion to adjourn by Nataile Gruber and seconded by Louie Gabranski. So voted.
- b. Meeting adjourned at 6:48 pm.

Respectfully submitted,

Ludwig Gabranski
Clerk

Herbert VanGuilder, Chairman

Nataile Gruber, Vice Chair & Flowers Chair

Ludwig Gabranski, Clerk

John Paige

Brett Sanderson